

General Fund
Revenue Budget 2013/2014

Annexe 1

Waverley Borough Council

Ref No	2011/2012 Actual (1)	2012/2013 Estimate (2)	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
General Fund Revenue Account Budget Summary 2013/2014						
	£	£		£	£	£
1	0	0	CMT	0	0	0
2	270,144	209,270	Electoral Services	202,400	140,220	62,180
3	1,090,634	1,226,870	Democratic & Legal Services	1,180,380	611,250	569,130
4	981,437	1,012,580	Organisational Development	1,067,210	669,160	398,050
5	2,369,587	1,978,710	Planning Services	2,013,030	1,053,420	959,610
6	(240,795)	(89,310)	Customer, IT & Office Services	(82,040)	(335,160)	253,120
7	1,067,440	1,200,830	Finance	1,061,170	480,000	581,170
8	35,857	0	Special Housing Projects	0	0	0
9	3,889,357	4,573,910	Community Services	4,183,530	2,530,820	1,652,710
10	3,453,455	1,603,720	Environmental Services	1,614,740	807,260	807,480
11	966,564	834,060	Housing Services	939,570	640,010	299,560
12	97	(256,000)	Staff Accounts	(206,000)	(206,000)	0
	13,883,779	12,294,640		11,973,990	6,390,980	5,583,010
13		250,000	Inflation Provision	270,000	270,000	
			Pay Award and 'Living Wage'	215,000	215,000	
14	13,883,779	12,544,640	Net Cost of Services	12,458,990	6,875,980	5,583,010
15	£13,883,779	£12,544,640	Net Cost	£12,458,990	£6,875,980	£5,583,010
16	(583,176)	(1,528,640)	Depreciation/Impairment Reversal	(1,288,890)		
			Movement in Reserves - Contribution (from)/to:			
17	467,532		Underspend			
18	(29,260)		Carry Forward from previous year- from General Fund Balance			
19	(317,000)		Supplementary Estimates - from General Fund Balance			
20	(314,684)		Revenue Reserve Fund (to cover capital transferred)			
21	1,100,000	2,870,000	Revenue Contribution to Capital	2,392,000		
22	100,000		Additional Financing of DFGs			
23			LDF/Dunsfold Park Reserve	200,000		
24	0	15,000	Borough Elections Reserve	15,000		
25	34,221	35,000	Insurance Reserve	35,000		
26		(12,000)	Contribution to Community Partnership			
27	12,019		Other Reserves			
28			Business Rates Equalisation Reserve	240,000		
29			Council Tax Support / Hardship Relief	35,000		
30			Towns & Parishes CTS Grant	80,600		
31	(475,496)		Revenue Expenditure Funded from Capital Under Statute (net)			
32	95,355		Donated Assets			
33			Star Chamber Reductions	(380,500)		
34			Star Chamber Growth Items	350,800		
35	£13,973,290	£13,924,000	Waverley Spending Requirement	£14,138,000		
			Financed by :-			
36	8,969,000	9,004,000	Council Tax	8,424,000		
37	4,471,816	3,829,000	Revenue Support Grant (Like for Like)	2,630,000	* Note	
38			Government Grant (New Scheme)	1,749,000	* Note	
39	221,219	443,000	Council Tax Freeze Grant	90,000		
40	311,255	648,000	New Homes Bonus	1,005,000		
41			Business Rates in excess of Baseline	240,000		
42	£13,973,290	£13,924,000		£14,138,000		

* These grants now include year 1 Council Tax Freeze Grant, Homelessness Grant and compensation for loss of Council Tax.

Electoral Services
Revenue Estimates 2013/2014

Electoral Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (3)	<i>Codes</i>	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Summary							
	£	£			£	£	£
1	147,283	142,940	<i>G1310</i>	Register of Electors	129,470	93,340	36,130
2	122,861	66,330	<i>G1320</i>	Borough Elections	72,930	46,880	26,050
3	0	0	<i>R0000s</i>	Staff	0	0	0
	£270,144	£209,270		Net cost to Summary	£202,400	£140,220	£62,180

Electoral Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (3)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Register of Electors Code G1310 (Statutory Service)

	£	£			£	£	£
			1000s	Employees			
1				Electoral Services	63,170	52,140	11,030
2	74,540	87,100		Democratic & Legal Services	1,090		1,090
3	1,790	1,610		Finance Services	1,660		1,660
4				Customer, IT & Office Services	2,240		2,240
5	<u>76,330</u>	<u>88,710</u>		Total Staff Recharges	68,160	52,140	16,020
6	8,517	7,000	1001	Wages	14,000	14,000	
			1200s	Transport			
7	1,303	900	1250	Travelling	900	900	
			1300s	Supplies and Services			
8	2,267	6,830	1332	Printing	6,830	6,830	
9		2,440	1333	Stationery	2,440	2,440	
10	11,312	5,500	1345	Hired & Contracted Services	5,500	5,500	
11	28,472	14,770	1354	Postages	14,770	14,770	
12		460	1386	Advertising	460	460	
			1600s	Support Costs			
13	2,570	0	1600	Locality Offices			
14	19,520	20,030	1600	Computer Cost Recharge	20,110		20,110
15	150,291	146,640		Gross Expenditure	133,170	97,040	36,130
			2000s	Income			
16	3,008	3,700	2200	Sales	3,700	3,700	
17	3,008	3,700		Total Income	3,700	3,700	0
18	£147,283	£142,940		Net Cost to Summary	£129,470	£93,340	£36,130

Electoral Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (3)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Elections							
Code G1320 (Statutory Service)							
	£	£			£	£	£
			1000s	Employees			
1				Electoral Services	48,990	41,750	7,240
2	60,470	45,390		Democratic & Legal Services	4,220		4,220
3	4,800	5,040		CMT	5,040		5,040
4	3,340	2,950		Finance Services	3,060		3,060
5	2,020	2,090		Community Services	2,170		2,170
6	70,630	55,470		Total Staff Recharges	63,480	41,750	21,730
7	110,165	1,310	1021	Fees			
			1100s	Premises			
8	14,204	5,620	1171	Rent of Halls etc	5,620	5,620	
9	5,329		1171	Rent of Depot - ie Polling Booths			
			1200s	Transport			
10		250	1202	Travelling - Delivery of Booths etc	250	250	
11	2,546	60	1260	Travelling - Fees	60	60	
			1300s	Supplies and Services			
12	2,019	1,000	1302-5	Equipment	1,000	1,000	
13	35,008	700	1332-3	Printing and Stationery	700	700	
14	13,529		1345	Contracted Services			
15	26,722	500	1354	Postages	500	500	
16		500	1386	Advertising	500	500	
17	4,161		1399	Other Supplies and Services			
18				European Elections			
19	710			Surrey County Council Election			
20	109			Parliamentary Election			
21	5,202			Referendum			
			1600s	Support Costs			
22	4,210	4,420	1600	Computer Cost Recharge	4,320		4,320
23	294,544	69,830		Gross Expenditure	76,430	50,380	26,050
			2000s	Income			
24	171,683	3,500	2903	Reimbursements	3,500	3,500	
25	171,683	3,500		Total Income	3,500	3,500	0
26	£122,861	£66,330		Net Cost to Summary	£72,930	£46,880	£26,050

Electoral Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (3)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Staff							
Code R0000s (part) (Statutory/Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1			1001	Salaries	81,840	81,840	
2			1041	Employer's National Insurance	6,110	6,110	
3			1045	Employer's Pension Contributions	13,500	13,500	
4	0	0			101,450	101,450	0
5			1060s	Other Employee Benefits			
6			1070s	Training & Development	1,100	1,100	
7			1080s	Recruitment Expenses			
			1200s	Transport			
8			1230-50	Travelling	1,420	1,420	
			1300s	Supplies and Services			
9			1381	Subsistence	30	30	
10	0	0		Gross Expenditure	104,000	104,000	0
			2000s	Income			
11			2600	Recharged to Staff Accounts	104,000	104,000	
12	0	0		Total Income	104,000	104,000	0
13	£0	£0		Net Cost to Summary	£0	£0	£0

Democratic & Legal Services
Revenue Estimates 2013/2014

Democratic & Legal Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (3)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Summary

	£	£			£	£	£
1	983,419	993,420	G1001-5	Democratic Representation	998,710	607,070	391,640
2	142,600	160,000	G1010	Corporate Management	160,000	160,000	0
3	(116,443)	6,340	G1510	Land Charges	(59,450)	(106,440)	46,990
4	81,053	67,110	G3410	Licensing	81,120	(16,880)	98,000
5	5	0	R1010	Legal Expenses	0	(32,500)	32,500
6	0	0	R0000s	Staff	0	0	0

£1,090,634	£1,226,870		Net cost to Summary	£1,180,380	£611,250	£569,130
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Democratic & Legal Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (3)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Democratic Representation

Code G1001-5 (Statutory/Discretionary Service)

	£	£			£	£	£
			1000s	Employees			
1	342,380	358,930		Democratic & Legal Services	348,620	283,670	64,950
2	33,320	34,220		Planning Services	34,640		34,640
3	30,180	22,250		Finance Services	27,500		27,500
4	17,370	13,350		Environmental Services	13,450		13,450
5	6,530	6,660		Community Services	6,100		6,100
6	4,750	12,670		Organisational Development	19,540		19,540
7	6,490	6,530		Housing	5,680		5,680
8	5,150	5,130		Customer, IT & Office Services	5,050		5,050
9	446,170	459,740		Total Staff Recharges	460,580	283,670	176,910
10	6,709	5,540	1001-91	Reception Duties	6,540	6,540	
11	9,919	6,000	1077	Members' Training Expenses	6,000	6,000	
			1200s	Transport			
12	20,878	23,000	1250,1381	Members' Travel & Subsistence	23,000	23,000	
13	3,620	5,000	1250	Mayoralty Travel	5,000	5,000	
			1300s	Supplies and Services			
14	2,327	2,500	1302-5	Equipment	2,500	2,500	
15	44,421	42,000	1332	Printing	42,000	42,000	
16	1,559	2,000	1332	Mayoralty Printing	2,000	2,000	
17	463	210	1337	Books & Publications	210	210	
18	7,270		1345	Contracted Services	0	0	
19	5,552	6,500	1351-3	Members' Expenses-Telephones	6,500	6,500	
				Members' Allowances		0	
20	137,142	135,090	1360	- Flat Rate Allowance	135,090	135,090	
21	41,604	48,160	1361	- Special Responsibility	48,160	48,160	
22	9,654	8,900	1363	Mayoralty Expenses	8,900	8,900	
23	954	3,000	1383	Members' Conferences Expenses	3,000	3,000	
24	22,506	24,000	1387	Subscriptions	24,000	24,000	
25	1,755	1,750	1391	Insurances	1,750	1,750	
26	5,215	3,000	1395	Meeting Expenses	3,000	3,000	
27	3,331	4,000	1399	Members' and O&S Support Costs	4,000	4,000	
28	750		G1003	Twinning	1,000	1,000	
29		1,000	G1004	Monitoring Officer	1,000	1,000	
			1600s	Support Costs			
30	82,086	88,580	1600	Civic Accommodation	87,010		87,010
31	54,980	59,310	1600	Public Relations	67,910		67,910
32	99,280	90,350	1600	Computer Cost Recharge	85,060		85,060
33	1,008,146	1,019,630		Gross Expenditure	1,024,210	607,320	416,890
			2000s	Income			
34	127	1,000	2200	Sale of Agendas	250	250	
35	24,600	25,210	2600	Recharged to Housing Rev Acc	25,250		25,250
36	24,727	26,210		Total Income	25,500	250	25,250
37	£983,419	£993,420		Net Cost to Summary	£998,710	£607,070	£391,640

Democratic & Legal Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (3)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Corporate Management							
Code G1010 (Statutory/Discretionary Service)							
	£	£			£	£	£
1	142,600	160,000	1300s 1342	Supplies and Services Audit Commission Fees	160,000	160,000	
2	142,600	160,000		Gross Expenditure	160,000	160,000	0
3	£142,600	£160,000		Net Cost to Summary	£160,000	£160,000	£0
Also see Corporate Management budget within the Organisational Development budget.							
4	981,443	1,012,580		Organisational Development	1,067,210	669,160	398,050
5	£1,124,043	£1,172,580		Net Cost of Service	£1,227,210	£829,160	£398,050

Democratic & Legal Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (3)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Land Charges							
Code G1510 (Statutory Service)							
	£	£			£	£	£
			1000s	Employees			
1	133,950	159,650		Democratic & Legal Services	98,400	77,250	21,150
2	47,730	42,920		Planning Services	39,550	29,840	9,710
3	17,640	17,480		Environmental Services	17,570	13,020	4,550
4	13,840	13,270		Finance Services	13,490	10,900	2,590
5	9,280	9,250		Housing	7,470	6,230	1,240
6	<u>222,440</u>	<u>242,570</u>		Total Staff Recharges	176,480	137,240	39,240
			1100s	Premises			
7	8,193	8,200	1171	Rent	8,200	8,200	
			1300s	Supplies and Services			
8	34	1,000	1332	Printing	1,000	1,000	
9	76,020	65,000	1345	Hired & Contracted Services	65,000	65,000	
10		120	1387	Subscriptions	120	120	
11	3,024	3,030	1391	Insurances	3,500	3,500	
			1600s	Support Costs			
12	7,680	7,920	1600	Computer Cost Recharge	7,750		7,750
13	317,391	327,840		Gross Expenditure	262,050	215,060	46,990
			2000s	Income			
14	633		2306	Photocopying Fees			
15	432,336	320,000	2306	Fees	320,000	320,000	
16	865	1,500	2903	Costs Recovered	1,500	1,500	
17	433,834	321,500		Total Income	321,500	321,500	0
18	(£116,443)	£6,340		Net Cost to Summary	(£59,450)	(£106,440)	£46,990

Democratic & Legal Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (3)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Licensing							
Code G3410 (Statutory Service)							
	£	£			£	£	£
			1000s	Employees			
1	213,570	203,660		Democratic & Legal Services	217,970	147,020	70,950
2	31,020	24,110		Environmental Services	24,080	16,340	7,740
3	10,610	10,410		Planning Services	10,040	8,370	1,670
4	14,580	14,010		Finance Services	15,670	9,360	6,310
5	1,150	1,200		Community Services	1,210	1,050	160
6	<u>270,930</u>	<u>253,390</u>		Total Staff Recharges	268,970	182,140	86,830
			1300s	Supplies and Services			
7	1,100	2,000	1302-5	Equipment	2,000	2,000	
8	1,082	2,800	1332	Printing	2,800	2,800	
9	2,000	2,500	1344	Vets' Fees	2,500	2,500	
10	3,052	5,000	1344	Criminal Records Bureau	5,000	5,000	
11	21,851	19,500	1345	Hired and Contracted Services	19,500	19,500	
12	367		1351	Telephones			
13	981	2,000	1386	Advertising	2,000	2,000	
14	171	830	1387	Subscriptions	830	830	
15	50	200	1395	Hospitality	200	200	
16	180		1399	Other Supplies & Services			
			1600s	Support Costs			
17	1,710		1600	Locality Offices			
18	11,390	11,890	1600	Computer Cost Recharge	11,170		11,170
19	314,864	300,110		Gross Expenditure	314,970	216,970	98,000
			2000s	Income			
20	1,600		2,300	Services Supplied			
21	96,287	95,000	2301	Hackney Carriage and Car Hire	97,850	97,850	
22	135,924	136,000	2302	Other Licences	136,000	136,000	
23		2,000		Income Generation Pilot			
24	233,811	233,000		Total Income	233,850	233,850	0
25	£81,053	£67,110		Net Cost to Summary	£81,120	(£16,880)	£98,000

Democratic & Legal Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (3)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Legal Expenses							
Code R1010 (Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1		1,010		Finance Services	950		950
2	0	1,010		Total Staff Recharges	950	0	950
			1300s	Supplies and Services			
3	10,279	12,500	1337	Books & Publications	12,500	12,500	
4	7,353	5,000	1341	Legal Expenses	5,000	5,000	
5	2,171		1399	Other Supplies & Services			
6	19,803	18,510		Gross Expenditure	18,450	17,500	950
			2000s	Income			
7	50,408	50,000	2300	Legal Fees and Charges	50,000	50,000	
8	(30,610)	(31,490)	2600	Recharged to Staff Accounts	(31,550)		(31,550)
9	19,798	18,510		Total Income	18,450	50,000	(31,550)
10	£5	£0		Net Cost to Summary	£0	(£32,500)	£32,500

Democratic & Legal Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (3)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Staff							
Code R0000s (part) (Statutory/Discretionary Service)							
	£	£			£	£	£
	incl Electoral Services		1000s	Employees			
1	686,729	777,350	1001	Salaries	689,340	689,340	
2	58,937	64,250	1041	Employer's National Insurance	61,310	61,310	
3	101,981	112,920	1045	Employer's Pension Contributions	105,270	105,270	
4	<u>847,647</u>	<u>954,520</u>			855,920	855,920	0
5	139,238		1004	Agency Staff			
6	8,951	11,770	1060s	Other Employee Benefits	7,710	7,710	
7	9,745	9,460	1070s	Training & Development	9,170	9,170	
8	9,401		1080s	Recruitment Expenses			
			1200s	Transport			
9	20,210	18,240	1230-50	Travelling	14,470	14,470	
			1300s	Supplies and Services			
10	744	1,450	1381	Subsistence	870	870	
11	79,895	74,360	1399	Other Supplies & Services	74,360	74,360	
12	1,115,829	1,069,800		Gross Expenditure	962,500	962,500	0
			2000s	Income			
13	1,115,829	1,069,800	2600	Recharged to Staff Accounts	962,500	962,500	
14	1,115,829	1,069,800		Total Income	962,500	962,500	0
15	£0	£0		Net Cost to Summary	£0	£0	£0

Organisational Development
Revenue Estimates 2013/2014

Organisational Development

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Summary							
	£	£			£	£	£
1	981,443	1,012,580	<i>G1010</i>	Corporate Management	1,067,210	669,160	398,050
2	(6)	0	<i>R1300s</i>	Corporate Communications and Public Relations	0	0	0
3	0	0	<i>R0000s</i>	Staff	0	0	0
	£981,437	£1,012,580		Net cost to Summary	£1,067,210	£669,160	£398,050

Organisational Development

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Corporate Management							
Code G1010 (Statutory/Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1	532,200	562,470		CMT	551,840	499,780	52,060
2	320,520	352,170		Organisational Development	369,910	222,930	146,980
3	40,520	55,740		Democratic & Legal Services	47,210	28,110	19,100
4	165,140	165,400		Finance Services	181,070	142,890	38,180
5	7,420	7,690		Customer, IT & Office Services	5,380		5,380
6	840	860		Environment Services	850		850
7	8,510	8,660		Community Services	8,520	6,330	2,190
8	<u>1,075,150</u>	<u>1,152,990</u>		Total Staff Recharges	<u>1,164,780</u>	<u>900,040</u>	<u>264,740</u>
			1300s	Supplies and Services			
9	3,224	4,000	1332	Printing	4,000	4,000	
10	422	900	1386	Advertising	900	900	
11	387		1387	Subscriptions			
12	1,494	700	1399	Other Supplies	700	700	
13	1,458		G1011	Freedom of Information			
14	7,000		G1013	Surrey First			
15	4,260		G1014	IFRS			
16	7,423	6,000	G1050	Consultation and Performance	6,000	6,000	
17		500		Disability Forum	500	500	
				<u>Recharged from :-</u>			
18	57,135	63,830	G1020	Treasury Management	70,510		70,510
19	158,350	170,800	R1300	Corporate Communications and Public Relations	195,570		195,570
20	11,430	11,570	R2001	Information Technology	11,770		11,770
21	1,327,733	1,411,290		Gross Expenditure	1,454,730	912,140	542,590
			2000s	Income			
22	346,290	398,710	2600	Recharged to Housing Rev Acc	387,520	242,980	144,540
23	346,290	398,710		Total Income	387,520	242,980	144,540
24	£981,443	£1,012,580		Net Cost to Summary	£1,067,210	£669,160	£398,050
				Also see the Corporate Management budget within the Democratic & Legal Services budget.			
25	142,600	160,000		Audit Commission Fees	160,000	160,000	0
26	£1,124,043	£1,172,580		Net Cost of Service	£1,227,210	£829,160	£398,050

Organisational Development

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Corporate Communications and Public Relations

Code R1300s (Discretionary Service)

	£	£			£	£	£
			1000s Employees				
1	183,750	228,090		Organisational Development	260,770	182,500	78,270
2	2,070	1,940		Finance Services	1,790		1,790
3	<u>185,820</u>	<u>230,030</u>		Total Staff Recharges	262,560	182,500	80,060
			1300s Supplies and Services				
4	7,858	10,400	<i>various</i>	Equipment, Exhibitions and General Expenses	10,400	10,400	
5	2,133	2,500	1332	Printing	2,500	2,500	
6	22,433	24,000	R1302-5	Waverley Magazine	24,000	24,000	
7		15,000		Website Improvements & Usability	11,400	11,400	
			1600s Support Costs				
8	1,680	1,850	1600	Computer Cost Recharge	1,710		1,710
9	219,924	283,780		Gross Expenditure	312,570	230,800	81,770
			2000s Income				
10	shown net above	shown net above	R1302-5	Waverley Magazine	shown net above		
11	6,600	7,120	2600	Recharged to Staff Accounts	8,150		8,150
12	213,330	276,660	2600	Recharged to Services	304,420	230,800	73,620
13	219,930	283,780		Total Income	312,570	230,800	81,770
14	(£6)	£0		Net Cost to Summary	£0	£0	£0

Organisational Development

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Staff							
Code R0000s (part) (Statutory/Discretionary Service)							
	£	£			£	£	£
			1000s Employees				
1	468,137	549,610	1001	Salaries	586,380	586,380	
2	33,790	39,150	1041	Employer's National Insurance	41,670	41,670	
3	64,434	75,200	1045	Employer's Pension Contributions	75,450	75,450	
4	566,360	663,960			703,500	703,500	0
5	9,758	15,050	1060s	Other Employee Benefits	18,980	18,980	
6	7,689	11,420	1070s	Training & Development	11,710	11,710	
7	14,473	12,630	1080s	Recruitment Expenses	12,630	12,630	
			1200s Transport				
8	10,803	9,400	1230-50	Travelling	9,880	9,880	
			1300s Supplies and Services				
9	67,458	68,720	1345	Hired & Contracted Services	55,370	55,370	
10	15	60	1381	Subsistence	60	60	
11	906	4,200	1399	Other Supplies & Services	4,200	4,200	
12	677,462	785,440	Gross Expenditure		816,330	816,330	0
			2000s Income				
13	677,462	785,440	2600	Recharged to Staff Accounts	816,330	816,330	
14	677,462	785,440	Total Income		816,330	816,330	0
15	£0	£0	Net Cost to Summary		£0	£0	£0

Planning Services
Revenue Estimates 2013/2014

Planning Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Summary							
	£	£			£	£	£
1	1,669,894	1,352,710	<i>G4020s</i>	Development Control	1,396,040	743,890	652,150
2	562,291	589,200	<i>G4030s</i>	Other Planning Services	592,210	447,430	144,780
3	102,108	1,690	<i>G4001-3</i>	Building Control	(6,070)	(152,830)	146,760
4	35,294	35,110	<i>G4010</i>	Street Naming	30,850	14,930	15,920
5	0	0	<i>R0000s</i>	Staff	0	0	0
	£2,369,587	£1,978,710		Net cost to Summary	£2,013,030	£1,053,420	£959,610

Planning Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Development Control							
Code G4020 to G4022 (Statutory Service)							
	£	£			£	£	£
				1000s Employees			
1	1,829,350	1,754,890		Planning Services	1,780,450	1,396,690	383,760
2	142,090	112,430		Democratic & Legal Services	123,900		123,900
3	78,320	90,760		Customer, IT & Office Services	91,970	59,600	32,370
4	39,280	39,260		Environmental Services	39,660		39,660
5	16,730	15,980		Finance Services	18,370		18,370
6	1,240	1,230		Housing Services	1,210		1,210
7	<u>2,107,010</u>	<u>2,014,550</u>		Total Staff Recharges	2,055,560	1,456,290	599,270
				1100s Premises			
8	2,019	1,980	1171	Rent	1,980		1,980
				1300s Supplies and Services			
9	1,585	1,650	1302-12	Equipment and Materials	1,650	1,650	
10	6,067	7,500	1332	Printing	7,500	7,500	
11	8	1,000	1333	Stationery	1,000	1,000	
12	15	100	1337	Books and Publications	100	100	
13	5,858	5,000	1341	Legal Expenses (inc enforcement)	5,000	5,000	
14	5,700	8,000	1344	Advice - Agricultural	8,000	8,000	
15	4,755	6,000	1344	Advice - Surrey Wildlife Trust	6,000	6,000	
16	1,613		1344	Other professional fees		0	
17	8,607	10,000	1345	Hired and Contracted Services	10,000	10,000	
18	8	150	1353	Mobile Telephones	150	150	
19	2,120	700	1371	Mediation High Hedges	700	700	
20	20,338	20,000	1386	Advertising	20,000	20,000	
21	653		1399	Other Supplies and Services			
22			G4021	Inquiries & Appeals			
23	807	8,000	1332	- Printing	1,000	1,000	
24	60,747	20,000	1341	- Legal Expenses	23,500	23,500	
25	6,130	10,000	1345	- Consultants	13,500	13,500	
26	23,736			Tanyard Farm Enforcement			
27	59,264			Supplementary Estimates			
				1600s Support Costs			
28	7,010		1600	Locality Offices			
29	57,070	49,950	1600	Computer Cost Recharge	49,860		49,860
				1700s Asset Charges			
30	1,304	1,630	1795	Depreciation	1,040		1,040
31	2,382,424	2,166,210		Gross Expenditure	2,206,540	1,554,390	652,150

Planning Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Development Control (continued)							
Code G4020 to G4023 (Statutory Service)							
	£	£			£	£	£
				2000s Income			
32		500	2200	Sales - Lists of Applications Fees and Charges	500	500	
33	67,764	80,000	2300	- Enquiry Fee	80,000	80,000	
34	7,983	11,000	2304	- Photocopying Fees	8,000	8,000	
35	1,251			- Ordnance Survey Fees			
36	586,603	700,000	2304	- Planning Fees	700,000	700,000	
37	33,180		2903	- Legal Fees/Costs Recovered			
38	15,749	22,000		- Section 106 Monitoring Fees	22,000	22,000	
39	712,530	813,500		Total Income	810,500	810,500	0
40	£1,669,894	£1,352,710		Net Cost to Summary	£1,396,040	£743,890	£652,150

Planning Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Other Planning Services							
Code G4030 to G4032 (Statutory/Discretionary Service)							
	£	£			£	£	£
			1000s Employees				
1	508,470	471,780		Planning Services	469,110	356,590	112,520
2	4,640	4,700		Environmental Service	7,840		7,840
3	4,340	4,480		Community Services	4,490		4,490
4	2,420	2,210		Finance Services	2,370		2,370
5	970	1,000		Democratic & Legal Services	9,310		9,310
6	620	620		Housing Services	610		610
7	521,460	484,790		Total Staff Recharges	493,730	356,590	137,140
			1300s Supplies and Services				
8	69	750	1302-12	Equipment and Materials	750	750	
9	1,693	840	1332	Printing	840	840	
10	4,165	8,500	1344	Housing Enabling	8,500	8,500	
11	13		1353	Mobile Telephones	20	20	
12	150		1371	Funding Env Improvements			
13	785	17,000	1387	Mapping Service agreement	17,000	17,000	
14	2,036		1399	Design Award			
15	1,588		1332	- Printing			
16	67			- Legal Fees			
17	0	24,500	1344	- Inquiry Costs	24,500	24,500	
18	36,657	34,500	1345	- Consultants	34,500	34,500	
19	0	8,000	1345	- Public Consultation	8,000	8,000	
20	1,523	1,000	1386	- Advertising	1,000	1,000	
21	235	230	1391	Insurance	230	230	
22		6,500		From G2300 Surrey Hills AONB	6,500	6,500	
			1600s Support Costs				
23	370		1600	Locality Offices			
24	11,820	11,560	1600	Computer Cost Recharge	6,320		6,320
			1700s Asset Charges				
25	2,027	2,030	1795/7	Depreciation and Impairments	1,320		1,320
26	584,658	600,200		Gross Expenditure	603,210	458,430	144,780
			2000s Income				
27	19,570		2100	Contributions & Grants received			
28	1,030	1,000	2200	Sales - Borough Plan	1,000	1,000	
29	1,767		2903	Design Award Sponsorship			
30		10,000		Sale of Advice to other authorities	10,000	10,000	
31	22,367	11,000		Total Income	11,000	11,000	0
32	£562,291	£589,200		Net Cost to Summary	£592,210	£447,430	£144,780

Planning Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Building Control

Code G4001 to G4003 (Statutory Service)

	£	£			£	£	£
			1000s Employees				
1	614,830	630,640		Planning Services	573,730	474,570	99,160
2	18,410	17,840		Finance Services	17,680		17,680
3	6,460	3,360		Democratic & Legal Services	1,080		1,080
4	1,960	2,270		Customer, IT & Office Services	2,240		2,240
5	<u>641,660</u>	<u>654,110</u>		Total Staff Charges to Service	594,730	474,570	120,160
6	107,830	120,560		Staff charged to other services	85,650		85,650
			1100s Premises				
7	673	660	1171	Rent	660		660
			1300s Supplies and Services				
8	375	650	1312	Materials	650	650	
9	1,549	2,000	1332	Printing	2,000	2,000	
10	1,703	1,700	1337	Books and Publications	1,700	1,700	
11	6,663	5,000	1344	Consultants' Fees	5,000	5,000	
12	4,768	4,500	1345	Hired and Contracted Services	4,500	4,500	
13	639	2,000	1351-3	Telephones	2,000	2,000	
14	488	1,000	1386	Advertising	1,000	1,000	
15	2,543	2,500	1387	Subscriptions	2,500	2,500	
			1600s Support Costs				
16	130		1600	Locality Offices			
17	22,650	22,570	1600	Computer Cost Recharge	25,940		25,940
18	791,671	817,250		Gross Expenditure	726,330	493,920	232,410
			2000s Income				
19	461	4,000	2300	Enquiry Fee	4,000	4,000	
20	581,272	641,000	2305	Fees and Charges	584,000	584,000	
21		50,000		Secondment income from HRA	45,000	45,000	
22				Energy Assessments & affordable homes	13,750	13,750	
23	107,830	120,560	2600	Staff recharge income from other services	85,650		85,650
24	689,563	815,560		Total Income	732,400	646,750	85,650
25	£102,108	£1,690		Net Cost to Summary	(£6,070)	(£152,830)	£146,760

Planning Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Street Naming							
Code G4010 (Statutory Service)							
	£	£			£	£	£
			1000s	Employees			
1	32,410	31,480		Planning Services	27,380	16,480	10,900
2	80	80		Finance Services	80		80
3	<u>32,490</u>	<u>31,560</u>		Total Staff Recharges	<u>27,460</u>	16,480	10,980
			1300s	Supplies and Services			
4	0	400	1312	Materials	400	400	
5	64	50	1332	Printing	50	50	
			1600s	Support Costs			
6	4,630	5,100	1600	Computer Cost Recharge	4,940		4,940
7	37,184	37,110		Gross Expenditure	32,850	16,930	15,920
			2000s	Income			
8	1,890	2,000	2305	Fees and Charges	2,000	2,000	
9	1,890	2,000		Total Income	2,000	2,000	0
10	£35,294	£35,110		Net Cost to Summary	£30,850	£14,930	£15,920

Planning Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Staff							
Code R0000s (part) (Statutory/Discretionary Service)							
	£	£			£	£	£
				1000s Employees			
1		1,981,740	1001	Salaries	1,945,560	1,945,560	
2		163,200	1041	Employer's National Insurance	158,040	158,040	
3		300,200	1045	Employer's Pension Contributions	297,110	297,110	
4	0	2,445,140			2,400,710	2,400,710	0
				1004 Agency Staff			
5		24,320	1060s	Other Employee Benefits	24,060	24,060	
6		26,910	1070s	Training & Development	27,160	27,160	
7			1080s	Recruitment Expenses			
				1200s Transport			
8		112,530	1230-50	Travelling	110,800	110,800	
				1300s Supplies and Services			
9		4,820	1381	Subsistence	4,870	4,870	
10	0	2,613,720		Gross Expenditure	2,567,600	2,567,600	0
				2000s Income			
11		2,613,720	2600	Recharged to Staff Accounts	2,567,600	2,567,600	
12	0	2,613,720		Total Income	2,567,600	2,567,600	0
13	£0	£0		Net Cost to Summary	£0	£0	£0

Customer, IT and Office Services
Revenue Estimates 2013/2014

Customer, IT and Office Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Summary							
	£	£			£	£	£
1	96,163	107,080	G3610	Flood Risk Management	83,300	50,750	32,550
2	74,559	73,800	G4110	Sustainability & Climate Change	96,050	48,170	47,880
3	279,034	374,210	G4210	Property Administration	377,700	270,720	106,980
4	(4,861)	(2,640)	G4220s	Youth Centres	(3,070)	(3,070)	0
5	(524,874)	(526,180)	G4230s	Industrial Sites	(521,850)	(521,850)	0
6	(162,276)	(162,930)	G4240-67	Miscellaneous Properties	(164,300)	(217,100)	52,800
7	12,704	47,350	G5101-4	Street Furniture	50,130	37,220	12,910
8	0	0	R0000s	Office Expenses	0	0	0
9	(1)	0	R1101-7	Central Office Accommodation	0	0	0
10	(4)	0	R1151-4	Locality Offices	0	0	0
11	(11,237)	0	R1201-5	Printing	0	0	0
12	(3)	0	R2001etc	Information Technology	0	0	0
13	0	0	R0000s	Staff	0	0	0
	(£240,795)	(£89,310)		Net cost to Summary	(£82,040)	(£335,160)	£253,120

Customer, IT and Office Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Flood Risk Management

Code G3610 (Statutory/Discretionary Service)

	£	£			£	£	£
			1000s	Employees			
1	32,100	28,730		Environmental Services	7,690	4,500	3,190
2	12,080	11,980		Planning Services			
3	2,410	2,300		Finance Services	2,140		2,140
4				Customer, IT & Office Services	21,670	15,400	6,270
5	<u>46,590</u>	<u>43,010</u>		Total Staff Recharges	<u>31,500</u>	<u>19,900</u>	<u>11,600</u>
			1300s	Supplies and Services			
6		50	1332	Printing	50	50	
7		200	1337	Books & Publications	200	200	
8	27,120	30,000	1345	Hired and Contracted Services	30,000	30,000	
9	4,169		1345	Flood Protection Grant works			
10	117	200	1353	Mobile Telephones	200	200	
11		250		Emergency Response	250	250	
12		150	1387	Subscriptions	150	150	
			1600s	Support Costs			
13	1,680	1,850	1600	Computer Cost Recharge	1,710		1,710
			1700s	Asset Charges			
14	20,657	31,370	1795	Depreciation	19,240		19,240
15	100,332	107,080		Gross Expenditure	83,300	50,750	32,550
			2000s	Income			
16	4,169		2451	Flood Protection Grant	0	0	
17	4,169	0		Total Income	0	0	0
18	£96,163	£107,080		Net Cost to Summary	£83,300	£50,750	£32,550

Customer, IT and Office Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Sustainability and Climate Change Code G4110 (Statutory/Discretionary Service)

	£	£			£	£	£
			1000s	Employees			
1	58,010	57,180		Office and IT Services	54,690	43,170	11,520
2	8,800	8,990		Environment Services	33,750		33,750
3	800	780		Finance Services	900		900
4	<u>67,610</u>	<u>66,950</u>		Total Staff Recharges	<u>89,340</u>	43,170	46,170
			1300s	Supplies and Services			
5	717		1332	Printing			
6	135		1387	Subscriptions			
7	4,418	5,000	1399	Other Supplies	5,000	5,000	
			1600s	Support Costs			
8	1,680	1,850	1600	Computer Recharge	1,710		1,710
9	74,559	73,800		Gross Expenditure	96,050	48,170	47,880
10	£74,559	£73,800		Net Cost to Summary	£96,050	£48,170	47,880

Customer, IT and Office Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Property Administration							
Code G4210 (Discretionary Service)							
	£	£			£	£	£
			1000s Employees				
1	70,400	85,420		Office and IT Services	124,070	72,410	51,660
2	47,590	22,400		Democratic & Legal Services	41,680	35,250	6,430
3	45,440	14,470		Finance Services	14,440		14,440
4				Community Services	78,590	51,810	26,780
5	19,420	11,140		Housing Services	0		0
6	900	810		Environment Services	0		0
7	930	920		Planning Services	910		910
8	<u>184,680</u>	<u>135,160</u>		Total Staff Recharges	<u>259,690</u>	159,470	100,220
			1300s Supplies and Services				
9	86,020	232,000		Development Consultancy	132,000	132,000	
10	31	1,000	1302/12	Equipment and Materials	500	500	
11	0	100	1332	Printing	100	100	
12	1,413	750	1337&87	Books and Subscriptions	1,250	1,250	
13	0	100	1353	Telephones	100	100	
			1600s Support Costs				
14	7,440	7,600	1600	Computer Cost Recharge	6,760		6,760
15	279,584	376,710		Gross Expenditure	400,400	293,420	106,980
			2000s Income				
16	550	2,500	2300	Fees and Charges	22,700	22,700	
17	550	2,500		Total Income	22,700	22,700	0
18	£279,034	£374,210		Net Cost to Summary	£377,700	£270,720	£106,980

Customer, IT and Office Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Youth Centres							
Code G4220 - G4222 (Discretionary Service)							
	£	£			£	£	£
			1100s Premises				
1		500	1131-2	Ground Maintenance	500	500	
2	0	500	Gross Expenditure		500	500	0
			2000s Income				
3	4,861	3,140	2704	Rents	3,570	3,570	
4	4,861	3,140	Total Income		3,570	3,570	0
5	(£4,861)	(£2,640)	Net Cost to Summary		(£3,070)	(£3,070)	£0

General Notes:

The Council receives rent income from:-

Wilfrid Noyce Youth and Community Centre, Godalming

Youth Centre, Haslemere

Wey Hill Youth Campus, Haslemere

Customer, IT and Office Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Industrial Sites							
Code G4230 - G4234 (Discretionary Service)							
	£	£			£	£	£
			1100s Premises				
1	168	750	1131-2	Estate Maintenance	750	750	
2	19,885	19,890	1171	Rent	19,890	19,890	
			1300s Supplies and Services				
3	2,500		1344	Fees	0	0	
			1700s Asset Charges				
4	50		1797	Impairment	0		0
5	22,603	20,640	Gross Expenditure		20,640	20,640	0
			2000s Income				
6	547,477	546,820	2702	Rents	542,490	542,490	
7	547,477	546,820	Total Income		542,490	542,490	0
8	(£524,874)	(£526,180)	Net Cost to Summary		(£521,850)	(£521,850)	£0

General Notes:-

The Council currently manages and receives rent income from the following Industrial Sites:-

- Littlemead Industrial Estate, Cranleigh
- Farnham Trading Estate, off Badshot Lea Road, Farnham
- Guildford Road Trading Estate, Farnham
- Bourne Mill Industrial Estate, Guildford Road, Farnham
- Kings Road, Haslemere

Customer, IT and Office Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Miscellaneous Properties

Code G4240 - G4267 (Discretionary Service)

	£	£			£	£	£
			1100s Premises				
1	21,916	20,000	1101-3	Routine Maintenance	20,000	20,000	
2	666	620	1131	Ground Maintenance	620	620	
3	826	500	1163	Electricity	500	500	
5	925	2,000	1164	Gas	2,000	2,000	
6	24,938	24,940	1176	Rates	26,280	26,280	
7	90	300	1178	Water Services	300	300	
8	5,348	5,030	1191	Insurances	4,960	4,960	
			1300s Supplies and Services				
9	(1,200)	300	1343	Property Fees	300	300	
			1700s Asset Charges				
10	43,732	45,440	1795/7	Depreciation and Impairment	52,800		52,800
11	97,242	99,130	Gross Expenditure		107,760	54,960	52,800
			2000s Income				
12	(300)		2300	Services Supplied			
13	259,818	262,060	2701-5	Rents	272,060	272,060	
14	259,518	262,060	Total Income		272,060	272,060	0
15	(£162,276)	(£162,930)	Net Cost to Summary		(£164,300)	(£217,100)	£52,800

Explanatory Notes:

Rent income is received from the following miscellaneous properties:-
 Cranleigh Arts Centre
 Farnham Citizens Advice Bureau
 Montrose, South Street, Farnham
 The New Ashgate Gallery
 Other including non-Housing Revenue Account housing properties

Customer, IT and Office Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Street Furniture							
Code G5101-G5104 (Statutory/Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1	11,360	11,450		Environmental Services	930		930
2	2,170	2,050		Finance Services	1,950		1,950
3				Customer, IT & Office Services	10,210	8,640	1,570
4	<u>13,530</u>	<u>13,500</u>		Total Staff Recharges	<u>13,090</u>	<u>8,640</u>	<u>4,450</u>
			1100s	Premises			
5	558	540	1191	Insurances	580	580	
			1300s	Supplies and Services			
6	26,375	28,000	1345	Hired and Contracted Services	28,000	28,000	
			1700s	Asset Charges			
7	9,241	5,310	1795	Depreciation	8,460		8,460
8	49,704	47,350		Gross Expenditure	50,130	37,220	12,910
			2000s	Income			
9	37,000		2101	Donated Assets (for Asset Register Use only)			
10	37,000	0		Total Income	0	0	0
11	£12,704	£47,350		Net Cost to Summary	£50,130	£37,220	£12,910

Customer, IT and Office Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Office Expenses							
Code R0000s (part) (Discretionary Service)							
	£	£			£	£	£
			1000s Employees				
1	185,490	185,670	1091	Insurances	187,730	187,730	
			1300s Supplies and Services				
2	4,397	2,040	1302-5	Equipment and Furniture	2,090	2,090	
3	9,207	11,250	1337	Books and Publications	11,250	11,250	
4	55,972	53,880	1351-3	Telephones	54,270	54,270	
5	96,891	99,430	1354	Postages	111,430	111,430	
			1700s Asset Charges				
6	15,659	11,720	1795	Depreciation	27,160		27,160
7	367,616	363,990	Gross Expenditure		393,930	366,770	27,160
			2000s Income				
8	367,616	363,990	2600	Recharged to Staff Accounts	393,930	366,770	27,160
9	367,616	363,990	Total Income		393,930	366,770	27,160
10	£0	£0	Net Cost to Summary		£0	£0	£0

Customer, IT and Office Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Central Office Accommodation							
Code R1101 to R1107 (Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1	249,330	244,480		Office & IT Services	242,390	165,810	76,580
2	9,600	7,670		Finance Services	7,840		7,840
3		1,380		Organisational Development	2,650		2,650
4	3,360	3,450		Environment Services	3,420		3,420
5	11,780	10,580		Housing Services			
6	274,070	267,560		Total Staff Recharges	256,300	165,810	90,490
7	63,312	64,170		Cleaners	64,170	64,170	
			1100s	Premises			
8	213,081	48,060	1101-3	Building Maintenance	48,060	48,060	
9	incl above			Improved Working Environment			
10)	100,000		Maintenance Programme	100,000	100,000	
11	397	1,250	1121	Fixtures & Fittings	1,250	1,250	
12	3,403	3,590	1131-2	Ground Maintenance	3,590	3,590	
13	49,634	44,500	1163	Electricity	54,870	54,870	
14	13,973	19,710	1164	Gas	19,710	19,710	
15	20,158	17,010	1171	Rent	17,010	17,010	
16	254,919	254,920	1176	Rates	266,770	266,770	
17	4,415	5,340	1178	Water Services	5,340	5,340	
18	20,827	20,660	1180s	Cleaning/Routine Maintenance	20,820	20,820	
19	16,673	16,670	1191	Insurances	17,340	17,340	
20	95,515	99,000	R1107	Staff Restaurant	94,700	75,810	18,890
			1300s	Supplies and Services			
21	5,461	5,460	R1104	Beverage Machines	5,460	5,460	
22	722	1,500	1326	Uniforms	1,500	1,500	
23	599	250	1332	Printing	250	250	
24	981	1,700	1399	Supplies & Services	1,700	1,700	
			1600s	Support Costs			
25	33,120	65,750	1600	Locality Offices	58,690		58,690
			1700s	Asset Charges			
26	126,787	121,940	1795	Depreciation	111,480		111,480
27	1,198,048	1,159,040		Gross Expenditure	1,149,010	869,460	279,550
			2000s	Income			
28	1,025,130	919,420	2600	Recharged to Staff Accounts	892,710	628,740	263,970
29	82,086	88,580	2600	Recharged to Democratic Representation Account	87,010	71,430	15,580
30	90,832	151,040	2704	Rents	169,290	169,290	
31	1,198,048	1,159,040		Total Income	1,149,010	869,460	279,550
32	(£1)	£0		Net Cost to Summary	£0	£0	£0

Customer, IT and Office Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Locality Offices							
Code R1151 to R1154 (Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1	60,660	36,600		Office & IT Services	33,990	28,100	5,890
2	3,000	2,760		Finance Services	2,590		2,590
3	620	560		Housing Services			
4	<u>64,280</u>	<u>39,920</u>		Total Staff Recharges	<u>36,580</u>	28,100	8,480
			1100s	Premises			
5	1,897	3,270	1101-3	Building Maintenance	3,270	3,270	
6	1,048	830	1131-2	Ground Maintenance	930	930	
7	464	720	1163	Electricity	420	420	
8	23	600	1164	Gas	600	600	
9	3,230	3,230	1171	Rent	3,230	3,230	
10	3,248	3,250	1176	Rates	3,380	3,380	
11	122	150	1178	Water Services	150	150	
12	5,353	5,790	1180s	Cleaning/Routine Maintenance	5,790	5,790	
13	871	350	1191	Insurances	360	360	
			1300s	Supplies and Services			
14	500		1332	Printing	0	0	
15	986	1,820	1351	Telephones	980	980	
			1600s	Support Costs			
16	24,370	22,310	1600	Computer Recharge	19,140		19,140
			1700s	Asset Charges			
17	1,258	590	1795	Depreciation	920		920
18	107,651	82,830		Gross Expenditure	75,750	47,210	28,540
			2000s	Income			
19	7,000	7,000	2300	Fees and Charges	7,000	7,000	
20	67,110	1,080	2600	Recharged to Services	990	520	470
21	33,120	65,750	2600	Recharged to Central Offices	58,690	30,620	28,070
22	425	9,000	2704	Rents	9,070	9,070	
23	107,655	82,830		Total Income	75,750	47,210	28,540
24	(£4)	£0		Net Cost to Summary	£0	£0	£0

Customer, IT and Office Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Printing							
Code R1201 to R1205 (Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1	73,080	72,370		Office & IT Services	72,050	48,640	23,410
2	9,800	8,940		Finance Services	7,740		7,740
3	<u>82,880</u>	<u>81,310</u>		Total Staff Recharges	<u>79,790</u>	48,640	31,150
			1300s	Supplies and Services			
4	52,678	51,910	1302-5	Equipment	51,980	51,980	
5	40,743	36,650	1312	Materials	35,410	35,410	
6	0	200	1326	Uniforms	200	200	
7	6,350	7,500	1345	Hired and Contracted Services	6,350	6,350	
8	182,651	177,570		Gross Expenditure	173,730	142,580	31,150
			2000s	Income			
9	5,146	3,730	2300	Fees and Charges	3,730	3,730	
10	87,833	84,050	2600	Recharged to Staff Accounts	81,270	66,380	14,890
11	100,908	89,790	2600	Recharged to Services	88,730	72,470	16,260
12	193,887	177,570		Total Income	173,730	142,580	31,150
13	(£11,237)	£0		Net Cost to Summary	£0	£0	£0

Explanatory Notes

This account incorporates Printing, Stationery and Photocopying (including Colour Photocopying and Dyeline Copying).

Customer, IT and Office Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Information Technology							
Code R2001 to R2128 (Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1	713,790	716,660		Office & IT Services	714,360	612,820	101,540
2	31,960	0		Organisational Development	0		
3	13,670	12,210		Democratic & Legal Services	12,740		12,740
4	12,650	11,840		Finance Services	12,140		12,140
5	<u>772,070</u>	<u>740,710</u>		Total Staff Recharges	739,240	612,820	126,420
			1300s	Supplies and Services			
6	671,485	498,240	1302-5	Equipment / Software	522,010	522,010	
7	12,113	14,500	1312	Materials/Consumables	14,500	14,500	
8	7,783	5,220	1351	Telephones	5,220	5,220	
9	1,809	1,390	1387	Subscriptions	1,390	1,390	
10	4,309	4,310	1391	Insurances	4,310	4,310	
11	0	5,000	1399	Other Supplies and Services	5,000	5,000	
			1600s	Support Costs			
12		46,550	1600	Public Relations	40,940		40,940
			1700s	Asset Charges			
13	274,719	275,610	1795	Depreciation	210,640		210,640
14	1,744,287	1,591,530		Gross Expenditure	1,543,250	1,165,250	378,000
			2000s	Income			
15	150	1,000	2300	Fees & Charges	0		
16	1,007,070	890,120	2600	Recharged to Staff Accounts	881,820	665,830	215,990
17	737,070	700,410	2600	Recharged to Services	661,430	499,420	162,010
18	1,744,290	1,591,530		Total Income	1,543,250	1,165,250	378,000
19	(£3)	£0		Net Cost to Summary	£0	£0	£0

Customer, IT and Office Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Staff							
Code R0000s (part) (Statutory/Discretionary Service)							
	£	£			£	£	£
			1000s Employees				
1	1,151,340	1,166,820	1001	Salaries	1,285,180	1,285,180	
2	94,814	94,250	1041	Employer's National Insurance	101,480	101,480	
3	149,612	155,290	1045	Employer's Pension Contributions	174,200	174,200	
4	1,395,766	1,416,360			1,560,860	1,560,860	0
5	15,259	20,730	1060s	Other Employee Benefits	16,270	16,270	
6	6,347	18,580	1070s	Training & Development	19,820	19,820	
7	190		1080s	Recruitment Expenses			
			1200s Transport				
8	18,590	18,220	1230-50	Travelling	25,640	25,640	
			1300s Supplies and Services				
9	4	60	1381	Subsistence	110	110	
10	1,436,156	1,473,950	Gross Expenditure		1,622,700	1,622,700	0
			2000s Income				
11	1,436,156	1,473,950	2600	Recharged to Staff Accounts	1,622,700	1,622,700	
12	1,436,156	1,473,950	Total Income		1,622,700	1,622,700	0
13	£0	£0	Net Cost to Summary		£0	£0	£0

Finance

Revenue Estimates 2013/2014

Finance

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Summary							
	£	£			£	£	£
1	0	0	<i>G1020</i>	Treasury Management & Bank Charges	0	0	0
2	705,934	706,630	<i>G1110</i>	Non-Distributed Costs	714,660	701,940	12,720
3	(383,257)	(236,900)	<i>G1710</i>	Interest and Finance Expenses	(376,700)	(376,700)	0
4	2	0	<i>R1011</i>	Financial Expenses	0	(260)	260
5	374,707	192,570	<i>G1600s</i>	Support to Community Organisations	189,390	166,880	22,510
6	111,550	98,550	<i>G2290</i>	Compensatory Grants	98,550	98,550	0
7	(1,997)	(2,000)	<i>G6101&2</i>	H A Advances - Fixed Interest	(2,000)	(2,000)	0
8	277,326	99,020	<i>G6410</i>	Rent Allowances	91,160	(33,680)	124,840
9	(223,695)	33,640	<i>G6420</i>	Rent Rebates	25,080	(47,580)	72,660
10	401,426	374,160	<i>G1210</i>	Council Tax	380,710	180,060	200,650
11	(157,457)	(30,580)	<i>G1220</i>	Council Tax Benefit	(22,730)	(106,650)	83,920
12	(52,098)	(49,260)	<i>G1230</i>	Business Rates	(51,950)	(115,560)	63,610
13	15,000	15,000	<i>G7040& G1221</i>	Community Support Initiatives	15,000	15,000	0
14	0	0	<i>R0000s</i>	Staff	0	0	0
	£1,067,440	£1,200,830		Net cost to Summary	£1,061,170	£480,000	£581,170

Finance

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Treasury Management and Bank Charges							
Code G1020 (Statutory Service)							
	£	£			£	£	£
			1000s	Employees			
1	25,620	30,780		Finance Services	34,480	18,710	15,770
2	4,560	1,660		Democratic & Legal Services	2,630		2,630
3	30,180	32,440		Total Staff Recharges	37,110	18,710	18,400
4	593	590	1091	Insurances	600	600	
			1300s	Supplies and Services			
5	23,067	29,000	1342	Bank Charges - A/C Charge	31,000	31,000	
6	252	700	1342	Security Service Counting of cash	700	700	
7	2,008		1342	Other Financial Fees			
8	1,035	1,100	1387	Subscriptions	1,100	1,100	
9	57,135	63,830		Gross Expenditure	70,510	52,110	18,400
			2000s	Income			
10	57,135	63,830	2600	Rechg to Corporate Management	70,510	52,110	18,400
11	57,135	63,830		Total Income	70,510	52,110	18,400
12	£0	£0		Net Cost to Summary	£0	£0	£0

Finance

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Non-Distributed Costs							
Code G1110 (Statutory Service)							
	£	£			£	£	£
				1000s Employees			
1		1,750		Organisational Development	3,380		3,380
2	1,940	130		Finance Services	120		120
3	1,940	1,880		Total Staff Recharges	3,500	0	3,500
4	1,008,996	1,009,000	1045	Back-Funded Pension Contributions	1,009,000	1,009,000	
5	168,875	181,800	1054-9	Former Employee-Related Costs	185,740	185,740	
				1300s Supplies and Services			
6	914	1,110	1342	Financial Fees (FSR17 valuation)	1,500	1,500	
				1700s Asset Charges			
7	12,449	4,470	1795	Depreciation (non-op assets)	9,220		9,220
8	1,193,174	1,198,260		Gross Expenditure	1,208,960	1,196,240	12,720
				2000s Income			
9	487,240	491,630	2600	Recharged to Housing Rev Acc	494,300	494,300	
10	487,240	491,630		Total Income	494,300	494,300	0
11	£705,934	£706,630		Net Cost to Summary	£714,660	£701,940	£12,720

Explanatory Notes:

- 4 The figures represent the Back-Funded element of the Employer's Pension Contributions. The Staff budget contains the current element of the Employer's Pension Contributions.

Finance

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Interest and Finance Expenses							
Code G1710 (Discretionary Service)							
	£	£			£	£	£
			1300s	Supplies and Services			
1	17,455	15,000	1342	Sundry Debt recovery fee	15,000	15,000	
2	544		1549	Sundry Debts Written Off			
3	49	400	1702	Interest on short-term borrowing	400	400	
				Appropriations			
4	43,419	25,000	G9930/90	Other Funds and Balances	85,000	85,000	
5	61,467	40,400		Gross Expenditure	100,400	100,400	0
			2000s	Income			
6	424,883	275,000	2410	Interest on Investments	475,000	475,000	
7				Item 8/Set-aside Charges (HRA)			
8	1,863			Internal interest from HRA			
9	5,601		2411	Miscellaneous Interest			
10	2,290			Reimbursements			
11	8,132		2904	Unidentified Receipts			
12	1,955	2,300		Appropriations	2,100	2,100	
13	444,724	277,300		Total Income	477,100	477,100	0
14	(£383,257)	(£236,900)		Net Cost to Summary	(£376,700)	(£376,700)	£0

Finance

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Financial Expenses							
Code R1011 (Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1	360	330		Finance Services	260		260
2	360	330		Total Staff Recharges	260	0	260
			1300s	Supplies and Services			
3	5,765	6,000	1342	Security Service - Collection	6,000	6,000	
4	37,731	45,000	1342	Transaction Charges	47,000	47,000	
5	20,807	19,070	1342	Bank Charges Debit/Credit Cards	19,070	19,070	
6	1,690	5,040	1387	Subscriptions	5,040	5,040	
7		100	1399	Miscellaneous Expenses	100	100	
8	66,353	75,540		Gross Expenditure	77,470	77,210	260
			2000s	Income			
9	9,312	8,000	2300	Fees & Charges - Credit Cards	8,000	8,000	
10	4,030	7,050	2600	Recharged to Staff Accounts	7,340	7,340	
11	53,010	60,490	2600	Recharged to Services	62,130	62,130	
12	66,352	75,540		Total Income	77,470	77,470	0
13	£2	£0		Net Cost to Summary	£0	(£260)	£260

Finance

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Support to Community Organisations							
Code G1601 to G1610 (Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1	10,820	10,470		Finance Services	10,680		10,680
2	9,910	10,160		Community Services	10,120		10,120
3		2,710		Democratic & Legal Services	0		
4	<u>20,730</u>	<u>23,340</u>		Total Staff Recharges	<u>20,800</u>	0	<u>20,800</u>
			1300s	Supplies and Services			
5		500	<i>G1610</i>	Partnership Funding - Printing etc			
6	4,000	4,000		Waverley Voluntary Grants Panel - Admin	4,000	4,000	
7	1,606	1,300		Mayor's Volunteer Garden Party Grants	1,300	1,300	
8	2,512	2,750	<i>1371</i>	Rent-related - Scouts, Guides etc	2,750	2,750	
9	212,000		<i>G1602</i>	Citizens Advice Waverley			
10		24,130		Emergency Funding Provision	24,130	24,130	
			1400s	Transfer Payments			
11	132,179	134,700	<i>1401</i>	Discretionary Rate Relief	134,700	134,700	
			1600s	Support Costs			
12	1,680	1,850	<i>1600</i>	Computer Cost Recharge	1,710		1,710
13	374,707	192,570		Gross Expenditure	189,390	166,880	22,510
14	£374,707	£192,570		Net Cost to Summary	£189,390	£166,880	£22,510

Explanatory Notes

10 Citizens Advice Waverley moved to "Welfare Grants" from 2012/13

Finance

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Compensatory Grants Code G2290 (Discretionary Service)

	£	£			£	£	£
			1300s Supplies and Services				
			<i>Parish / Town Councils</i>				
1	1,390	1,390	1372	Alfold	1,100	1,100	
2	5,130	5,130	1372	Bramley	4,060	4,060	
3	7,830	7,830	1372	Chiddingfold	6,200	6,200	
4	3,960	3,960	1372	Churt	3,140	3,140	
5	38,560	38,560	1372	Cranleigh	30,540	30,540	
6	1,600	1,600	1372	Dunsfold	1,270	1,270	
7	6,450	6,450	1372	Elstead	5,110	5,110	
8	8,620	8,620	1372	Ewhurst	6,830	6,830	
9	6,040	6,040	1372	Frensham	4,780	4,780	
10	1,270	1,270	1372	Hambledon	1,010	1,010	
11	1,090	1,090	1372	Thursley	860	860	
12	26,920	26,920	1372	Witley	21,320	21,320	
13	2,690	2,690	1372	Wonersh	2,130	2,130	
14		(13,000)		Savings after Star Chamber figure:	10,200	10,200	
15	111,550	98,550		Gross Expenditure	98,550	98,550	0
16	£111,550	£98,550		Net Cost to Summary	£98,550	£98,550	£0

Finance

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Housing Act Advances - Fixed Interest							
Code G6101-G6102 (Statutory Service)							
	£	£			£	£	£
			2000s Income				
1	1,997	2,000	2410	Interest-Mortgagors	2,000	2,000	
2	1,997	2,000		Total Income	2,000	2,000	0
3	(£1,997)	(£2,000)		Net Cost to Summary	(2,000)	(£2,000)	£0

Finance

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Rent Allowances							
Code G6410 (Statutory Service)							
	£	£			£	£	£
			1000s	Employees			
1	353,010	341,520		Finance	340,300	257,600	82,700
2	23,420	27,140		Office & IT	26,740	17,820	8,920
3	12,090	4,790		Democratic & Legal Services	3,920		3,920
4	<u>388,520</u>	<u>373,450</u>		Total Staff Recharges	370,960	275,420	95,540
5			1075	Corporate Mandatory Training	250	250	
6	348		1077	Training	100	100	
			1300s	Supplies and Services			
7	1,665	2,500	1332	Printing	1,800	1,800	
8	389	300	1333	Stationery	500	500	
9	0	1,000	1341	Legal Fees			
10	1,647	7,000	1345	Contract Services	1,400	1,400	
11	57	400	1353	Telephones - mobiles	100	100	
12	108	500	1354	Postage	500	500	
13	562	700	1387	Subscriptions	700	700	
14	1,097	2,500	1399	Other Supplies & Services	1,500	1,500	
			1400s	Transfer Payments			
15	9,052	10,000	1401	War Widows	10,000	10,000	
16	13,753,700	14,800,000	1401	Rent Allowances	14,800,000	15,400,000	
			1600s	Support Costs			
17	9,900		1600	Locality Offices			
18	33,730	29,110	1600	Computer Cost Recharge	29,300		29,300
19	14,200,775	15,227,460		Gross Expenditure	15,217,110	15,692,270	124,840
			2000s	Income			
				Government Reimbursements			
20	13,458,138	14,807,500	2110	- H.B.Scheme	14,807,500	15,407,500	
21	33,728		2110	- Additional Subsidy Recovery			
22	21,182	23,500	2110	- DHP Subsidy	23,500	23,500	
23	148,500	123,440	2110	- Administration	120,950	120,950	
				Other Income			
24	261,901	174,000	2903	Costs Recovered	174,000	174,000	
25	13,923,449	15,128,440		Total Income	15,125,950	15,725,950	0
26	£277,326	£99,020		Net Cost to Summary	91,160	(£33,680)	£124,840

Finance

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Rent Rebates							
Code G6420 (Statutory Service)							
	£	£			£	£	£
			1000s	Employees			
1	198,740	189,660		Finance	191,220	143,890	47,330
2	15,270	17,700		Office & IT	17,440	11,620	5,820
3	12,090	9,240		Democratic & Legal Services	3,240	2,840	400
4	226,100	216,600		Total Staff Recharges	211,900	158,350	53,550
5			1075	Corporate Mandatory Training	400	400	
6	495		1077	CPD	150	150	
			1300s	Supplies and Services			
7	2,141	2,500	1332	Printing	2,500	2,500	
8	554	500	1333	Stationery	600	600	
9		1,000	1341	Legal Fees			
10	926	7,520	1345	Contracted Services	200	200	
11	55	400	1353	Telephones	100	100	
12	153	500	1354	Postage	500	500	
13	800	850	1387	Subscriptions	1,000	1,000	
14	1,561	2,500	1399	Other Supplies & Services	1,500	1,500	
			1400s	Transfer Payments			
15	33,303	35,000	1401	War Widow Rebates	35,000	35,000	
16	13,759,330	14,500,000	1401	Rent Rebates	14,500,000	14,500,000	
			1600s	Support Costs			
17	6,460		1600	Locality Offices			
18	22,000	18,990	1600	Computer Cost Recharge	19,110		19,110
19	14,053,878	14,786,360		Gross Expenditure	14,772,960	14,700,300	72,660
			2000s	Income			
				Government Reimbursements			
20	13,872,601	14,526,250	2110	- H.B.Scheme	14,526,250	14,526,250	
21	42,970		2110	- Additional Subsidy Recovery			
22	162,480	135,470	2110	- Administration	130,630	130,630	
23	571	4,000	2110	- DHP Subsidy	4,000	4,000	
				Other Income			
24	198,951	87,000	2903	Costs Recovered	87,000	87,000	
25	14,277,573	14,752,720		Total Income	14,747,880	14,747,880	0
26	(£223,695)	£33,640		Net Cost to Summary	25,080	(£47,580)	£72,660

Finance

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Cost of Collection - Council Tax Code G1210 (Statutory Service)							
	£	£			£	£	£
			1000s	Employees			
1	378,380	382,040		Finance	383,700	248,910	134,790
2	23,490	27,230		Office & IT	26,830	17,880	8,950
3	3,520	8,600		Democratic & Legal Services	7,350		7,350
4	<u>405,390</u>	<u>417,870</u>		Total Staff Recharges	417,880	266,790	151,090
			1300s	Supplies and Services			
5		500	1303	Equipment Maintenance			
6	12,095	13,000	1332	Printing	12,000	12,000	
7	3,800	1,500	1333	Stationery	3,000	3,000	
8	645	1,050	1337	Books and Publications	700	700	
9	7,174	4,790	1341	Legal Exps-Court Costs & other	7,000	7,000	
10	12,298	10,000	1342	Bailiffs Fees	12,300	12,300	
11	3,412	2,500	1345	Hired & Cont Services (Folding)	3,500	3,500	
12	158	800	1353	Telephones	300	300	
13	18,042	8,200	1354	Postages	10,650	10,650	
14	1,171	1,200	1386	Advertising	1,000	1,000	
15	560	1,150	1387	Subscriptions	600	600	
			1600s	Support Costs			
16	7,220		1600	Locality Office Recharge			
17	51,270	49,950	1600	Computer Cost Recharge	48,580		48,580
			1700s	Asset Charges			
18	1,306	280	1795	Depreciation	980		980
				Recharge from:-			
19	23,670	26,870	R1011	Financial Expenses	27,720	27,720	
20	548,211	539,660		Gross Expenditure	546,210	345,560	200,650
			2000s	Income			
21	146,785	165,500	2903	Fees and Charges	165,500	165,500	
22	146,785	165,500		Total Income	165,500	165,500	0
23	£401,426	£374,160		Net Cost to Summary	380,710	£180,060	£200,650

Finance

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Council Tax Benefit							
Code G1220 (Statutory Service)							
	£	£			£	£	£
			1000s	Employees			
1	152,370	145,080		Finance	150,900	109,830	41,070
2	12,220	14,160		Office & IT	13,950	9,300	4,650
3	5,940	8,350		Democratic & Legal Services	13,040		13,040
4				Housing Services	9,870		9,870
5	<u>170,530</u>	<u>167,590</u>		Total Staff Recharges	<u>187,760</u>	119,130	68,630
6			1075		350	350	
7	495		1077		150	150	
			1300s	Supplies and Services			
8	2,143	2,500	1332	Printing	2,500	2,500	
9	554	500	1333	Stationery	550	550	
10		1,000	1341	Legal Fees	1,000	1,000	
11	926	14,890	1345	Contracted Services	200	200	
12	55	400	1353	Telephones-mobiles	100	100	
13	153	500	1354	Postage	500	500	
14			1386	Advertising	100	100	
15	800	850	1387	Subscriptions	1,000	1,000	
16	1,561	3,900	1399	Other Supplies & Services	2,000	2,000	
			1400s	Transfer Payments			
				Council Tax Rebates			
17	6,030,652	6,150,000	1401	- Standard	0	0	
18	13,705	16,000	1401	- War Widows	0	0	
			1600s	Support Costs			
19	5,160		1600	Locality Offices			
20	19,570	17,280	1600	Computer Cost Recharge	15,290		15,290
21	6,246,304	6,375,410		Gross Expenditure	211,500	127,580	83,920
			2000s	Income			
				Government Reimbursements			
22	6,084,500	6,162,000	2110	Council Tax Rebates	0	0	
23	29,353		2110	- Additional Subsidy Recovery			
24		2,000	2110	DHP Subsidy	2,000	2,000	
25	289,908	241,990	2110	Administration	232,230	232,230	
26	6,403,761	6,405,990		Total Income	234,230	234,230	0
27	(£157,457)	(£30,580)		Net Cost to Summary	(22,730)	(£106,650)	£83,920

Finance

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Cost of Collection - Business Rates (NNDR)							
Code G1230 (Statutory Service)							
	£	£			£	£	£
				1000s Employees			
1	131,910	134,370		Finance	130,520	90,590	39,930
2	3,920	4,540		Office & IT	4,470	2,980	1,490
3	0	3,850		Democratic & Legal Services	5,260		5,260
4	<u>135,830</u>	<u>142,760</u>		Total Staff Recharges	140,250	93,570	46,680
5				Travel Payments			
				1300s Supplies and Services			
6	1,479	600	1332	Printing	1,500	1,500	
7		300	1333	Stationery	150	150	
8	801	500	1341	Legal Expenses - Court Costs	850	850	
9	1,318	1,000	1342	Bailiffs Fees		0	
10		2,000	1342	Financial Appraisals	1,500	1,500	
11	3,650		1345	Contracted Services			
12	1,000	1,800	1354	Postage	1,800	1,800	
				1600s Support Costs			
13	90		1600	Locality Office Recharge			
14	16,740	16,630	1600	Computer Cost Recharge	16,930		16,930
				<u>Recharge from:-</u>			
15	570	650	R1011	Financial Expenses	570	570	
15	161,478	166,240		Gross Expenditure	163,550	99,940	63,610
				2000s Income			
16	186,930	187,500	2110	Cost of Collection Allowance	187,500	187,500	
17	26,646	28,000	2903	Fees and Charges	28,000	28,000	
18	213,576	215,500		Total Income	215,500	215,500	0
19	(£52,098)	(£49,260)		Net Cost to Summary	(51,950)	(£115,560)	£63,610

Explanatory Notes:

Discretionary Rate Relief moved to "Support to Community Organisations" from 2010/11.

Finance

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Community Support Initiatives							
Codes G7040 & G1221 (Discretionary Service)							
	£	£			£	£	£
			1300s Supplies and Services				
1	15,000	15,000	1371	Credit Union (G7040)	15,000	15,000	
2			1371	Local Business Support (G7040)			
3	15,000	15,000		Gross Expenditure	15,000	15,000	0
4	£15,000	£15,000		Net Cost to Summary	£15,000	£15,000	£0

Finance

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Staff

Code R0000s (part) (Statutory/Discretionary Service)

	£	£			£	£	£
			1000s Employees				
1	1,359,923	1,335,330	1001	Salaries	1,307,020	1,307,020	
2	114,085	113,470	1041	Employer's National Insurance	108,790	108,790	
3	176,609	194,790	1045	Employer's Pension Contributions	180,140	180,140	
4	<u>1,650,617</u>	<u>1,643,590</u>			1,595,950	1,595,950	0
5	17,305	15,900	1060s	Other Employee Benefits	16,100	16,100	
6	19,119	19,330	1070s	Training & Development	18,350	18,350	
7	976		1080s	Recruitment Expenses			
			1200s Transport				
8	42,387	41,840	1230-50	Travelling	32,960	32,960	
			1300s Supplies and Services				
9	773	940	1381	Subsistence	1,040	1,040	
10	1,731,177	1,721,600		Gross Expenditure	1,664,400	1,664,400	0
			2000s Income				
11	1,731,177	1,721,600	2600	Recharged to Staff Accounts	1,664,400	1,664,400	
12	1,731,177	1,721,600		Total Income	1,664,400	1,664,400	0
13	£0	£0		Net Cost to Summary	£0	£0	£0

Special Housing Projects
Revenue Estimates 2013/2014

Special Housing Projects

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Local Housing Company Code G6006							
	£	£			£	£	£
			1000s	Employees			
1	29,670	29,530		Finance Services	0		
2	29,670	29,530		Total Departmental Recharges	0	0	0
			1300s	Supplies and Services			
3	3,640		1341	Legal Fees			
4			1344	Other professional fees			
5	2,547		1345	Contracted Services			
6			1353	Telephones - mobiles			
7	35,857	29,530		Gross Expenditure	0	0	0
			2000s	Income			
8		(29,530)		Reallocated to Development			
9	0	(29,530)		Total Income	0	0	0
10	£35,857	£0		Net Cost to Summary	£0	£0	£0

Community Services
Revenue Estimates 2013/2014

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Summary							
	£	£			£	£	£
1	157,715	127,830	G2001-3	Arts Activities-Promotion	68,350	49,200	19,150
2	287,459	133,720	G2010-4	Museum of Farnham	124,900	81,660	43,240
3	74,796	73,480	G2020	Museums - Grant Aided	62,460	43,830	18,630
4	69,755	45,170	G2101-2	Borough Hall	48,040	20,800	27,240
5	112,751	35,990	G2110	Memorial Hall	28,500	(80)	28,580
6	108,059	92,380	G2120-1	Sport-Promotion	95,350	31,930	63,420
7	48,546	46,150	G2130	Community Activities	29,060	13,000	16,060
8	6,792	86,000	G2140	Leisure Centres General	115,000	115,000	0
9	324,513	327,350	G2141	Cranleigh Leisure Centre	319,020	146,460	172,560
10	(1,828,241)	70,140	G2142	Farnham Sports Centre	69,020	(217,300)	286,320
11	787,142	333,950	G2143	Godalming Leisure Centre	125,930	(2,530)	128,460
12	143,064	64,430	G2144	The Herons (Haslemere Leisure Ctr)	67,260	67,260	0
13	149,627	145,570	G2145	The Edge Sports Centre	127,060	101,830	25,230
14	1,813,087	1,431,220	G2200s	Recreational Open Space	1,363,150	1,080,860	282,290
15	575,757	540,170	G2300s	Countryside	509,040	376,260	132,780
16	3,063	2,810	G2420	Leisure Gardens	1,310	(630)	1,940
17	39,333	33,280	G3001-3	Cemeteries	37,880	27,200	10,680
18	89,193	86,570	G3501	Community Safety	91,260	56,750	34,510
19	62,600	64,310	G4501	Community Strategy	73,420	56,220	17,200
20	594,397	308,800	G7001-6	Day Centres	50,190	1,270	48,920
21	39,001	39,860	G7010	Meals on Wheels	41,450	34,400	7,050
22	(125,971)	(127,110)	G7020	Careline	(74,570)	(222,460)	147,890
23	43,040	69,390	G6900	Careline Enhanced - SP funded	(1,050)	(1,050)	0
24	35,501	37,010	G7030s	Community Care	35,000	16,760	18,240
25	111,950	276,550	G7060	Welfare Grants	199,890	197,810	2,080
26	93,394	109,490	G4300s	Community Development	99,820	65,190	34,630
27	(23,146)	0	G5210	Concessionary Fares	0	0	0
28	109,760	120,010	G5310	Community Transport Initiative	106,840	100,700	6,140
29	(13,580)	(610)	G4401	Waverley Training Services	(22,920)	(102,390)	79,470
30				Restructuring Staff Savings	0	0	0
31	0	0		Staff	0	0	0
32				Community Partnership (CP)	392,870	392,870	0
	£3,889,357	£4,573,910		Net Cost to Summary	£4,183,530	£2,530,820	£1,652,710

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Arts Activities - Promotion							
Code G2001 to G2003 (Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1	46,420	47,000		Community Services	45,860	31,750	14,110
2	2,830	2,690		Finance Services	2,650		2,650
3	760	800		Democratic & Legal Services	680		680
4	50,010	50,490		Total Staff Recharges	49,190	31,750	17,440
			1300s	Supplies and Services			
5	5,935	6,000	1387	Subscriptions	6,000	6,000	
6	7,850	5,400	1399	Arts Development	5,400	5,400	
7	4,300	4,750	G2002	Live and Direct	4,750	4,750	
			1600s	Support Costs			
8	1,680	1,850	1600	Computer Recharge	1,710		1,710
9	69,775	68,490		Gross Expenditure	67,050	47,900	19,150
			2000s	Income			
10	2,590	1,000	2100	Grants	1,000	1,000	
11	2,590	1,000		Total Income	1,000	1,000	0
12	£67,185	£67,490		Net Cost to Summary	£66,050	£46,900	£19,150

Arts Activities - Sponsorship (Discretionary Service)

	£	£			£	£	£
			1300s	Supplies and Services			
				<i>Grants</i>			
13	34,200	32,490	1371	Farnham Maltings			
14	28,400		1371	Farnham Maltings - REFFCUS			
15	3,930	3,320	1371	Haslemere Hall			
16	24,000	22,230	1371	Cranleigh Arts Centre			
17			1371	Sculpt It			
18		2,300	1371	New Ashgate Gallery - Rent related	2,300	2,300	
21	90,530	60,340		Gross Expenditure	2,300	2,300	0
22	£90,530	£60,340		Net Cost to Summary	£2,300	£2,300	£0

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Museum of Farnham							
Code G2010 to G2014 (Discretionary Service)							
	£	£			£	£	£
				1000s Employees			
1	92,840	76,800		Community Services	29,240	14,020	15,220
2	4,140	3,900		Finance Services	3,730		3,730
3	2,060	840		Democratic & Legal Services	2,370		2,370
4				Customer, IT & Office Services	1,230		1,230
5	1,240	1,110		Housing Services	0		0
6	840	860		Environment Services	850		850
7	101,120	83,510		Total Staff Recharges	37,420	14,020	23,400
		4,360		Budget Adjustment			
8	151	240	1001	Alarm Standby			
				1100s Premises			
9	11,429	4,500	1101-3	Building Maintenance	4,500	4,500	
10	686	950	1131	Ground Maintenance main cont			
11	86	650	1132	Ground Maintenance			
12	3,719	5,000	1163	Electricity			
13	7,822	7,690	1171	Rent			
14	10,717	10,720	1176	Rates			
15	482	650	1178	Water Services			
16	1,554	2,200	1180s	Cleaning			
17	107	320	1187	Trade Refuse			
18	1,768	1,770	1191	Insurances	1,920	1,920	
				1300s Supplies and Services			
19	2,089	1,150	1302/3	Equipment (Photocopier)			
20	1,200	3,000	1311	Purchases for Resale			
21	804	700	1332	Printing			
22	953	550	1333	Stationery			
23			1345	The Maltings SLA	60,890	60,890	
24	1,135	1,250	1351	Telephone			
25	1,012	1,400	1387	Subscriptions			
26	333	330	1391	Insurances	330	330	
27	8		1399	Former capital expense			
28	4,224	1,500	G2011	Conservation and Display			
29	686	700	G2012	Exhibitions			
30	1,406	1,000	G2013	Promotional Activities			
31				Purchase Fund Contribution			
				1600s Support Costs			
32	1,680	1,850	1600	Computer Recharge	1,710		1,710
				1700s Asset Charges			
33	155,776	19,810	1795/7	Depreciation and Impairment	18,130		18,130
34	310,947	155,800		Gross Expenditure	124,900	81,660	43,240

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Museum of Farnham continued Code G2010 to G2014 (Discretionary Service)

	£	£			£	£	£
			2000s Income				
35	9,813	9,410	2200	Shop Sales			
36	4,605	3,670	2300	Education			
37	9,070	9,000	2705	Garden Gallery			
38				Donations			
39	23,488	22,080		Total Income	0	0	0
40	£287,459	£133,720		Net Cost to Summary	£124,900	£81,660	£43,240

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Museums - Grant Aided							
Code G2020 (Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1	64,990	66,010		Community Services	61,230	46,070	15,160
2	990	920		Finance Services	860		860
3	<u>65,980</u>	<u>66,930</u>		Total Staff Recharges	<u>62,090</u>	<u>46,070</u>	<u>16,020</u>
			1100s	Premises			
4	3,091	1,500	1101-3	Building Maintenance	1,500	1,500	
	1,422	1,410	1191	Insurance	1,470	1,470	
			1300s	Supplies and Services			
				<i>Grants</i>			
5	2,370	2,000	1371	Godalming Museum Trust			
6	2,380	2,380	1371	Godalming Mus Trust rent-related gra	2,380	2,380	
7	2,610	2,000	1371	Haslemere Museum Trust			
8	2,940	3,000	1371	Old Kiln Mus Trust (Rural Life Ctr)			
9	1,960	2,050	1387	Subscriptions	2,880	2,880	
10	243	240	1391	Insurances	310	310	
			1600s	Support Costs			
11	1,680	1,850	1600	Computer Recharge	1,710		1,710
			1700s	Asset Charges			
12	900	900	1795/7	Depreciation and Impairment	900		900
13	85,576	84,260		Gross Expenditure	73,240	54,610	18,630
			2000s	Income			
14	6,900	6,900	2100	Contribution: Godalming Museum	6,900	6,900	
15	3,880	3,880	2704	Rent: Godalming Museum	3,880	3,880	
16	10,780	10,780		Total Income	10,780	10,780	0
17	£74,796	£73,480		Net Cost to Summary	£62,460	£43,830	£18,630

Explanatory Note:

Line 1 includes the cost of the Curator of Godalming Museum, who is employed by Waverley Borough Council. Godalming Museum is located at 109A High Street, Godalming, in premises owned and maintained by Waverley Borough Council.

Lines 3, 4, 10, 11 and 14 relate to those premises costs.

Community Services

Community Services							
Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Borough Hall Code G2101 & G2102 (Discretionary Service)							
	£	£			£	£	£
				1000s Employees			
1	42,580	41,940		Community Services	41,270	32,010	9,260
2		1,750		Organisational Development	3,380		3,380
3	5,640	3,570		Finance Services	3,430		3,430
4	5,250	4,900		Customer, IT & Office Services	4,470		4,470
5		150		Democratic & Legal Services	0		0
6	53,470	52,310		Total Staff Recharges	52,550	32,010	20,540
7	25,416	21,670	1001	Stewards	21,670	21,670	
8	399	390	1091	Insurance	400	400	
				1100s Premises			
9	2,774	3,610	1101-3	Building Maintenance	3,610	3,610	
10	20,447	0		Borough Hall Redecoration			
11	6,321	5,500	1163	Electricity	6,780	6,780	
12	1,756	2,440	1164	Gas	2,440	2,440	
13	14,685	14,690	1176	Rates	15,360	15,360	
14	556	660	1178	Water Services	660	660	
15	10,368	9,950	1180s	Cleaning/Routine Maintenance	9,950	9,950	
16	2,605	2,610	1191	Insurances	2,720	2,720	
				1300s Supplies and Services			
17	18,548	12,000	1302-5	Equipment	17,000	17,000	
18	5,441	4,000	1311	Items for Resale	4,000	4,000	
19	70	100	1351-3	Telephone	100	100	
20	255	800	1332&86	Promotion & Publicity	800	800	
21	1,727	2,300	1389	Licences	2,300	2,300	
				1600s Support Costs			
22	1,810	2,030	1600	Computer Recharge	1,890		1,890
				1700s Asset Charges			
23	5,088	7,110	1795/7	Depreciation and Impairment	4,810		4,810
24	171,736	142,170		Gross Expenditure	147,040	119,800	27,240
				2000s Income			
25	14,141	11,670	2200	Sales	11,670	11,670	
26	87,840	85,330	2320	Fees & Charges	87,330	87,330	
27	101,981	97,000		Total Income	99,000	99,000	0
28	£69,755	£45,170		Net Cost to Summary	£48,040	£20,800	£27,240

Community Services

Community Services							
Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Memorial Hall Code G2110 (Discretionary Service)							
	£	£			£	£	£
				1000s Employees			
1	41,740	29,200		Community Services	28,870	14,970	13,900
2		380		Organisational Development	720		720
3	4,230	3,620		Finance Services	3,400		3,400
4				Customer, IT & Office Services	610		610
5		2,860		Democratic & Legal Services	0		0
6	1,240	1,110		Housing Services	0		0
7	47,210	37,170		Total Staff Recharges	33,600	14,970	18,630
8	9,808	9,000	1001	Wages-Stewards	9,000	9,000	
9	168	170	1091	Insurance	120	120	
				1100s Premises			
10	13,639	9,000	1101-3	Building Maintenance	9,000	9,000	
11			1131	Ground Maintenance	590	590	
12	3,438	4,500	1163	Electricity	4,500	4,500	
13	1,553	2,850	1164	Gas	2,850	2,850	
14	3,247	3,470	1176	Rates	3,380	3,380	
15	1,156	500	1178	Water Services	500	500	
16	641	750	1182	Cleaning Materials	750	750	
17	824	1,100	1189	Legionella Control	1,100	1,100	
18	1,082	1,080	1191	Insurances	1,120	1,120	
				1300s Supplies and Services			
19		280	1302-5	Equipment	280	280	
20		200	1332	Printing	200	200	
21	482	900	1351-3	Telephone	900	900	
22		500	1386	Promotion and Publicity	0	0	
23	1,613	1,400	1389	Licence Fee (PPL)	1,660	1,660	
24				Target savings			
				1600s Support Costs			
25	1,680	1,850	1600	Computer Recharge	1,710		1,710
				1700s Asset Charges			
26	77,206	9,270	1795/7	Depreciation and Impairment	8,240		8,240
27	163,747	83,990		Gross Expenditure	79,500	50,920	28,580
				2000s Income			
28	10,444	12,000	2702	Rent	11,000	11,000	
29	40,552	36,000	2705	Fees and Charges	40,000	40,000	
30	50,996	48,000		Total Income	51,000	51,000	0
31	£112,751	£35,990		Net Cost to Summary	£28,500	(£80)	£28,580

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Sport - Promotion							
Code G2120 to G2122 (Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1	78,860	62,320		Community Services	65,810	7,350	58,460
2	3,880	3,720		Finance Services	3,250		3,250
3	82,740	66,040		Total Staff Recharges	69,060	7,350	61,710
			1300s	Supplies and Services			
4	11,029	12,000	G2120	Sports Development Grants	12,000	12,000	
5	400	400	1371	Farnham District Sports Adv Cncl			
6	450	450	1371	Sport Godalming			
7	400		1371	Sport Haslemere			
8	7,338	6,640	1371	Rent related	7,580	7,580	
9	5,147	5,000		Social Inclusion/IN2	5,000	5,000	
			1600s	Support Costs			
10	320	0	1600	Locality Offices			
11	1,680	1,850	1600	Computer Recharge	1,710		1,710
12	109,504	92,380		Gross Expenditure	95,350	31,930	63,420
			2000s	Income			
13	1,445			Grants	0	0	
14	1,445	0		Total Income	0	0	0
15	£108,059	£92,380		Net Cost to Summary	£95,350	£31,930	£63,420

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Community Activities Code G2130 (Discretionary Service)

	£	£			£	£	£
			1000s	Employees			
1	15,620	16,150		Community Services	15,760	0	15,760
2				Finance Services	300		300
3	15,620	16,150		Total Staff Recharges	16,060	0	16,060
			1300s	Supplies and Services			
				<i>Grants</i>			
4		1,000	1371	Surrey Childrens Safeguarding Board	1,000	1,000	
5	8,640	8,500	1371	Disability Challengers			
6	7,730	4,000	1371	40 Degreez			
7	1,000	1,000	1371	A Place To Be Youth Group			
8	3,200	2,500	1371	St Marks Church & Community Centre			
9	1,000	1,000		High Sherriff of Surrey Youth Awards			
10	19,956	14,000	1399	Other supplies & services	14,000	14,000	
11	57,146	48,150		Gross Expenditure	31,060	15,000	16,060
			2000s	Income			
12	8,600	2,000		Grants	2,000	2,000	
13	8,600	2,000		Total Income	2,000	2,000	0
14	£48,546	£46,150		Net Cost to Summary	£29,060	£13,000	£16,060

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Leisure Centres General Code G2140 (Discretionary Service)

	£	£			£	£	£
				Premises			
1	805	81,000		Former Capital Expenditure	110,000	110,000	
				1300s Supplies and Services			
2	5,987	5,000	1399	Other Supplies & Services	5,000	5,000	
3	6,792	86,000		Gross Expenditure	115,000	115,000	0
4	£6,792	£86,000		Net Cost to Summary	£115,000	£115,000	£0

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Cranleigh Leisure Centre Code G2141 (Discretionary Service)							
	£	£			£	£	£
				1000s Employees			
1	28,560	23,270		Community Services	21,410	9,260	12,150
2	8,910	8,550		Finance Services	6,440		6,440
3	3,180	4,370		Democratic & Legal Services	1,540		1,540
4	1,460	1,500		Environment Services	1,490		1,490
5	<u>42,110</u>	<u>37,690</u>		Total Staff Recharges	<u>30,880</u>	9,260	21,620
				1100s Premises			
6	12,507			Former Capital Expenditure			
7	3,308	3,100	1131	Grounds Maintenance	0		
				1300s Supplies and Services			
8	111,374	136,370	1345	Management Fee/Energy costs	140,430	140,430	
				1600s Support Costs			
9	1,680	1,850	1600	Computer Recharge	1,710		1,710
				1700s Asset Charges			
10	156,764	151,570	1795/7	Depreciation and Impairment	149,230		149,230
11	327,743	330,580		Gross Expenditure	322,250	149,690	172,560
				2000s Income			
12	3,230	3,230	2704	Rent re Locality Office	3,230	3,230	
13	3,230	3,230		Total Income	3,230	3,230	0
14	£324,513	£327,350		Net Cost to Summary	£319,020	£146,460	£172,560

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Farnham Sports Centre Code G2142 (Discretionary Service)							
	£	£			£	£	£
				1000s Employees			
1	28,560	23,270		Community Services	21,410	9,260	12,150
2	10,730	10,250		Finance Services	6,320		6,320
5	3,180	4,370		Democratic & Legal Services	1,910		1,910
6	1,460	1,500		Environment Services	1,490		1,490
7	43,930	39,390		Total Staff Recharges	31,130	9,260	21,870
				1300s Supplies and Services			
8	747			Former Capital Expenditure			
9	4,748	20,000	1345	Management Fee/Energy costs	20,000	20,000	
				1600s Support Costs			
10	1,680	1,850	1600	Computer Recharge	1,710		1,710
				1700s Asset Charges			
11	(1,641,352)	246,920	1795/7	Depreciation and Impairment	262,740		262,740
12	(1,590,247)	308,160		Gross Expenditure	315,580	29,260	286,320
				2000s Income			
13	237,994	238,020	2300	Management Fee	246,560	246,560	
14	237,994	238,020		Total Income	246,560	246,560	0
15	(£1,828,241)	£70,140		Net Cost to Summary	£69,020	(£217,300)	£286,320

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Godalming Leisure Centre							
Code G2143 (Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1	28,560	23,270		Community Services	21,410	9,260	12,150
2	16,320	16,210		Finance Services	6,660		6,660
3	3,180	4,370		Democratic & Legal Services	4,800		4,800
4	840	860		Environment Services	850		850
5	48,900	44,710		Total Staff Recharges	33,720	9,260	24,460
			1100s	Premises			
6			1171	Rent	1,000	1,000	
			1300s	Supplies and Services			
7	270,288	136,990	1345	Management fee/Energy costs	2,210	2,210	
			1600s	Support Costs			
8	1,680	1,850	1600	Computer Recharge	1,710		1,710
			1700s	Asset Charges			
9	466,274	150,400	1795/7	Depreciation and Impairment	102,290		102,290
10	787,142	333,950		Gross Expenditure	140,930	12,470	128,460
			2000s	Income			
11			2,903	FIT/RHI Tariff reimbursements	15,000	15,000	
12	0	0		Total Income	15,000	15,000	0
11	£787,142	£333,950		Net Cost to Summary	£125,930	(£2,530)	£128,460

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
The Herons (Haslemere Leisure Centre - Grant Aided)							
Code G2144 (Discretionary Service)							
	£	£			£	£	£
			1100s Premises				
1	106,805		1102	Rev Exp Funded from Capital under Statute			
2	650			Former Capital Expenditure			
			1300s Supplies and Services				
3	35,609	64,430	1371	The Herons - Grant	67,260	67,260	
4	143,064	64,430		Gross Expenditure	67,260	67,260	0
			2000s Income				
5			2450	REFFCUS Grant/Contribution			
6	0	0		Total Income	0	0	0
7	£143,064	£64,430		Net Cost to Summary	£67,260	£67,260	£0

The Herons							
Code Y4201 (Discretionary Service)							
(Waverley Borough Council as Trustee of the Shottermill Recreation Ground)							
	£	£			£	£	£
			1000s Employees				
1	28,300	21,480		Community Services	20,550	9,260	11,290
2	9,610	10,770		Finance Services	12,590		12,590
3	1,460	1,500		Environment Services	1,490		1,490
4	2,450	1,060		Democratic & Legal Services	3,150		3,150
5	41,820	34,810		Total Staff Recharges	37,780	9,260	28,520
	14,745		1300s Supplies and Services				
6	(7,762)	28,000	1345	Energy costs	28,000	28,000	
7	2,250	2,250		Audit commission fees	2,250	2,250	
8		80,000		Former capital expenditure	20,000	20,000	
			1600s Support Costs				
9	1,680	1,850	1600	Computer Recharge	1,710		1,710
			1700s Asset Charges				
10	(1,073,301)	130,170	1795/7	Depreciation and Impairment	181,720		181,720
11	(1,011,745)	277,080		Gross Expenditure	271,460	59,510	211,950
			2000s Income				
12	35,609	64,430	2100	Grant from Waverley B C	67,260	67,260	
13	2,378	2,480	2905	Management Fee	2,480	2,480	
14				Interest Receipts			
15	(1,073,301)	130,170		Depreciation and Imp Reversal	181,720		181,720
16	(1,035,314)	197,080		Total Income	251,460	69,740	181,720
17	£23,569	£80,000		Net Cost	£20,000	(£10,230)	£30,230

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
The Edge Sports Centre Code G2145 (Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1	26,550	21,250		Community Services	19,370	7,530	11,840
2	4,120	3,900		Finance Services	4,020		4,020
3	2,450	1,060		Democratic & Legal Services	1,930		1,930
4	840	860		Environment Services	850		850
5	33,960	27,070		Total Staff Recharges	26,170	7,530	18,640
			1100s	Premises			
6	16,765			Former Capital Expenditure			
			1300s	Supplies and Services			
7	150,430	157,670	1345	Management Fee/Energy costs	163,070	163,070	
			1600s	Support Costs			
8	1,680	1,850	1600	Computer Recharge	1,710		1,710
			1700s	Asset Charges			
9	13,186	25,380	1795/7	Depreciation and Impairment	4,880		4,880
10	216,021	211,970		Gross Expenditure	195,830	170,600	25,230
			2000s	Income			
11	66,394	66,400	2705	Licence Fee	68,770	68,770	
12	66,394	66,400		Total Income	68,770	68,770	0
13	£149,627	£145,570		Net Cost to Summary	£127,060	£101,830	£25,230

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Recreational Open Space							
Code G2200 to G2270 (Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1	208,440	144,100		Community Services	179,920	131,070	48,850
2	9,500	9,310		Environment Services	2,330		2,330
3	13,730	12,790		Finance Services	13,250		13,250
4	10,450	11,020		Customer, IT & Office Services	17,700		17,700
5	5,180	5,490		Democratic & Legal Services	4,000		4,000
6	620	560		Housing Services			0
7	<u>247,920</u>	<u>183,270</u>		Total Staff Recharges	217,200	131,070	86,130
8			1001	Temporary Staffing			
9							
			1100s	Premises			
10	23,998	25,000	1101-3	Building Maintenance excl former Cap	25,000	25,000	
11	844,223	764,170	1131	Ground Maintenance main cont	706,950	706,950	
12	161,263	55,000	1132	Ground Maint contract variations	40,000	40,000	
13	224,325	194,950	1133	Ground Maintenance non-contract	199,950	199,950	
14			1133	SCC works	163,900	163,900	
15	4,211	8,000	1163	Electricity	8,000	8,000	
16	3,892	3,100	1164	Gas	3,100	3,100	
17	0	0	1171	Rents	20,000	20,000	
18	5,384	5,380	1176	Rates	5,600	5,600	
19	17,636	10,000	1178	Water Services	10,000	10,000	
20	7,531	3,000	1180s	Cleaning	5,320	5,320	
21	10,664	10,000	1189	Legionella Control	10,000	10,000	
22	18,335	19,130	1191	Insurances	19,570	19,570	
23				Target savings			
			1300s	Supplies and Services			
24		10,000		Former Capital Programme Exp	42,500	42,500	
25	94	200	1332	Printing	200	200	
26	11,233	4,000	1345	Hired Services	19,000	19,000	
26	1,640	1,400	1351-3	Telephone	1,650	1,650	
27		300	1386	Advertising	300	300	
28	1,428	1,100	1387	Subscriptions	1,100	1,100	
29	796		1399	Other Supplies and Services	1,000	1,000	
			1600s	Support Costs			
30	6,320	6,530	1600	Computer Recharge	6,340		6,340
			1700s	Asset Charges			
31	410,093	275,040	1795/7	Depreciation and Impairment	189,820		189,820
32	2,000,986	1,579,570		Gross Expenditure	1,696,500	1,414,210	282,290

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Recreational Open Space continued CODE G2200 to G2270 (Discretionary Service)

	£	£			£	£	£
			2000s Income				
33	31,442			2100 Contributions			
34	121,732	104,350	various	Fees, Charges and Rents	104,350	104,350	
35			2903	Recharges SCC	185,000	185,000	
36	17,725	21,000	2903	Recharges other	21,000	21,000	
37	17,000	23,000	2705	Golf Course Leases	23,000	23,000	
38	187,899	148,350		Total Income	333,350	333,350	0
39	£1,813,087	£1,431,220		Net Cost to Summary	£1,363,150	£1,080,860	£282,290

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Countryside

Code G2300 to G2341 (Discretionary Service)

	£	£			£	£	£
			1000s Employees				
1	389,400	389,410		Community Services	389,700	316,900	72,800
2	11,640	12,090		Democratic & Legal Services	9,430		9,430
3	10,450	11,020		Customer, IT & Office Services	15,570		15,570
4	9,080	8,380		Finance Services	9,300		9,300
5		130		Organisational Development	240		240
6	4,650	4,580		Environmental Services	850		850
7	620	560		Housing Services	0		0
8	<u>425,840</u>	<u>426,170</u>		Total Staff Recharges	<u>425,090</u>	316,900	108,190
9	5,966	6,000	1001	Seasonal Staff/Car Park Attendants	6,000	6,000	
10	246	250	1091	Insurance	250	250	
			1100s Premises				
11	7,037	7,500	1101-3	Building Maintenance	7,500	7,500	
12	45,608	45,600	1131	Ground Maintenance main cont	22,560	22,560	
13	192,628	55,500	1133	Ground Maintenance non contract	55,500	55,500	
14	42,843	38,000	1133	Trees - Risk Management	43,000	43,000	
15	4,065	4,500	1163	Electricity	4,500	4,500	
16	109		1164	Gas (Park Lodge)			
17		1,500	1176	Business Rates (Park Lodge)			
18	1,259	1,000	1178	Water Services	1,000	1,000	
19	597	610	1191	Insurances	620	620	
			1200s Transport				
20	13,502	12,600	1201-4	Haulage Costs	12,600	12,600	
21	5,975	5,980	1291	Insurance	6,070	6,070	
			1300s Supplies and Services				
22	5,153	5,000	1302	Equipment	5,000	5,000	
23	1,885	2,000	1312	Materials	2,000	2,000	
24	1,039	1,200	1326	Protective Clothing	1,200	1,200	
25	1,429	500	1332	Printing	500	500	
26	2,864	3,320	1351-3	Telephones	3,320	3,320	
27	457	200	1386	Advertising	200	200	
28	167	150	1387	Subscriptions	150	150	
29	378	380	1391	Insurance (Boat)	390	390	
30	2,615	3,500	1393	Health and Safety	3,500	3,500	
			<i>Grants</i>				
31	6,000		1371	Surrey Heathland Project			
32			1371	Blackwater Valley Countryside Service			
33	5,850		1371	Surrey Hills AONB			

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Countryside continued							
Code G2300 to G2341 (Discretionary Service)							
	£	£			£	£	£
				1600s Support Costs			
34	220		1600	Locality Offices			
35	1,930	2,350	1600	Computer Recharge	1,960		1,960
				1700s Asset Charges			
36	41,110	32,860	1795/7	Depreciation and Impairment	22,630		22,630
37	816,772	656,670		Gross Expenditure	625,540	492,760	132,780
				2000s Income			
38	120,236	5,000	2100	Grants	5,000	5,000	
39	68,779	59,500	various	Fees, Charges and Rents	59,500	59,500	
40	52,000	52,000	2907	Section 106 Contribution	52,000	52,000	
41	241,015	116,500		Total Income	116,500	116,500	0
42	£575,757	£540,170		Net Cost to Summary	£509,040	£376,260	£132,780

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Leisure Gardens							
Code G2420 (Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1	2,730	2,790		Community Services	1,920	0	1,920
2	50	50		Finance Services	20		20
3	2,780	2,840		Total Staff Recharges	1,940	0	1,940
			1100s	Premises			
4	376	600	1131-2	Ground Maintenance	0		
5	3,156	3,440		Gross Expenditure	1,940	0	1,940
			2000s	Income			
6	93	630	2702	Rents	630	630	
7	93	630		Total Income	630	630	0
8	£3,063	£2,810		Net Cost to Summary	£1,310	(£630)	£1,940

Community Services

Community Services							
Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Cemeteries							
Code G3001-G3003 (Statutory Service)							
	£	£			£	£	£
			1000s	Employees			
1	6,440	6,570		Community Services	5,760	0	5,760
2	1,330	1,250		Finance Services	1,290		1,290
3	920	930		Environment Services	930		930
4	<u>8,690</u>	<u>8,750</u>		Total Staff Recharges	<u>7,980</u>	0	<u>7,980</u>
			1100s	Premises			
5	34,423	37,920	1131	Ground Maintenance main contract	35,510	35,510	
6	498	410	1176	Rates	410	410	
7	206	120	1178	Water Services	120	120	
8	8		1191	Insurances	10	10	
			1300s	Supplies and Services			
9		150	1332	Printing	150	150	
10	7,723		1345	Hired and Contracted Services	8,000	8,000	
			1600s	Support Costs			
11	1,620	1,080	1600	Locality Offices	990		990
12	1,680	1,850	1600	Computer Recharge	1,710		1,710
13	54,848	50,280		Gross Expenditure	54,880	44,200	10,680
			2000s	Income			
14	15,515	17,000	2303	Fees and Charges	17,000	17,000	
15	15,515	17,000		Total Income	17,000	17,000	0
16	£39,333	£33,280		Net Cost to Summary	£37,880	£27,200	£10,680

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Community Safety Code G3501 (Statutory Service)							
	£	£			£	£	£
			1000s	Employees			
1	79,530	78,550		Community Services	61,010	36,750	24,260
2	6,300	5,930		Finance Services	6,090		6,090
3	3,710	2,040		Environment Services	1,870		1,870
4				Housing Services	580		580
5	<u>89,540</u>	<u>86,520</u>		Total Departmental Recharges	<u>69,550</u>	36,750	32,800
			1300s	Supplies and Services			
6	5,000	10,000	1345	Hired & Contracted Services	10,000	10,000	
7	10,000		1371	Contribution re Domestic Violence Service			
8	5,153	10,000	1399	Other Supplies and Services	10,000	10,000	
			1600s	Support Costs			
9	1,680	1,850	1600	Computer Cost Recharge	1,710		1,710
10	111,373	108,370		Gross Expenditure	91,260	56,750	34,510
			2000s	Income			
11	22,180	21,800	2100	Contributions	0		
12	22,180	21,800		Total Income	0	0	0
13	£89,193	£86,570		Net Cost to Summary	£91,260	£56,750	£34,510

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Community Strategy Code G4501 (Statutory Service)

	£	£			£	£	£
			1000s	Employees			
1	33,340	36,630		Community Services	36,070	26,200	9,870
2	24,750	24,480		Planning Services	24,250	21,010	3,240
3	2,510			Environment Services			
4				Electoral Services	10,350	9,010	1,340
5	1,440	1,350		Finance Services	1,040		1,040
6	<u>62,040</u>	<u>62,460</u>		Total Staff Recharges	<u>71,710</u>	56,220	15,490
			1600s	Support Costs			
7	1,680	1,850	1600	Computer Cost Recharge	1,710		1,710
8	63,720	64,310		Gross Expenditure	73,420	56,220	17,200
			2000s	Income			
9	1,120		2100	Contributions	0		
10	1,120	0		Total Income	0	0	0
9	£62,600	£64,310		Net Cost to Summary	£73,420	£56,220	£17,200

Community Services

Community Services								
Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)	
Day Centres								
Code G7001-G7006 (Discretionary Service)								
	£	£			£	£	£	
			1000s Employees					
1	5,680	5,760		Community Services	2,580	1,990	590	
2	2,230	2,000		Finance Services	2,040		2,040	
3	2,320	2,220		Housing Services	1,110		1,110	
4				Customer, IT & Office Services	1,230		1,230	
5	540	590		Democratic & Legal Services	550		550	
6	10,770	10,570		Total Staff Recharges	7,510	1,990	5,520	
			1100s Premises					
7	12,821	6,000	1101-3	Building Maintenance	6,000		6,000	
8	234	10,000		Former Capital Programme Exp	10,000		10,000	
9	4,906	7,000	1163	Electricity	7,000		7,000	
10	12,864	9,000	1164	Gas	9,000		9,000	
11	1,260	1,270	1171	Rent	1,270		1,270	
12	249		1189	Legionella Control				
13	2,972	2,880	1191	Insurance	2,980		2,980	
			1300s Supplies and Services					
14	98	1,000	1302	Equipment	1,000	1,000		
15	1,389	1,250	1303-4	Equipment Maintenance	1,250	1,250		
			<i>Grants</i>					
16	50,000	50,000	1371	Age Concern Cranleigh & District		0		
17	50,000	48,000	1371	Age Concern Farncombe		0		
18	46,150	45,000	1371	Brightwells Gostrey Centre		0		
19	50,000	55,000	1371	Age Concern Haslemere & Dist		0		
20	49,150	45,000	1371	Milford and Villages Day Centre		0		
21		7,000	1371	Farnham Assist		0		
22	4,000		1371	S106 funding of Community Facilities	0	0		
			1600s Support Costs					
23	1,680	1,850	1600	Computer Cost Recharge	1,710		1,710	
			1700s Asset Charges					
24	299,321	10,950	1795/7	Depreciation and Impairment	5,440		5,440	
25	597,864	311,770		Gross Expenditure	53,160	4,240	48,920	
			2000s Income					
26	2,966	2,970	2350	Service Charges	2,970	2,970		
27	501		2705	Rent/Letting income				
28	3,467	2,970		Total Income	2,970	2,970	0	
29	£594,397	£308,800		Net Cost to Summary	£50,190	£1,270	£48,920	

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Meals on Wheels Code G7010 (Discretionary Service)

	£	£			£	£	£
			1000s	Employees			
1	3,090	3,130		Community Services	5,160	4,400	760
2	1,680	1,510		Finance Services	1,580		1,580
3	4,770	4,640		Total Staff Recharges	6,740	4,400	2,340
			1100s	Premises			
4	0	1,000	1101-3	Building Maintenance	1,000		1,000
5	1,922	2,000	1187	Trade Refuse Collection	2,000		2,000
			1300s	Supplies and Services			
6	60,000	60,000	1371	WRVS Expenses - Grant	60,000	60,000	
			1600s	Support Costs			
7	1,680	1,850	1600	Computer Cost Recharge	1,710		1,710
			1700s	Asset Charges			
8	629	370	1795/7	Depreciation and Impairment	0		0
9	69,001	69,860		Gross Expenditure	71,450	64,400	7,050
			2000s	Income			
10	30,000	30,000	2100	Contribution	30,000	30,000	
11	30,000	30,000		Total Income	30,000	30,000	0
12	£39,001	£39,860		Net Cost to Summary	£41,450	£34,400	£7,050

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Careline							
Code G7020 (Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1	136,330	155,310		Community Services	221,960	177,880	44,080
2	34,960	32,770		Finance Services	31,860		31,860
3				Democratic & Legal Services	5,260		5,260
4	171,290	188,080		Total Staff Recharges	259,080	177,880	81,200
5	11,852	15,000	1001	PTG Salary	0		
6	48,650	48,630		Careline Staff charged to other services	45,410		45,410
			1100s	Premises			
7	295		1187	Trade Refuse Collection	0		
8	138		1191	Insurance	0		
			1200s	Travel Payments			
9	765		1230/50	Travel payments	0		
			1300s	Supplies and Services			
10	14,715	7,500	1302-5	Equipment	7,500	7,500	
11	9,963			Former Capital Expenditure	0		
12	685	2,700	1332	Printing	2,700	2,700	
13	286		1333	Stationary	0		
14	57,924	40,000	1345	Hired and Contracted Services	40,000	40,000	
15	4,100	2,200	1351-3	Telephones	2,200	2,200	
16	249		1354	Postage	0		
17	1,648		1386	Advertising/Publicity/Promotions	0		
18	170	1,000	1387	Subscription	250	250	
19	35		1395	Meeting Expenses	0		
			1600s	Support Costs			
20	800		1600	Locality Offices	0		
21	1,680	1,850	1600	Computer Cost Recharge	1,710		1,710
			1700s	Asset Charges			
22	32,061	33,060	1795/7	Depreciation and Impairment	19,570		19,570
23	357,306	340,020		Careline Gross Expenditure	378,420	230,530	147,890
			2000s	Income			
24	87,500	87,500	2100	Supporting People Grant	80,730	80,730	
25	66,500	66,500	2308	Charge to HRA Tenants	61,350	61,350	
26	258,202	247,000	2308	Fees and Charges	258,000	258,000	
27	8,402	2,500	2308	Housing Associations	7,500	7,500	
28	48,650	48,630	2600	Careline Staff charged to other services	45,410	45,410	
29	14,023	15,000		PT Grant - staff funding	0	0	
30	483,277	467,130		Careline Total Income	452,990	452,990	0
31	(£125,971)	(£127,110)		Net Cost to Summary	(£74,570)	(£222,460)	£147,890

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Careline - Enhanced Service - Supporting People Code G6900 (Discretionary Service)							
	£	£			£	£	£
1	155,540	181,890	1000s	Employees Community Services	118,220	118,220	
2	155,540	181,890		Enhanced Gross Expenditure	118,220	118,220	0
			2000s	Income			
3	112,500	112,500		Enhanced Service	119,270	119,270	
4	112,500	112,500		Enhanced Total Income	119,270	119,270	0
5	£43,040	£69,390		Net Cost to Summary	(£1,050)	(£1,050)	£0
6	(£82,931)	(£57,720)		Total Cost Careline & Enhanced	(£75,620)	(£223,510)	£147,890

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Community Care

Code G7030s (Statutory/Discretionary Service)

Ref. No.	£	£	Codes	Details	£	£	£
				1000s Employees			
1	44,130	44,260		Community Services	44,590	29,160	15,430
2	1,160	1,050		Finance Services	1,100		1,100
3	45,290	45,310		Total Staff Recharges	45,690	29,160	16,530
4				Additional Outreach Hours			
				1300s Supplies and Services			
5	0	350	1332	Printing	0		
6	100	300	1337	Books and Publications	0		
7	1,115	1,350	1345	Sub contracted - Web hosting	0		
8		250	various	Other Supplies	0		
				1600s Support Costs			
9	1,680	1,850	1600	Computer Cost Recharge	1,710		1,710
				<u>Specific Schemes</u>			
10	2,061	1,500	G7033	Exercise & Mobility Scheme	1,500	1,500	
11	50,246	50,910		Gross Expenditure	48,900	30,660	18,240
				2000s Income			
12	14,745	13,900	2300	Other - Fees and Charges	13,900	13,900	
13	14,745	13,900		Total Income	13,900	13,900	0
14	£35,501	£37,010		Net Cost to Summary	£35,000	£16,760	£18,240

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Welfare Grants

Code G7060 (Discretionary Service)

	£	£			£	£	£
			1000s	Employees			
1	3,710	3,770		Community Services	3,710	2,770	940
2	1,070	970		Finance Services	1,140		1,140
3	4,780	4,740		Total Staff Recharges	4,850	2,770	2,080
			1300s	Supplies and Services			
				<i>Grants</i>			
4	34,200	34,000	1371	Age UK Waverley		0	
5	48,600	42,770	1371	Waverley Voluntary Grants Panel		0	
6	24,370			Additional Grants			
7		195,040	G1602	Citizens Advice Waverley	195,040	195,040	
8	111,950	276,550		Gross Expenditure	199,890	197,810	2,080
9	£111,950	£276,550		Net Cost to Summary	£199,890	£197,810	£2,080

Explanatory Notes:

- 6 Citizens Advice Waverley moved from "Support to Community Organisations" from 2012/13

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Community Development

Code G4301 to G4310 (Statutory/Discretionary Service)

Ref. No.	£	£	Codes	Details	£	£	£
1000s Employees							
1	72,380	45,360		Community Services	44,710	30,990	13,720
2	7,670	6,840		Finance Services	6,490		6,490
3	4,510	4,440		Planning Services	4,390		4,390
4	2,530	2,610		Customer, IT & Office Services	2,590		2,590
5		130		Organisational Development	240		240
6	1,490	1,510		Democratic & Legal Services	3,780		3,780
7	88,580	60,890		Total Staff Recharges	62,200	30,990	31,210
8	346		1001-99	Project Staff			
1200s Transport							
9		250	1250	Travel	250	250	
1300s Supplies and Services							
10	528	700	1332	Printing	700	700	
11	7,860	13,000	1344-5	Hired & Contracted Services	18,000	18,000	
12		6,000		Town Partnership Projects	6,000	6,000	
13		6,000		Community Services Projects	6,000	6,000	
14	1,714	1,300	1351-3	Telephones	1,300	1,300	
Grants							
15		500	1371	Enterprise First & Cranfold			
Jobseekers							
16	2,000	2,000	1371	Surrey Community Action			0
17		10,000	1371	Voluntary Action SW Surrey			0
18		1,000	1371	Wrecclesham Community Project			0
19		1,000	1371	Jubilee Church Farnham			0
20		1,000	1371	Our Community Street Team			0
21		200	1371	3 Counties Money Advice			0
22	1,000		1371	SCC Partnership			
23	2,038		1386	Advertising/Promotion			
24		1,950	1387	Subscriptions	1,950	1,950	
25	485		1395	Meeting Expenses			
26	9,920		1399	Other Supplies & Services			
1600s Support Costs							
27	1,660		1600	Locality Offices			
28	3,360	3,700	1600	Computer Cost Recharge	3,420		3,420
29	119,491	109,490		Gross Expenditure	99,820	65,190	34,630
2000s Income							
30	11,817		2100	Contributions & Grants	0		
31	14,280		2300	Services Supplied	0		
32	26,097	0		Total Income	0	0	0
33	£93,394	£109,490		Net Cost to Summary	£99,820	£65,190	£34,630

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Concessionary Fares Code G5210 (Statutory Service)

	£	£			£	£	£
			1300s	Supplies and Services			
1	(3,278)		1344	Consultancy	0		
2	(19,868)		1345	Hired and Contracted Services	0		
3	(23,146)	0		Gross Expenditure	0	0	0
4	(£23,146)	£0		Net Cost to Summary	£0	£0	£0

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Community Transport Initiative Code G5310 (Discretionary Service)							
	£	£			£	£	£
				1000s Employees			
1	6,440	6,580		Community Services	3,510	600	2,910
2	1,640	1,480		Finance Services	1,520		1,520
3	<u>8,080</u>	<u>8,060</u>		Total Staff Recharges	<u>5,030</u>	600	<u>4,430</u>
				1300s Supplies and Services			
4	100,000	100,000		Hoppa Grant (general)	100,000	100,000	
5		10,000		Vehicle replacement provision	0	0	
6		100	1399	Miscellaneous	100	100	
				1600s Support Costs			
7	1,680	1,850	1600	Computer Cost Recharge	1,710		1,710
8	109,760	120,010		Gross Expenditure	106,840	100,700	6,140
9	£109,760	£120,010		Net Cost to Summary	£106,840	£100,700	£6,140

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Waverley Training Services							
Code G4401 (Discretionary Service)							
	£	£			£	£	£
				1000s Employees			
1	349,560	319,130		Community Services	459,080	391,290	67,790
2	10,190	9,030		Finance Services	9,760		9,760
3	5,700	130		Organisational Development	240		240
4				Democratic & Legal Services	1,050		1,050
5	620	640		Environment Services	630		630
6	366,070	328,930		Total Staff Recharges	470,760	391,290	79,470
7	2,944	12,000	1001	Casual Staff (Trainers)	12,000	12,000	
8		1,000	1005	Young Persons - Allowances	1,000	1,000	
9	2,864	5,000	1070s	Training	5,000	5,000	
10	172	170	1091	Insurances	170	170	
				1100s Premises			
11	3,892	3,280	1101-3	Refurbishment & Maintenance	3,280	3,280	
12	9,852	9,000	1163-4	Heating and Lighting	9,000	9,000	
13	54,814	59,700	1171	Rent	59,700	59,700	
14	12,612	21,160	1176-8	Rates and Water	21,160	21,160	
15	5,667	6,000	1180s	Cleaning	6,000	6,000	
16	350	380	1191	Insurances	380	380	
				1200s Transport			
17	4,829	6,000	1250	Travelling	6,000	6,000	
				1300s Supplies and Services			
18	10,159	4,000	1302etc	Equipment and Materials	10,000	10,000	
19	2,022	7,470	1330s	General Office Expenses	7,470	7,470	
20	156,092	80,000	1344	Fees (incl Reg & Certification)	230,000	230,000	
21	140,623		1345	Contracted Services			
22	6,912	5,450	1351-3	Telephones	5,450	5,450	
23	175		1354	Postage			
24	10,296	5,000	1386	Advertising & Promotion	10,000	10,000	
25	1,488		1395	Meeting Expenses			
26	2,130		1399	Other Supplies & Services			
				1600s Support Costs			
27	1,680	1,850	1600	Computer Cost Recharge	1,710	1,710	
28	795,643	556,390		Gross Expenditure	859,080	779,610	79,470
				2000s Income			
29	101,970	60,000	2300	Fees and Charges	95,000	95,000	
30	707,253	497,000	2903	Reimbursements	787,000	787,000	
31	809,223	557,000		Total Income	882,000	882,000	0
32	(£13,580)	(£610)		Net Cost to Summary	(£22,920)	(£102,390)	£79,470

Community Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Staff

Code R0000s (part) (Statutory/Discretionary Service)

Ref. No.	£	£	Codes	Details	£	£	£
1000s Employees							
1	1,325,966	1,263,430	1001	Salaries	1,398,030	1,398,030	
2	96,081	91,310	1041	Employer's National Insurance	98,850	98,850	
3	239,283	195,590	1045	Employer's Pension Contributions	219,520	219,520	
4	1,661,330	1,550,330			1,716,400	1,716,400	0
5	17,783	19,040	1060s	Other Employee Benefits	17,520	17,520	
6	10,676	21,230	1070s	Training & Development	23,500	23,500	
7	550		1080s	Recruitment Expenses			
1200s Transport							
8	89,504	83,290	1230-50	Travelling	86,840	86,840	
1300s Supplies and Services							
9	49	160	1381	Subsistence	160	160	
10	1,480		1399	Other Services & Supplies			
11	1,781,372	1,674,050		Gross Expenditure	1,844,420	1,844,420	
2000s Income							
12	1,781,372	1,674,050	2600	Recharged to Staff Accounts	1,844,420	1,844,420	
13	1,781,372	1,674,050		Total Income	1,844,420	1,844,420	
14	£0	£0		Net Cost to Summary	£0	£0	

Environment

Revenue Estimates 2013/2014

Environment

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Summary							
	£	£			£	£	£
1	208,749	132,490	G3201-32	Conveniences	129,350	100,050	29,300
2	1,012,420	1,095,700	G3710	Street Cleaning	1,086,520	1,029,260	57,260
3	1,773,208	1,350,000	G3810	Refuse Collection	1,456,920	1,307,450	149,470
4	1,860	(2,880)	G3820	Special Refuse Collection	(3,520)	(14,000)	10,480
5	1,965,237	697,330	G3830-4	Waste Recycling	476,780	384,800	91,980
6	(2,428,034)	(2,514,230)	G5001	Car Parks	(2,377,850)	(2,562,600)	184,750
7	779,885	726,670	G3101-6	Environmental Health	726,180	508,880	217,300
8	43,202	29,230	G3120-2	Animal Control	31,480	6,660	24,820
9	96,928	89,410	G1410	Emergency Services	88,880	46,760	42,120
10	0	0	R0000s	Staff	0	0	0
	£3,453,455	£1,603,720		Net cost to Summary	£1,614,740	£807,260	£807,480

Environment

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Conveniences

Code G3201-G3232 (Discretionary Service)

Ref. No.	£	£	Codes	Details	£	£	£
1000s Employees							
1	11,600	11,560		Environment Services	11,290	2,200	9,090
2	2,860	2,710		Finance Services	2,670		2,670
3	0			Customer, IT & Office Services	610		610
4	1,240	1,110		Housing Services	0		
5	<u>15,700</u>	<u>15,380</u>		Total Staff Recharges	<u>14,570</u>	2,200	12,370
1100s Premises							
6	4,987	9,200	1101-3	Building Maintenance	22,200	22,200	
7	16,901	10,000		Rolling Programme			
8	2,116	2,000	1163	Electricity	1,400	1,400	
9	9,015	8,800	1176	Rates	3,900	3,900	
10	3,219	4,000	1178	Water Services	2,500	2,500	
11	67,683	67,000	1180s	Cleaning	50,000	50,000	
12	1,035	1,040	1191	Insurance	870	870	
13		(6,500)		Target Reductions			
1300s Supplies and Services							
14	72	100	1332	Printing	100	100	
15	2,210	2,500	1345	Hired & Contracted Services	1,500	1,500	
16	158	200	1351-3	Telephones	200	200	
17			1371	Grant To Cranleigh Parish Council	15,330	15,330	
1600s Support Costs							
18	190		1600	Locality Offices			
19	1,680	1,850	1600	Computer Recharge	1,710		1,710
1700s Asset Charges							
20	83,888	17,070	1795/7	Depreciation and Impairment	15,220		15,220
21	208,854	132,640		Gross Expenditure	129,500	100,200	29,300
2000s Income							
22	105	150	2320	Disabled Access Keys	150	150	
23	105	150		Total Income	150	150	0
24	£208,749	£132,490		Net Cost to Summary	£129,350	£100,050	£29,300

Environment

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Street Cleaning							
Code G3710 (Statutory Service)							
	£	£			£	£	£
			1000s	Employees			
1	92,160	94,590		Environment Services	114,810	68,470	46,340
2	3,360	3,220		Finance Services	3,310		3,310
3	620	620		Housing Services	0		
4	3,420			Audit Services	0		
5	440	280		Democratic Services	280		280
6	<u>100,000</u>	<u>98,710</u>		Total Staff Recharges	<u>118,400</u>	68,470	49,930
			1300s	Supplies and Services			
7	8,845	9,000	1312	Materials	9,000	9,000	
8	201	500	1332	Printing	500	500	
9	928,863	1,013,000	1345	Hired and Contracted Services	956,300	956,300	
10	11,557	10,000	1345	Graffiti Removal	10,000	10,000	
11	86	150	1345	Emergency Response	150	150	
12	234		1353	Telephones			
			1600s	Support Costs			
13	550		1600	Locality Offices			
14	11,310	11,670	1600	Computer Recharge	7,330		7,330
15	1,061,646	1,143,030		Gross Expenditure	1,101,680	1,044,420	57,260
			2000s	Income			
16	33,461	32,170	2100	Contributions	0	0	0
17	15,765	15,160	2903	Recharges	15,160	15,160	
18	49,226	47,330		Total Income	15,160	15,160	0
19	£1,012,420	£1,095,700		Net Cost to Summary	£1,086,520	£1,029,260	£57,260

Environment

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Refuse Collection							
Code G3810 (Statutory Service)							
	£	£			£	£	£
			1000s	Employees			
1	119,480	121,090		Environment Services	116,410	82,450	33,960
2	7,670	7,580		Finance Services	7,890		7,890
3	3,300	3,380		Democratic Services	8,010		8,010
4	2,850			Audit Services	0		
5	<u>133,300</u>	<u>132,050</u>		Total Staff Recharges	<u>132,310</u>	82,450	49,860
			1100s	Premises			
6	92,000	92,000	1171	Rent	92,000		92,000
			1300s	Supplies and Services			
7	24	1,000	1332-54	Printing and Postage	1,000	1,000	
8	1,553,393	1,107,000	1345	Hired and Contracted Services	1,224,000	1,224,000	
9	575		1351-3	Telephones			
			1600s	Support Costs			
10	800		1600	Locality Offices			
11	22,920	17,950	1600	Computer Recharge	7,610		7,610
12	1,803,012	1,350,000		Gross Expenditure	1,456,920	1,307,450	149,470
			2000s	Income			
13	29,804		2903	Reimbursements			
14	29,804	0		Total Income	0	0	0
15	£1,773,208	£1,350,000		Net Cost to Summary	£1,456,920	£1,307,450	£149,470

Environment

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Special Refuse Collection							
Code G3820 (Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1	8,610	8,630		Environment Services	8,380		8,380
2	570			Audit Services	0		
3	620	640		Finance Services	390		390
	9,800	9,270		Total Staff Recharges	8,770	0	8,770
			1300s	Supplies and Services			
4	23,752	26,000	1345	Hired and Contracted Services	24,000	24,000	
			1600s	Support Costs			
5	480		1600	Locality Offices			
6	1,680	1,850	1600	Computer Recharge	1,710		1,710
7	35,712	37,120		Gross Expenditure	34,480	24,000	10,480
			2000s	Income			
8	33,852	40,000	2300	Fees and Charges	38,000	38,000	
9	33,852	40,000		Total Income	38,000	38,000	0
10	£1,860	(£2,880)		Net Cost to Summary	(£3,520)	(£14,000)	£10,480

Environment

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Waste Recycling							
Code G3830-G3834 (Statutory Service)							
	£	£			£	£	£
			1000s	Employees			
1	159,240	197,480		Environment Services	166,270	108,160	58,110
2	20,460	20,430		Finance Services	22,060		22,060
3	1,470	1,490		Community Services	1,460		1,460
4	2,280			Audit Services	0		
5	<u>183,450</u>	<u>219,400</u>		Total Staff Recharges	<u>189,790</u>	108,160	81,630
			1100s	Premises			
6	19,320		1102	Building Repair/Maintenance			
7	7,742	7,960	1171	Rents	7,960		7,960
			1200s	Transport			
8	76	80	1291	Insurance	80	80	
			1300s	Supplies and Services			
9	1,765			Food Waste Containers			
10	1,420,393		1302&12	Equipment and Materials			
11	1,460	5,000	1332	Printing	5,000	5,000	
12	514	5,000	1333&54	Stationery and Postage	5,000	5,000	
13	26,495		1344	Consultants Fees			
14				Surrey Joint Munciple Waste Partnership			
14	1,422,981	1,173,000	1345	Hired & Cont Serv - Main	1,166,000	1,166,000	
15	116,989		1345	Hired & Cont Serv - Food Waste			
16	160,090	143,000	1345	Hired & Cont Serv - Green Waste	143,000	143,000	
17	34,113	35,000	1345	Green Waste Sub-contract	35,000	35,000	
18	242,218	266,000	1345	Removal Costs and Gate Fees	166,000	166,000	
19	1,901		1351	Telephones			
20	512	500	1353	Mobile Telephones	500	500	
21	20	3,000	1386	Advertising and Promotion	3,000	3,000	
22	54	50	1391	Insurance	60	60	
23	21		1395	Hospitality			
			1600s	Support Costs			
24	2,110		1600	Locality Offices			
25	5,630	6,040	1600	Computer Recharge	1,990		1,990
			1700s	Asset Charges			
26	45,711	13,300	1795/7	Depreciation and Impairment	400		400
27	3,693,565	1,877,330		Gross Expenditure	1,723,780	1,631,800	91,980

Environment

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Waste Recycling (continued)							
Code G3830-G3834 (Statutory Service)							
	£	£			£		
			2000s Income				
28	42,830	160,000	2110	Grant - SCC Food Waste	160,000	160,000	
29	439,380		2201	Sales - Paper			
30	1,404		2201	Sales - Glass			
31	8,765	10,000	2201	Sales - Textiles	10,000	10,000	
32	920	3,000	2201	Sales - Composters			
33	21,275		2201	Sales - Cardboard			
34	17,333		2201	Sales - Cans			
35	134,689	132,000	2300	Fees & Charges - Green Waste	137,000	137,000	
36	721,240	875,000	2100	Recycling Credit	940,000	940,000	
37	331,695		2100	Grant - SCC Food Waste Imp			
38	8,700		2100	S.106 PIC contributions to Bins			
39	97		2901	Donations			
40	1,728,328	1,180,000		Total Income	1,247,000	1,247,000	0
41	£1,965,237	£697,330		Net Cost to Summary	£476,780	£384,800	£91,980

Environment

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Car Parks							
Code G5001 to G5067 (Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1	287,140	264,480		Environment Services	236,530	168,620	67,910
2	4,150	7,870		Democratic & Legal Services	6,190		6,190
3	3,420			Audit Services	0		
4	22,790	23,370		Finance Services	20,320		20,320
5	7,290	7,760		Customer, IT & Office Services	35,570		35,570
6	2,940	2,970		Community Services	3,030		3,030
7	<u>327,730</u>	<u>306,450</u>		Total Staff Recharges	301,640	168,620	133,020
			1100s	Premises			
8	13,529		1102	Building Repair			
9	16,381	41,600	1131-2	Ground Maintenance	41,600	41,600	
10	79,711	35,000		Car Park Rolling Programme	65,000	65,000	
11	17,922	18,000	1163	Electricity	18,000	18,000	
12	34,202	46,000	1171	Rents	46,000	46,000	
13	484,403	484,400	1176	Rates	500,000	500,000	
14	556	500	1178	Water Services	500	500	
			1200s	Transport			
15	76	80	1291	Insurance	80	80	
			1300s	Supplies and Services			
16	40,428	35,900	1303&4	Equipment Maintenance	35,900	35,900	
17	16,789		K1241	Equipment Replacement			
18	19,344	15,000	1332	Printing	15,000	15,000	
19	76		1333	Stationary			
20		600	1341	Legal Fees	600	600	
21		2,500	1345	Cost of Tariff Changes	2,500	2,500	
22	358,125	290,700	1345	Hired and Contracted Services	325,000	325,000	
23		9,000	1345	Hired and Contracted Services	9,000	9,000	
24	251	400	1351-3	Telephones	400	400	
25	73		1354	Postage			
26	7,204	2,000	1386	Advertising	2,000	2,000	
27	133	200	1387	Subscriptions	200	200	
28			1399	Other supplies and services			
			1600s	Support Costs			
29	1,610		1600	Locality Offices			
30	21,190	13,690	1600	Computer Recharge	10,270		10,270
				Recharge from:-			
31	2,590	2,550	R1011	Financial Expenses	2,010		2,010
			1700s	Asset Charges			
32	(170,968)		1702	Borrowing Interest Repaid			
33	24,324	24,200	1795/7	Depreciation and Impairment	39,450		39,450
34	1,295,679	1,328,770		Gross Expenditure	1,415,150	1,230,400	184,750

Environment

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Car Parks continued

Code G5001 to G5067 (Discretionary Service)

2000s Income

35				Contributions			
36	3,540,049	3,750,000	2321	Fees and Charges	3,700,000	3,700,000	
37	270	3,000		Advertising	3,000	3,000	
38	5,463		2701	Wayleaves, easements, rights etc.			
39	96,412	90,000	2705	Rents	90,000	90,000	
40	81,519			SCC Overhead Reimbursement			
41	3,723,713	3,843,000		Total Income	3,793,000	3,793,000	0
42	(£2,428,034)	(£2,514,230)		Net Cost to Summary	(£2,377,850)	(£2,562,600)	£184,750

Environment

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
Environmental Health							
Code G3101-G3106 (Statutory Service)							
	£	£			£	£	£
			1000s	Employees			
1	670,570	621,710		Environment Services	636,660	462,620	174,040
2	9,960	11,180		Democratic & Legal Services	15,740		15,740
3	11,150	11,120		Housing Services	11,460		11,460
4	4,260	4,010		Finance Services	3,870		3,870
5	1,150	1,200		Community Services	1,210		1,210
6	697,090	649,220		Total Staff Recharges	668,940	462,620	206,320
			1300s	Supplies and Services			
7	14,994	3,000	1302	Equipment	3,000	3,000	
8	57	500	1312	Materials	3,500	3,500	
9	1,134	1,000	1332	Printing	1,000	1,000	
10	20	300	1337	Books and Publications	300	300	
11		2,000	1341	Legal Fees	2,000	2,000	
12	19,188	22,000	1345	Hired and Contracted Services	22,000	22,000	
13	13,007			Air Quality Action Plan (waverley)	3,000	3,000	
14	152	200	1345	Emergency Response	200	200	
15	1,588	2,000	1351-3	Telephones	2,000	2,000	
16	16,377			Grants - SHIP			
17	8,278	5,150	1387	Subscriptions	5,150	5,150	
18		250	1389	License Fees	250	250	
19	1,237	1,240	1391	Insurance	1,260	1,260	
20	142		1395	Hospitality			
21	14,060	12,000	1344	Air-Pollution Monitoring	12,000	12,000	
22	7,244	20,000		Contaminated Land	30,000	30,000	
23				Savings Target	(16,400)	(16,400)	
24	2,847	7,500		Private Water Supplies	7,500	7,500	
			1600s	Support Costs			
25	8,710	10,610	1600	Computer Recharge	9,100		9,100
			1700s	Asset Charges			
26	8,525	4,200	1795/7	Depreciation and Impairments	1,880		1,880
27	814,650	741,170		Gross Expenditure	756,680	539,380	217,300
			2000s	Income			
28	22,464		2300	Grant			
29	8,618	7,000	2300	Fees and Charges	14,000	14,000	
30	1,109		2903	Costs recovered			
31	2,574	7,500		Private Water Supplies	16,500	16,500	
31	34,765	14,500		Total Income	30,500	30,500	0
32	£779,885	£726,670		Net Cost to Summary	£726,180	£508,880	£217,300

Environment

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Animal Control

Code G3120-G3122 (Statutory/Discretionary Service)

	£	£			£	£	£
			1000s	Employees			
1	33,400	32,330		Environment Services	33,330	15,410	17,920
2	4,740	4,620		Finance Services	2,880		2,880
3	3,990			Audit Services	0		
4	3,090	3,080		Housing Services	1,210		1,210
	<u>45,220</u>	<u>40,030</u>		Total Staff Recharges	<u>37,420</u>	15,410	22,010
			1200s	Transport			
5	905		1291	Insurance			
			1300s	Supplies and Services			
6	404	500	1302-12	Equipment & Materials	500	500	
7		300	1332	Printing	300	300	
8	38,473	450	1345	Hired & Contracted Services	450	450	
9		5,000	1345	Dog Control	10,000	10,000	
10		30,000	1345	Pest Control	25,000	25,000	
11		1,100	1345	Emergency Response	1,100		1,100
12	25		1351-3	Telephones			
			1600s	Support Costs			
13	250		1600	Locality Offices			
14	1,680	1,850	1600	Computer Recharge	1,710		1,710
15	86,957	79,230		Gross Expenditure	76,480	51,660	24,820
			2000s	Income			
16	7,770	10,000	2300	Kennelling Fees	5,000	5,000	
17	35,985	40,000	2307	Fees and Charges	40,000	40,000	
18	43,755	50,000		Total Income	45,000	45,000	0
19	£43,202	£29,230		Net Cost to Summary	£31,480	£6,660	£24,820

Environment

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Emergency Services Code G1410 (Statutory Service)

	£	£			£	£	£
			1000s	Employees			
1	58,440	47,910		Environment Services	47,590	29,070	18,520
2	7,040	7,120		Housing Services	7,050		7,050
3	3,070	3,020		Customer, IT & Office Services	3,050		3,050
4	1,930	1,830		Finance Services	1,790		1,790
5	<u>70,480</u>	<u>59,880</u>		Total Staff Recharges	59,480	29,070	30,410
6	5,131	5,000		Out-of-Hours Standby	5,000	5,000	
			1100's	Premises			
7	243	240	1191	Insurance	250	250	
			1300s	Supplies and Services			
8	1,860	2,000	1302	Equipment and Furniture	2,000	2,000	
9	4,185		1303-4	Equipment Maintenance			
10	789	1,000	1332	Printing	1,000	1,000	
11	304	250	1337	Books and Publications	250	250	
12	2,224	2,670	1351	Telephone	2,670	2,670	
13	274		1353	Mobile Telephones			
14	4,443	1,200	1387	Subscriptions	1,200	1,200	
15		5,120	1387	Category 1 responder - SLRF	5,120	5,120	
16	186		1395	Hospitality			
17	5,543	6,000	1399	Out-of-Hours Emergencies	6,000	6,000	
			1600s	Support Costs			
18	6,680	11,850	1600	Computer Cost Recharge	11,710		11,710
19	102,342	95,210		Gross Expenditure	94,680	52,560	42,120
			2000s	Income			
20	5,414	5,800	2600	Recharged to Services	5,800	5,800	
21	5,414	5,800		Total Income	5,800	5,800	0
22	£96,928	£89,410		Net Cost to Summary	£88,880	£46,760	£42,120

Environment

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (4)	Support Costs (5)
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Staff

Code R0000s (part) (Statutory/Discretionary Service)

	£	£			£	£	£
			1000s Employees				
1	1,022,713	1,006,210	1001	Salaries	986,980	986,980	
2	80,748	80,340	1041	Employer's National Insurance	76,880	76,880	
3	146,912	150,100	1045	Employer's Pension Contributions	142,250	142,250	
4	<u>1,250,372</u>	<u>1,236,650</u>			1,206,110	1,206,110	0
5	13,377	11,360	1060s	Other Employee Benefits	11,470	11,470	
6	21,656	14,790	1070s	Training & Development	13,950	13,950	
7	506		1080s	Recruitment Expenses			
			1200s Transport				
8	51,302	49,410	1230-50	Travelling	46,160	46,160	
			1300s Supplies and Services				
9	500		1341	Legal Fees			
10	284		1381	Subsistence			
11	1,000		1399	Other Supplies & Services			
12	1,338,998	1,312,210	Gross Expenditure		1,277,690	1,277,690	0
			2000s Income				
13	1,338,998	1,312,210	2600	Recharged to Staff Accounts	1,277,690	1,277,690	
14	1,338,998	1,312,210	Total Income		1,277,690	1,277,690	0
15	£0	£0	Net Cost to Summary		£0	£0	£0

Housing Services
Revenue Estimates 2013/2014

Housing Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (5)	Support Costs (4)
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Summary

	£	£			£	£	£
1	499,097	492,610	G6001-5	Other GF Housing Services	544,450	398,000	146,450
2	135,209	210,690	G6301&2	Homelessness	265,810	220,710	45,100
3	200	0	G1221	Don't Lose Your Home	0	0	0
4	21,400	16,940	G6201	Waverley Home Improvement Age	16,530	0	16,530
5	344,984	102,290	G6202	House Renovation Grants	76,040	49,740	26,300
6	(34,326)	11,530		Supporting People	36,740	(28,440)	65,180
7	0	0		Staff	0	0	0
	£966,564	£834,060		Net cost to Summary	£939,570	£640,010	£299,560

Housing Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (5)	Support Costs (4)
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Other General Fund Housing Services Code G3104, G6001 - G6005, (Statutory Service)

	£	£			£	£	£
			1000s	Employees			
1	357,110	355,920		Housing	395,830	306,310	89,520
2	13,230	7,690		Democratic & Legal Services	12,220		12,220
3	1,720	1,790		Community	1,820		1,820
4	1,620	1,630		Environment	1,620		1,620
5	69,060	98,950		Planning	110,400	84,340	26,060
6	3,830	3,660		Finance	3,480		3,480
7	446,570	469,640		Total staff recharges	525,370	390,650	134,720
			1300s	Supplies and Services			
8	1,837	2,000	1332	Printing	2,200	2,200	
9	6,599	6,000	1345	Contracted Services	4,750	4,750	
10	727	1,000	1353	Telephones	400	400	
11	20,000		1371	Grants			
12	1,421	1,550	1387	Subscriptions	1,000	1,000	
13	15	0	1399	Other Supplies and Services			
			1600s	Support Costs			
14	7,780	0	1600	Locality Offices			
15	12,750	12,920	1600	Computer Cost recharge	11,730		11,730
			1700	Asset Charges			
16	3,115	2,500	1795	Depreciation	0		0
17	500,815	495,610		Gross Expenditure	545,450	399,000	146,450
			2000s	Income			
18	1,580	2,000	2300	Services Supplied	0		
19	138	1,000	2903	Services Supplied	1,000	1,000	
20	1,718	3,000		Total Income	1,000	1,000	0
21	£499,097	£492,610		Net Cost to Summary	£544,450	£398,000	£146,450

Explanatory Note:

This budget incorporates the following services:

- Private Housing From 2011-12
- Housing Advice
- Choice-based lettings

Housing Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (5)	Support Costs (4)
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Homelessness

Code G6301-G6302 (Statutory Service)

	£	£			£	£	£
1000s Employees							
1	1,080	1,180		Democratic & Legal Services	360		360
2	5,060	4,720		Finance Services	5,550		5,550
3	1,150	1,200		Community Services	1,210	1,050	160
4	100,370	100,050		Housing Services	103,000	75,860	27,140
5	107,660	107,150		Total staff recharges	110,120	76,910	33,210
1100s Premises							
6	97,171	25,000	1171	Rent of Accommodation (B & B)	25,000	25,000	
7	193	130,000		Other rent related expenses	127,000	127,000	
1200s Transport							
8	115	600	1250	Travel Payments	600	600	
1300s Supplies and Services							
9		500	1302-5	Equipment / Furniture	500	500	
10	241	1,500	1332	Printing	1,500	1,500	
11	1,387	1,500	1341	Legal Costs	1,500	1,500	
12	8,487	15,000	1345	Contracted Services - B & B	15,000	15,000	
13	701	700	1351-3	Telephones	700	700	
14	5,302	3,000	1399	Storage	6,000	6,000	
1400 Transfer Payments							
15	20,000		1401	Transfer Payments			
1600s Support Costs							
16	610	0	1600	Locality Offices			
17	9,910	9,740	1600	Computer Cost Recharge	11,890		11,890
18	251,778	294,690		Gross Expenditure	299,810	254,710	45,100
2000s Income							
Government Grants:							
19	50,000	50,000	2110	Local Services Support Grant			0
20	5,000		2110	Supporting People Grant	4,000	4,000	
21	10,000	4,000	2300	Fees and Charges (B & B)			
22	2,707	30,000	2703	Rent-related Contributions			
23	48,861		2906	Contributions	30,000	30,000	
24	116,569	84,000		Total Income	34,000	34,000	0
25	£135,209	£210,690		Net Cost to Summary	£265,810	£220,710	£45,100

Housing Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (5)	Support Costs (4)
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Don't Lose Your Home Code G1221 (Discretionary Service)

	£	£			£	£	£
1	200		1371	Finance			
2	200	0		Gross Expenditure	0	0	0
3	£200	£0		Net Cost to Summary	£0	£0	£0

From 2011/12 the Don't Lose Your Home service is integrated as part of the Private Sector Housing service on page 154

Housing Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (5)	Support Costs (4)
Waverley Home Improvement Agency							
Code G6201 (Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1		1,580		Democratic and Legal Services	0		0
2	980	920		Finance Services	970		970
3	460	470		Environment	460		460
4	18,280	12,120		Housing	13,390		13,390
5	19,720	15,090		Total Staff Recharges	14,820		14,820
			1600s	Support Costs			
6	1,680	1,850	1600	Computer Cost Recharge	1,710		1,710
7	21,400	16,940		Gross Expenditure	16,530	0	16,530
8	£21,400	£16,940		Net Cost to Summary	£16,530	£0	£16,530

Housing Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (5)	Support Costs (4)
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House Renovation Grants

Code G6202 (Statutory/Discretionary Service)

	£	£			£	£	£
			1000s	Employees			
1	1,470	3,020		Democratic & Legal Services	6,340		6,340
2	5,310	5,210		Planning	5,020		5,020
3	3,540	3,340		Finance Services	3,600		3,600
4	460	470		Environment	460		460
5	87,530	87,350		Housing	57,860	48,690	9,170
6	98,310	99,390		Total Staff Recharges	73,280	48,690	24,590
			1300s	Supplies and Services			
7	547,671			Rev Exp Funded from Capital			
8		100	1345	Contracted Services	100	100	
9	915	950	1387	Subscriptions	950	950	
			1600s	Support Costs			
10	70	0	1600	Locality Offices			
11	1,680	1,850	1600	Computer Cost Recharge	1,710		1,710
12	648,646	102,290		Gross Expenditure	76,040	49,740	26,300
			2000s	Income			
13	303,662		2451	Grant/Cont towards REFFCUS			
14	303,662	0		Total Income	0	0	0
15	£344,984	£102,290		Net Cost to Summary	£76,040	£49,740	£26,300

Housing Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (5)	Support Costs (4)
Supporting People Services Main Code G6900 (was H9000)							
	£	£			£	£	£
1000s Employees							
1	270	300		Democratic & Legal Services			
2	200	200		Finance	190		190
3	155,540	181,890		Community	118,220	96,080	22,140
4	316,080	333,460		Housing	308,650	265,800	42,850
5	472,090	515,850		Total Staff Recharges	427,060	361,880	65,180
6	(155,540)	(181,890)		Community taken to Careline	(118,220)	(118,220)	
1300s Supplies and Services							
7	17,853	36,200	1302-5	Equipment	36,200	36,200	
8	7,702	8,500	1345	Hired and Contracted Services	8,500	8,500	
9	8,911	22,700	1351-3	Telephones	22,700	22,700	
10	351,015	401,360		Gross Expenditure	376,240	311,060	65,180
2000s Income							
11	488,954	491,650	2100	Supporting People Funding	441,320	241,320	
12	(200,000)	(200,000)		SP Funding to Careline	(200,000)		
13	36,936	39,400	2600	Transitional protection	39,400	39,400	
14		45,250	2350	Charges to Tenants	45,250	45,250	
15	125,952	80,030	2350	Service charges	80,030	13,530	
16	(66,500)	(66,500)		Service charges to Careline	(66,500)		
17	385,341	389,830		Total Income	339,500	339,500	0
18	(£34,326)	£11,530		Net Cost to Summary	£36,740	(£28,440)	£65,180

Notes
 Lines 5-7 Costs relating solely to the maintenance of the sheltered accommodation careline and previously incorporated in the Central Communications budget on page of the budget book are now reflected here. There is a consequent reduction in the payment to the Central Communications service and no impact at the bottom line of the Support Account

This account was previously included with Landlord Services - the Housing Revenue Account

Housing Services

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (5)	Support Costs (4)
Staff (including HRA)							
Code R0000s (part) (Statutory/Discretionary Service)							
	£	£			£	£	£
			1000s	Employees			
1	2,381,057	2,488,940	1001	Salaries	2,414,150	2,414,150	
2	194,299	200,040	1041	Employer's National Insurance	196,920	196,920	
3	356,419	387,750	1045	Employer's Pension Contributions	377,070	377,070	
4	2,931,775	3,076,730			2,988,140	2,988,140	0
5	48,597	46,130	1060s	Other Employee Benefits	35,220	35,220	
6	28,668	36,010	1070s	Training & Development	33,030	33,030	
7	8,511		1080s	Recruitment Expenses			
			1200s	Transport			
8	103,931	116,290	1230-50	Travelling	112,690	112,690	
			1300s	Supplies and Services			
9	500		1341	Legal Fees			
10	1,048	1,500	1381	Subsistence	550	550	
11	3,123,029	3,276,660		Gross Expenditure	3,169,630	3,169,630	0
			2000s	Income			
12	3,123,029	3,276,660	2600	Recharge to Staff Account	3,169,630	3,169,630	
13	3,123,029	3,276,660		Total Income	3,169,630	3,169,630	0
14	£0	£0		Net Cost to Summary	£0	£0	£0

Staff Accounts
Revenue Estimates 2013/2014

Staff Accounts

Ref. No.	2011/2012 Actual (1)	2012/2013 Estimate (2)	Codes	Details	2013/2014 Estimate (3)	Direct Costs (3)	Support Costs (4)
Summary							
	£	£			£	£	£
				1000s Employees			
1	355,902	375,560		CMT	373,440	373,440	
2	previously included in line 4			Electoral Services	81,840	81,840	
3	468,137	549,610		Organisational Development	586,380	586,380	
4	825,967	777,350		Democratic & Legal Services	682,140	682,140	
5	2,027,960	1,981,740		Planning Services	1,984,660	1,984,660	
6	1,359,923	1,335,330		Finance	1,288,000	1,288,000	
7	1,151,340	1,166,820		Office & IT Services	1,282,820	1,282,820	
8	1,022,713	1,006,210		Environment	986,980	986,980	
9	1,325,966	1,263,430		Community	1,393,730	1,393,730	
10	2,381,057	2,488,940		Housing	2,414,150	2,414,150	
11	10,918,965	10,944,990	1001	Salaries	11,074,140	11,074,140	0
12	869,130	890,490	1041	Employer's National Insurance	877,890	877,890	
13	1,575,894	1,633,810	1045	Employer's Pension Contributions	1,647,160	1,647,160	
14	13,363,988	13,469,290			13,599,190	13,599,190	0
15	160,444	168,660	1060s	Other Employee Benefits	149,420	149,420	
16	130,763	160,000	1070s	Training & Development	160,000	160,000	
17	42,719	12,630	1080s	Recruitment Expenses	12,630	12,630	
				1200s Transport			
18	453,250	472,800	1230-50	Travelling	464,370	464,370	
				1300s Supplies and Services			
19	6,000		1341	Legal Fees			
20	142,353	143,080	1345	Hired & Contracted Services	124,730	124,730	
21	6,822	8,990	1381	Subsistence	7,690	7,690	
22	3,386	4,200	1399	Other Supplies & Services	4,200	4,200	
				1700s Asset Charges			
23	3,983	3,320	1795	Depreciation	2,080	2,080	
24		(256,000)		Target Reductions	(206,000)	(206,000)	
25	14,313,708	14,186,970		Gross Expenditure	14,318,310	14,318,310	0
				2000s Income			
26	14,313,708	14,442,970	2600	Recharged to Staff Account	14,524,310	14,524,310	
27	14,313,708	14,442,970		Total Income	14,524,310	14,524,310	0
28	£0	(£256,000)		Net Cost to Summary	(£206,000)	(£206,000)	£0
Memorandum Item							
13	1,575,894	1,633,810		Current Pension Contributions	1,647,160		
	1,009,000	1,009,000		Back-Funded Pension Contributions	1,009,000		
	<u>2,584,894</u>	<u>2,642,810</u>		Total Pension Contributions	2,656,160	0	0
	159,432			Unfunded Benefits Paid			

WAVERLEY BOROUGH COUNCIL

2013-14 General Fund Budget Overview

	£	£
Shortfall forecast at Finance Seminar		440,000
<u>Add back savings assumed at Finance Seminar:</u>		
Effect of Internal Loan to HRA	140,000	
Godalming Leisure Centre	140,000	
Glendale Contract Savings	80,000	
Increased Income (Recycling & Planning)	220,000	
Forward Star Chamber savings anticipated last year	<u>400,000</u>	
		<u>980,000</u>
Gross Shortfall expected		1,420,000
<u>Less</u> assumed changes regarding Government Grants etc (£5,961k-£4,563k)		
expected Shortfall if no Government Grant changes		<u>22,000</u>
Collection Fund Surplus now expected for 2013/14		(80,000)
Council Tax Benefit Start-up costs Nil (£100k previously assumed)		(100,000)
Council Tax Base Growth		(15,000)
Council Tax Exemptions/Discounts		(61,000)
Council Tax Reduction Scheme - (Waverley's proportion of £199k)		(20,000)
Inflation - ongoing savings from 2012/13 Provision		(77,000)
Other Items - Staff savings in base, etc		(177,400)
<u>Add</u> reduce vacancy factor from £256k to £206k		<u>50,000</u>
Surplus before Star Chamber items		(458,400)
Star Chamber Savings (Star Chamber List)		(890,000)
Star Chamber Suggestions:		
Finance additional LDF costs from Fund		(100,000)
Finance Dunsfold Park Planning Cost from RRF		(100,000)
Growth Items - HOST (Star Chamber List)		177,300
Members' Allowances (Star Chamber List)		173,500
Surplus including Savings		(1,197,600)
Council Tax Freeze Grant available for 2013/14		(90,000)
New Home Bonus beyond assumption (£1,005k - £900k)		(105,000)
Government Grant Reduction (as attached)		470,000
Remaining Surplus		(922,600)
Business Rates in excess of Government Baseline		<u>(240,000)</u>
Surplus before Proposals		(1,162,600)
Proposals:		
Business Rates Risk Equalisation Reserve	240,000	
LDF Reserve	100,000	
Dunsfold Park Reserve	100,000	
Hardship relief (Council tax support)	35,000	
Towns & Parishes CTSS Grant	80,600	
Proposed Pay Award and 'Living Wage	215,000	
Additional Revenue Contribution to Capital (above £2m)	<u>392,000</u>	
		1,162,600
Balance		<u>NIL</u>

After the Local Government Finance Settlement 2013/14

11th January 2013

	(1)	(2)	(3)	(4)	(5)
	2012/13	2013/14 Est	2013/14 Actual	Reduction (1)-(3)	% Reduction
	£'000	£'000	£'000	£'000	%
Business rates	3,752	2,000	1,750		
Revenue Support Grant	77	851	2,630		
Council Tax Freeze Grant (yr1 2011/12)	222	222	*		
Council tax reduction grant	680	610	*		
Council Tax Benefit Admin Grant	240	200	194		
Other Benefits Admin Grant	260	200	290		
Business Rate Collection Grant	188	188	181		
Supporting People Funding	492	242	446		
Homelessness Grant	50	50	*		
Total	5,961	4,563	5,491	470	-7.9
Council Tax freeze grant (year 2&3)	222		90		
Grants including Council Tax freeze grant	6,183	4,563	5,581	602	-9.7

* now included in Revenue Support Grant




C O N F I D E N T I A L

Star Chamber Findings

List of Reductions Recommended by the Executive
General Fund

2013-2014

	O & S Committee	Reductions Made to Base	Star Chamber Proposals	Total Savings
		£	£	£
Head of Planning		0	87,000	87,000
Head of Democratic Services		17,500	61,000	78,500
Head of Finance		140,000	69,000	209,000
Head of Community Services		267,000	33,000	300,000
Head of Housing		0	6,000	6,000
Head of Customer IT and Office Services		0	79,000	79,000
Head of Organisational Development		0	6,500	6,500
Head of Environmental Services		85,000	49,000	134,000
		£509,500	£390,500	£900,000
Less element of Savings not General Fund		0	(10,000)	(10,000)
		£509,500	£380,500	£890,000
General Growth Items:				
Members' Allowances - full implementation. Agree to review ward boundaries.				(173,500)
Twinning - establish budget	Corporate			(1,000)
Planning : Consultant's Fees	Community			(25,000)
Brightwells Staff Resource	Community			(29,000)
Neighbourhood Planner (part grant-funded)	Community			(33,000)
continuation of new part-time Air Quality & Sustainability Post	Community			(16,400)
Car Park Contract Tender - Consultancy Advice	Community			(10,000)
Waste Recycling - Improved Promotion of good practice	Community			(10,000)
Citizen's Panel - refresh in 2013/14	Corporate			(4,000)
Strategic H R Staffing	Corporate			(3,900)
New Anti-Fraud Officer / Inspection Post	Corporate			(45,000)
<i>Total Growth Items</i>				(350,800)
Net General Fund Reductions				£539,200

 <p style="text-align: center;">C O N F I D E N T I A L Star Chamber Findings List of Reductions Recommended by the Executive General Fund</p>	Effect in 2014-2015
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		Star Chamber Proposals
Head of Planning Head of Democratic Services Head of Finance Head of Community Services Head of Housing Head of Customer IT and Office Services Head of Organisational Development Head of Environmental Services		£ 87,000 101,500 258,000 315,000 1,000 173,000 6,500 428,000
Less Element of Savings not General Fund		£1,370,000 0
		£1,370,000
	Star Chamber proposals 2013-2014	(890,000)
	Additional 2014-2015 savings	£480,000



Star Chamber Findings - List of Reductions General Fund

O & S
Committee

			2013-2014 Saving already shown in reduced Base Estimate	2013-2014 Star Chamber Saving	2013-2014 Total Saving	2014-2015 Star Chamber Saving	Impact Assessment of 2013-2014 Saving
			Column 1 £	Column 2 £	Column 3	Column 4 £	
Head of Planning							
Development Control	Community	Planning Fees: Impact of 15% fee increase over original 2012/13 Estimate		70,000	70,000	70,000	No impact - this is a projected increase in fee income as a consequence of 15% increase in level of planning fees
Building Control	Community	Break-even proposals delivered through business plan		2,000	2,000	2,000	No impact on service delivery identified. This is reliant on Officers developing skills and marketing plan to be put in place to maintain market share
Staffing	Community	Net savings from likely retirement in Planning		15,000	15,000	15,000	Loss of capacity will be compensated for by review of working practices and priorities
			0	87,000	87,000	87,000	



Star Chamber Findings - List of Reductions General Fund

O & S
Committee

			2013-2014 Saving already shown in reduced Base Estimate	2013-2014 Star Chamber Saving	2013-2014 Total Saving	2014-2015 Star Chamber Saving	Impact Assessment of 2013-2014 Saving
			Column 1 £	Column 2 £	Column 3	Column 4 £	
Head of Democratic Services							
Corporate Management	Corporate	Audit Commission charges		60,000	60,000	60,000	Outcome of Audit Commission abolition - should be no impact on services
Legal	Corporate	Use of work-monitoring systems to refine cost recovery		3,000	3,000	3,000	Improved cost recovery for work done for section 106 agreements
Licensing	Corporate	Possible localisation of charges (inflationary increase £4k)			?	?	Depends on outcome of Home Office consultation on freeing Councils to set own fees for liquor licensing- improved cost recovery
Licensing	Corporate	Miscellaneous reductions	2,500		2,500	2,500	No impact
Democratic Representation	Corporate	Review membership of LGA - defer leaving at present (£13k cost)	13,000	(13,000)	0	13,000	Notice rolled forward to 2014/15
		Savings from not attending Conference	1,000		1,000	1,000	None
		Member Training - cyclical requirement	1,000	1,000	2,000	2,000	Reduce use of outside trainers
Staffing	Corporate	Democratic Services - flexible retirement and further restructuring		10,000	10,000	10,000	Opportunities for succession planning
Freedom Parade	Corporate				0	10,000	Freedom parade planned for 2013, none in 2014
			17,500	61,000	78,500	101,500	



Star Chamber Findings - List of Reductions General Fund

O & S
Committee

			2013-2014 Saving already shown in reduced Base Estimate	2013-2014 Star Chamber Saving	2013-2014 Total Saving	2014-2015 Star Chamber Saving	Impact Assessment of 2013-2014 Saving
			Column 1 £	Column 2 £	Column 3	Column 4 £	
Head of Finance							
Treasury Management	Corporate	Effect of Internal loan to HRA	140,000		140,000	140,000	None - arrangement is positive for both General Fund and HRA in terms of rate, flexibility and eliminated counterparty risk
Insurance	Corporate	Reduce contribution to Insurance Reserve in light of experience		15,000	15,000	15,000	Minimal risk as prudent balance has been accrued already and experience in last 5-years shows the revised contribution to be sufficient - can be reviewed if necessary
Compensatory Grants	Corporate	Progressive 10% annual reduction		10,000	10,000	19,000	Will review in the light of Town and Parish tax base changes from government reforms
Credit Union	Corporate	Meet from within total CP Grants budget		15,000	15,000	15,000	3 years of support funding already provided towards the set-up. If Surrey Save requires further funding the opportunity exists through the Community Partnerships Fund
Financial Expenses	Corporate	Change to weekly collection of cash and cheques		4,000	4,000	4,000	None - amounts are credited to accounts when received - negligible cash flow impact due to very small amounts
Staffing	Corporate	Accountancy Restructure including flexible retirement and reduction in hours		25,000	25,000	35,000	Proposals should retain experienced staff and create opportunities for trainees to develop in team
		Exchequer Services - potential future proposal		0	0	30,000	To be thoroughly assessed before considering any detailed proposals
			140,000	69,000	209,000	258,000	



Star Chamber Findings - List of Reductions General Fund

O & S
Committee

			2013-2014 Saving already shown in reduced Base Estimate	2013-2014 Star Chamber Saving	2013-2014 Total Saving	2014-2015 Star Chamber Saving	Impact Assessment of 2013-2014 Saving
			Column 1 £	Column 2 £	Column 3	Column 4 £	
Head of Community Services							
Leisure:							
Museum of Farnham	Community	Improved Income Share		5,000	5,000	10,000	Improved customer experience for visitors to the museum.
Borough Hall	Community	Invest to Save proposal on Cinema Equipment		5,000	5,000	10,000	Improved cinema provision for the Borough Hall
Memorial Hall	Community	Review management options		0	0	5,000	
Sports Promotion and Youth Community Activities	Community	Combine budgets		0	0	0	
Godalming Leisure Centre	Community	Further improved management fee following refurbishment	135,000	0	135,000	135,000	Demonstration of the success of the new Godalming leisure Centre.
		Savings from investment in energy-saving measures	15,000	0	15,000	15,000	A positive result of the Council's sustainability / energy reduction focus repaying capital investment.
Countryside	Community	Staff savings from reduced hours		18,000	18,000	18,000	This will result in a more focused and streamlined team and dedicated 'project resource'.
		Additional Income generation		5,000	5,000	5,000	Potentially from filming which will increase the reputation of the countryside sites in Waverley.
		Glendale - contract savings (2nd year)	95,000		95,000	95,000	This is the result of a performance focused grounds maintenance contract. Creating a holistic approach locally influenced for Waverley's public realm.
Community:							
Waverley Training Services	Community	Reflect achievement of surplus position after new post	22,000	0	22,000	22,000	WTS is helping more young people than ever in the Borough and this surplus demonstrates the commitment to continue this positive work.
Grants	Community	Effect of 10% reduction (£83k on hold)					
			267,000	33,000	300,000	315,000	



**Star Chamber Findings - List of Reductions
General Fund**

**O & S
Committee**

			2013-2014 Saving already shown in reduced Base Estimate	2013-2014 Star Chamber Saving	2013-2014 Total Saving	2014-2015 Star Chamber Saving	Impact Assessment of 2013-2014 Saving
			Column 1 £	Column 2 £	Column 3	Column 4 £	
Head of Housing							
Other General Fund Housing	Community	Extra income from increasing HMO renewal fee by £50 to £400 and initial fee to £550.		6,000	6,000	1,000	The HMO licence fee applies to landlords of large (3 or more storey) houses in multiple occupation only. The licence fee lasts 5 years. The new licence fee remains below average for Surrey Authorities.
			0	6,000	6,000	1,000	



Star Chamber Findings - List of Reductions General Fund

O & S
Committee

			2013-2014 Saving already shown in reduced Base Estimate	2013-2014 Star Chamber Saving	2013-2014 Total Saving	2014-2015 Star Chamber Saving	Impact Assessment of 2013-2014 Saving
			Column 1 £	Column 2 £	Column 3	Column 4 £	
Head of Customer, IT and Office Services							
Sustainability	Corporate	Income from Sustainability Appraisals		3,000	3,000	3,000	Income from carrying out sustainability surveys on the Council's housing development sites
Property	Corporate	Housing Asset Register Valuation - bring in house from DV		6,000	6,000	6,000	Bring in-house annual contract for asset valuation of the Council's Housing stock
	Corporate	Sale of Licensed Land (GF/HRA)		10,000	10,000	10,000	Identify and consider the sale of parcels of land currently under licence that are not required by the Council
Central Offices	Corporate	Additional Office Rental Income		20,000	20,000	20,000	Rental of available office space to a partner organisation
		Possible future increased Office Rental				?	Potential for additional rental income from office rationalisation (Foresight Project)
	Corporate	Income from PV Panels		3,500	3,500	3,500	Income from electricity generated from the Central Offices PV panels
Office Expenses	Corporate	Postage Savings target		5,000	5,000	5,000	Reduce postage budget as part of channel shift primarily by greater use of e-mail
	Corporate	Telephone maintenance savings (net)		9,500	9,500	9,500	Savings on new telephone system
		Yellow Pages - cancel advert		3,000	3,000	3,000	Cancel Yellow Pages telephone number advert
Locality Offices	Corporate	Haslemere Locality Office maintenance - reduce budget		1,000	1,000	1,000	Reduce office maintenance budget at Haslemere Locality Office
		Haslemere Locality Office - contribution from Police		1,500	1,500	1,500	Contribution to office heating and lighting costs as a result of shared offices
		Farnham Locality Office - parking admin additional income		500	500	500	Additional income for Farnham extended residential parking scheme



Star Chamber Findings - List of Reductions General Fund

O & S Committee			2013-2014 Saving already shown in reduced Base Estimate	2013-2014 Star Chamber Saving	2013-2014 Total Saving	2014-2015 Star Chamber Saving	Impact Assessment of 2013-2014 Saving
			Column 1 £	Column 2 £	Column 3	Column 4 £	
Locality Offices		Rental Contributions to running costs - CAB & Police		2,000	2,000	2,000	Contribution to office heating and lighting costs as a result of shared offices
Information Technology	Corporate	staffing - delete part time vacancy (balance LH post)		3,000	3,000	3,000	Reduce salary cost of p/t vacant post
		cancel Scan Safe application		8,000	8,000	8,000	Replace security filtering service by utilising improved firewall facility
		Farnham Locality Office - change Communication Link		2,000	2,000	2,000	Reduce communication link to a more appropriate standard to reflect staffing level
		IT Peripherals		1,000	1,000	1,000	Reduced IT consumables required with iGel roll-out and move away from PCs with local printers
Other long-term options	Corporate	Staff Restaurant -closure			0	73,000	Review options for internal catering services
		Farnham Locality Office -review post benefit changes			0	21,000	Consider impact of Benefit changes on Farnham Local Office
		Printer / Photocopier - contract renewal			0	?	Consider options for printer copier replacement at expiry of current contracts
			0	79,000	79,000	173,000	



**Star Chamber Findings - List of Reductions
General Fund**

**O & S
Committee**

	2013-2014 Saving already shown in reduced Base Estimate	2013-2014 Star Chamber Saving	2013-2014 Total Saving	2014-2015 Star Chamber Saving	Impact Assessment of 2013-2014 Saving
	Column 1 £	Column 2 £	Column 3	Column 4 £	
Head of Organisational Development					
First Care absence management Corporate contract renegotiated		5,000	5,000	5,000	No impact on services provided under contract
Staff Telephone Corporate Payments discontinued		1,500	1,500	1,500	Limited impact on staff - cases have been assessed on an individual basis. In most cases staff have access to a Waverley mobile or do not have significant need to use their own phone line for Waverley business
	0	6,500	6,500	6,500	



Star Chamber Findings - List of Reductions General Fund

O & S
Committee

			2013-2014 Saving already shown in reduced Base Estimate	2013-2014 Star Chamber Saving	2013-2014 Total Saving	2014-2015 Star Chamber Saving	Impact Assessment of 2013-2014 Saving
			Column 1 £	Column 2 £	Column 3	Column 4 £	
Head of Environmental Services							
Waste Recycling	Community	Additional Income	85,000		85,000	85,000	No negative impact- improved income arises from higher than expected recycling performance
		Improvements following promotion		10,000	10,000	10,000	No negative impact- relates to improved income arising from further increases in recycling performance
		Recycling Performance Reward Income		6,000	6,000	5,000	No negative impact- relates to projected income in recognition of WBC exceeding 52% recycling in 2012/13
		Green Waste proposals - possible 2013/14 part-year saving			0	35,000	Savings to be derived from developing a more cost-effective, customer-friendly service. No negative impact expected.
Car Parks	Community	Weyhill Car Park		0	0	100,000	
		Car Park Tickets - contract savings		8,000	8,000	8,000	No negative impact- saving arises from recent procurement of a more competitive contract
		Car Park Lighting - carbon reduction savings		5,000	5,000	5,000	No negative impact- Project intended to result in improved lighting with lower operating costs
		Car Park Charges - align as agreed by Executive		20,000	20,000	20,000	Localised tariff changes already approved by Executive- may generate some local opposition when introduced
		Car Park Charges - possible small increase		0	0	60,000	
		Car Park Permits - Review Operation/transfer to Grants			0	?	A more robust and consistent approach
Public Conveniences	Community	Target zero cost across Borough by 2014/15		0	0	100,000	
			85,000	49,000	134,000	428,000	
Total General Fund			£509,500	£390,500	£900,000	£1,370,000	

Schedule of Fees and Charges
2013/2014

Democratic & Legal Services
Schedule of Fees and Charges for 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £
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Democratic Representation

Annual Charges for supply of Committee Agendas

1	Meetings of Full Council	Per Copy	OZ	42.00	42.00
2	Area Planning Committees (All)	Per Copy	OZ	95.00	95.00
3	Individual Area Planning Committee	Per Copy	OZ	32.00	32.00
4	Executive	Per Copy	OZ	63.00	63.00
5	Others	Per Copy	OZ	32.00	32.00

Other Charges

6	Photocopying (A4/A3) (Print Room Only)	Per Copy	OS	0.20	0.20
7	Copies of Committee Documents	Per Copy	OS	8.50	8.50

Register of Electors

8	Electronic Data	Per 1,000 names or part thereof on each register	OO	20.00	20.00	} Statutory Charge
			OO	1.50	1.50	
9	Paper Data	Per 1,000 names or part thereof on each register	OO	10.00	10.00	} A flat rate fee is charged plus a charge per 1,000 names on each register.
			OO	5.00	5.00	
10	Proof of Life Certificates		OO	35.00	35.00	

Democratic & Legal Services
Schedule of Fees and Charges for 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £		
Land Charges						
1	LLC1 Official Search	Per Search	OO	40.00	40.00	
2	Con29R (inc SCC)	Per Search	OO	155.00	155.00	
3	Full Land Charges Search (inc. SCC)	Per Search	OO	195.00	195.00	The fee includes LLC1
	printed Part II					
4	- Enquiries Con29O listed	per Enquiry	OO	15.00	15.00	
5	- Each Additional Enquiry	per Enquiry	OO	20.00	20.00	
6	search single part of Register	per Enquiry	OO	4.00	4.00	
7	/ Con 29R	per Questior	OO	2.50	2.50	
8	Search and Photocopying Legal Agreements, Searches etc.	Minimum Charge based upon 15-minute unit	OS	10.00	10.00 }	
					}	
					}	
					}	
					}	
9	Search and Photocopying A1 Plans/ Dyeline Copies	Per Copy	OS	10.00	10.00 }	

Vat Indicator: OS = Standard
 OE = Exempt
 OZ = Zero Rated
 OO = Outside Scope

Democratic & Legal Services
Schedule of Fees and Charges for 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £		
Licences						
1	Breeding Establishments	Annual	OO	261.00	261.00	Plus Vet's Fees where
2	Riding Establishments - 1 to 8 Horses	Annual	OO	272.00	272.00	
3	Riding Establishments - 9 to 15 Horses	Annual	OO	408.00	408.00	
4	Riding Establishments - Over 15 Horses	Annual	OO	543.00	543.00	
5	Animal Boarding Establishments					
	a) Non-home Boarding	Annual	OO	240.00	240.00	
	b) Home Boarding	Annual	OO	170.00	169.00	
6	Dangerous Wild Animals - Vet's fees only	2-yearly	OO	170.00	175.00	
7	Zoos	Annual	OO		237.00	New charge from 1.4.2013
8	Pet Shops	Annual	OO	188.00	195.00	
9	Zoos - 9 to 15 Display Areas	Annual	OO			
10	Zoos - More than 15 Display Areas	Annual	OO			
11	Acupuncture, Tattooing etc.	Registratn Only	OO	130.00		} Please see new charges below
12	Acupuncture, Tattooing etc. - Premises	Registratn Only	OO	180.00		} Please see new charges below
13	Cosmetic Piercing, Electrolysis, Acupuncture	per premise	OO		169.00	
14	Cosmetic Piercing, Electrolysis, Acupuncture	per person	OO		169.00	
15	Cosmetic Piercing, Electrolysis, Acupuncture	reduction per person	OO		-80.00	Where the premises inspection and personal application occur at the same time, a reduction is made to reflect the reduced inspection time.
16	Tattooing	per premise	OO		193.00	
17	Tattooing	per person	OO		193.00	
18	Tattooing	reduction per person	OO		-104.00	Where the premises inspection and personal application occur at the same time, a reduction is made to reflect the reduced inspection time.
19	Semi-permanent skin colouring	per premises	OO		193.00	
20	Semi-permanent skin colouring	per person	OO		193.00	
21	Semi-permanent skin colouring	reduction per person	OO		-104.00	Where the premises inspection and personal application occur at the same time, a reduction is made to reflect the reduced inspection time.
22	Laser Treatments	premises only	OO		209.00	
23	Sunbeds	premises only	OO		137.00	
24	Street Trading					
	a) Sole Trader	Annual	OO	251.00	251.00	
	b) Schedule 2 event - up to 50 traders	Annual	OO	63.00	164.00	
	c) Schedule 2 event - 51 or more traders	Annual	OO	125.00	198.00	
	d) Schedule 2 event - up to 50 traders	Single Event	OO	52.00	130.00	
	e) Schedule 2 event - 51 or more traders	Single Event	OO	105.00	140.00	
25	Motor Salvage Operator		OO	70.00	109.00	registration for 3 years

Democratic & Legal Services
Schedule of Fees and Charges for 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £	
26	Hackney Carriage - Vehicles (not adapted)	Annual	OO	261.00	270.00 Including one test
27	Hackney Carriage - Vehicles (adapted)	Annual	OO	94.00	97.00 Including one test
28	Missed Appointments (Vehicle Test)	Per Test	OO	105.00	108.00
29	Re-testing of vehicles following failure	Per Test	OS	67.00	69.00
30	Hackney Carriage - Drivers renewal	Annual	OO	65.00	67.00 Increase reflects addition of £5 charge for DVLA licence checks
31	Private Hire - Operators	Annual	OO	169.00	175.00
32	Private Hire - Vehicles (not adapted)	Annual	OO	261.00	270.00 Including one test
33	Private Hire - Vehicles (adapted)	Annual	OO	94.00	97.00 Including one test
34	Private Hire - Drivers renewal	Annual	OO	60.00	62.00 Increase reflects addition of £5 charge for DVLA licence checks
35	New Driver Application		OO	100.00	103.00
36	Resit fee for Knowledge test	Per Test	OO	25.00	25.00
37	Transfer of Hackney Carriage / Private Hire Licence		OO	77.00	79.00 Including one test
38	6 Month test (vehicles over 5 years) Hackney Carriage and Private Hire	Per Test	OO	77.00	79.00
39	- Replacement plate bracket		OS	10.00	10.00
40	-New/Replacement plate & window disc		OS	16.00	16.00
41	Gambling Act 2005 - Including lotteries, permits, premises, etc	Various		Please see website for individual fees	Statutory Charge
Licensing Act 2003					
42	- Personal	10-Yearly	OO	37.00	37.00 Statutory Charge
43	- Premises	Initial/Variation	OO	Various depending	Statutory Charge
44	- Premises	Annual Fee	OO		Certain premises are
45	- Premises	DPS Variations, etc	OO	23.00	23.00 exempt ie Village Halls etc
46	- Temporary Event Notice	Per Event	OO	21.00	21.00 Statutory Charge
Search and Photocopying					
47	Copies of documents (general)	First page £1.00 20p per sheet thereafter	OS	1.00	1.00
48	Criminal Records Check	Per Applicant	OO	44.00	44.00 £44 is the charge Waverley incurs for a CRB check

Vat Indicator: OS = Standard
OE = Exempt
OZ = Zero Rated
OO = Outside Scope

Democratic & Legal Services
Schedule of Fees and Charges for 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £	
Legal Expenses					
1	Data Protection Subject Access	Per Enquiry	OO	10.00	10.00 Statutory Maximum £10.
2	Freedom of Information/ Environmental Information Regulations	Per Enquiry	OO	By Arrangement	

Vat Indicator: OS = Standard
 OE = Exempt
 OZ = Zero Rated
 OO = Outside Scope

Organisational Development
Schedule of Fees and Charges for 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £
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Corporate Management

1	Sale of Statement of Accounts	Per Copy	OZ	8.00	8.00
2	Sale of Annual Budget	Per Copy	OZ	8.00	8.00

Vat Indicator: OS = Standard
 OE = Exempt
 OZ = Zero Rated
 OO = Outside Scope

Planning Service
Schedule of Fees and Charges for 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £	
Development Control					
1	Planning Application Fees	Various	OO	Various	Statutory Charge
2	Supply of Weekly Lists of Planning Applications	Per Annum	OZ	100.00	100.00
<u>Search and Photocopying</u>					
3	Copies of documents (general)	First page £1.00 20p/sheet thereafter	OS	1.00	1.00 } In certain circumstances } supplies may be zero } rated (no change in the charge)
4	Decision notices and other standard documents		OO	6.00	6.00 }
5	A1 Plans / Dyeline Copies	Per Copy	OS	6.00	6.00 }
6	Requests for information requiring research	Minimum Charge	OS	30.00	30.00
7	High Hedges	Per Property (Minimum Charge)	OO	340.00	340.00
Pre-Application Charges <i>(charges shown inclusive of VAT)</i>					
8	Planning Surgeries				
	-Householder		OS	35.00	35.00
	-Small scale		OS	120.00	120.00
9	Written pre-application advice				
	-Householder		OS	50.00	50.00
	-Small scale		OS	250.00	250.00
	-Significant (3 x £300 + VAT)		OS	1,080.00	1,080.00
	-Permitted Development Enquiries (Domestic)		OS	30.00	30.00
	-Permitted Development Enquiries (Commercial)		OS	50.00	50.00
10	Development Control Consultative Forum (£2,000 + VAT)		OS	2,400.00	2,400.00
11	Research Fee		OS	40.00	40.00
	Validation Checks		OS	30.00	30.00
	Listed Building & Conservation Area Advice		OS	100.00	100.00
	Tree Advice		OS	25.00	25.00

Reduced charges are based on 85% of the standard charge and apply to local businesses.

New charge from 1.4.11
New charge from 1.4.12

Planning Service
Schedule of Fees and Charges for 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £	
Other Planning Services					
12	Waverley Borough Local Plan				
	- Waverley residents & organisations	Per Copy	OZ	25.00	} Local Plan being superseded by LDF process
	- Non-Waverley residents & organisations	Per Copy	OZ	40.00	
13	Local Plan - Maps				
	- Waverley residents & organisations	Per Copy	OZ	15.00	} 15.00 }
	- Non-Waverley residents & organisations	Per Copy	OZ	25.00	

House Name Changes

House Name Change	per House	OS	35.00	35.00
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Vat Indicator: OS = Standard
 OE = Exempt
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 OO = Outside Scope

Planning Service
Schedule of Fees and Charges for 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £		
Building Control						
1	Building Control Fees	Various	OS		Locally determined fees in accordance with the Local Government Association Building Regulations Model Scheme.	
2	<u>Search and Photocopying</u> Enquiries (Building Control)	Minimum Charge	OS	30.00	30.00	In certain circumstances supplies may be zero rated (no change in the charge)
3	Copy Building Control certificate		OO	6.00	6.00	

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Customer, IT & Office Services
Schedule of Fees and Charges 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £	
Property and Development Services					
Surveyor's Fees					
1	Request from owners/occupiers to purchase additional land	Per Request	OS	300.00	300.00 }
2	Request from owners/occupiers for the grant of a permanent easement	Per Request	OS	300.00	300.00 } Collected in advance
3	Request for access/drainage rights	Per Request	OS	300.00	300.00 }
4	Request for assignment of leases (where lease allows)	Per Request	OS	150.00	150.00 } Minimum charge
5	Request for landlord's consent for change of use/sub-letting/alterations etc. (where lease allows)	Per Request	OS	120.00	120.00 } Minimum charge
6	Grant of licence to use land or accessway	Per Request	OS	150.00	150.00 }
7	Request for a tenant's reference	Per Request	OS	100.00	100.00 }
8	Discharge of a covenant	Per Request	OS	300.00	300.00 }
9	Request for Wayleave	Per Request	OS	150.00	150.00 }
10	Grant/renewal of lease (where appropriate)	Per Request	OS	300.00	300.00 }

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Finance
Schedule of Fees and Charges for 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £	Explanatory Notes
Cost of Collection					
Summons Costs					
1	Council Tax				
	on issue of summons	OO	70.00	70.00	The fees are determined after consultation with the the Surrey Magistrates' Courts Committee.
	on granting of liability order (further charge)	OO	20.00	20.00	
2	Business Rates				
	on issue of summons	OO	100.00	100.00	The fees are determined after consultation with the the Surrey Magistrates' Courts Committee.
	on granting of liability order (further charge)	OO	20.00	20.00	
3	Recovery of Court Costs	OO	3.00	3.00	Court Costs are recovered in addition to the above costs
Vat Indicator: OS = Standard OE = Exempt OZ = Zero Rated OO = Outside Scope					

Community Services
Schedule of Fees and Charges 2013/2014

Ref. No.		Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £	Explanatory Notes
Borough Hall, Godalming						
Casual Use						
Main Hall						
1	Monday - Friday	9am - 6pm	Per Hour	OE	40.00	40.00
2	Monday - Thursday	6pm - Midnight	Per Hour	OE	48.00	48.00
Court Room						
3	Monday - Friday	9am - 6pm	Per Hour	OE	31.50	31.50
4	Monday - Thursday	6pm - Midnight	Per Hour	OE	39.50	39.50
Borough Hall Complex - Block Bookings						
5	Monday - Thursday		Per Day	OE	180.00	185.00
Borough Hall Complex						
6	Friday	4pm - 6pm	Per Hour	OE	45.00	45.00
7		6pm - 2am	Per Hour	OE	53.00	53.00
8	Saturday	9am - 6pm	Per Hour	OE	45.00	45.00
9	Childrens Party	2:30pm - 5.30pm	Per Hour	OE	45.00	35.00
10		6pm - 2am	Per Hour	OE	53.00	53.00
11	Sunday	9am - 1pm	Per Hour	OE	45.00	45.00
12		1pm - 6pm	Per Hour	OE	45.00	45.00
13	Childrens Party	2:30pm - 5.30pm	Per Hour	OE	45.00	35.00
14		6pm - 2am	Per Hour	OE	53.00	53.00
Extra Staff Member (Tiered seating, bar staff, support)						
15		9am - 6pm	Per Hour	OE	16.00	14.00
16		6pm - midnight	Per Hour	OE	18.00	16.00
17		Midnight - 2am	Per Hour	OE	22.00	20.00
18		10pm - 2am	Set Rate	OE	78.00	71.00
Other						
19	Kitchen		Per Session		57.50	60.00
20	Mobile ovens				29.50	30.00
21	Tiered seating				95.00	95.00
22	Bar service (1 staff)				69.00	0.00
23	2 Staff (for over 80 guests)				136.00	0.00
24	Corkage		Per Bottle		4.00	0.00

Community Services

Schedule of Fees and Charges 2013/2014

Ref. No.		Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £	Explanatory Notes
Regular Use						
Main Hall						
25	Monday - Friday	9am - 6pm	Per Hour	OE	13.50	13.90
26	Monday - Thursday	6pm - Midnight 1 Hour	Per Hour	OE	21.00	21.60
27	Monday - Thursday	6pm - Midnight 2 Hours	Per Hour	OE	19.00	19.60
28	Monday - Thursday	6pm - Midnight 3 Hours	Per Hour	OE	17.00	17.50
Court Room/Bar						
1	Monday - Friday	9am - 6pm	Per Hour	OE	10.50	11.00
2	Monday - Thursday	6pm - Midnight 1 Hour	Per Hour	OE	15.50	16.00
	Monday - Thursday	6pm - Midnight 2 Hours	Per Hour	OE	14.50	15.00
	Monday - Thursday	6pm - Midnight 3 Hours	Per Hour	OE	13.50	14.00
Borough Hall Complex - Block Bookings						
3	Monday - Friday		Per Day	OE	59.40	61.40
Borough Hall Complex						
4	Friday, Saturdays & Sundays		Weekly user	OE	20% off	20% off
5			Monthly user	OE	15% off	15% off
6			Occasional (over 4)	OE	10% off	10% off
7			2 bookings per year	OE	5% off	5% off
8			Overnight (no staff)	OE	50% off	50% off

Notes:

- i) The court room, when used as a bar for social functions, will be closed at 11pm and cleared by 11.30pm.
- ii) The above schedule excludes the Cinema which is shown below.
- iii) Nursery School: to be agreed.
- iv) Cancellation of a Casual Booking will incur a loss of the deposit paid. Cancellation of a booking within 28 days of the booked date will incur total cost of the booking to be levied.
- v) A cash deposit of £1,000 will be secured on any public function and an insurance indemnity of £2,000,000 required. An insurance indemnity certificate of £1,000,000 is required on all bookings.
- vi) A negotiation of rates chargeable can be made in circumstances beneficial to the Council and the client especially on regular use.
- vii) Bar facilities from 7pm - 11pm are part of the bookings for our clients if required. Clients are not allowed to operate their own bar unless special permission and conditions apply
- viii) The premises must be cleared by the client and their guests by midnight.
- ix) Catering for large social functions will not be allowed to be carried out by the client unless special permission and conditions apply.
- x) The Borough Hall complex is a non-smoking area.
- xi) Regular Hirers will be charged for all pre-confirmed dates within the financial year, any cancellations by the Hirer will not be refunded.
- xii) In the event of adverse weather, the Borough Hall Management reserves the right to cancel bookings at short notice
- xiii) Regular Bookings cancelled by Management will be refunded at the end of the financial year

Cinema

9	Adult		OS	7.30	7.50
10	Senior/Child		OS	6.40	6.50

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Community Services
Schedule of Fees and Charges 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £	Explanatory Notes
Memorial Hall					
Main Hall					
Trade and Commercial					
1	Mon - Fri 9am - 6pm	Per Hour	OE	19.00	20.00
2	Mon - Thurs 6pm - Midnight	Per Hour	OE	23.00	24.00
3	Weekend	Per Hour	OE	42.00	43.00
Normal Lettings					
4	Mon to Fri 9am - 6pm - Regular	Per Hour	OE	15.00	15.50
5	Mon to Fri 9am - 6pm - Casual	Per Hour	OE	20.00	20.50
6	Mon to Thurs 6pm - Midnight - Regular	Per Hour	OE	16.50	17.00
7	Mon to Thurs 6pm - Midnight - Casual	Per Hour	OE	23.50	24.00
8	Friday 6pm - Midnight	Per Hour	OE	24.00	24.50
9	Saturday 9am - 1pm	Per Hour	OE	24.00	25.00
10	Saturday 1pm - 6pm	Per Hour	OE	26.00	27.00
11	Saturday 6pm - 1am (Sunday)	Per Hour	OE	40.00	41.00
12	Sunday 9am - Midnight - Regular	Per Hour	OE	16.50	17.00
13	Sunday 9am - Midnight - Casual	Per Hour	OE	25.00	26.00
Bazaars for Local Charitable Organisations					
14	Whole Day 9am - 5pm	Per Day	OE	140.00	145.00
15	Bazaars for other Non Commercial Organisations	Per Day	OE	190.00	195.00
Kitchen					
16	General Use	Per Sessior	OE	30.00	31.00
17	Tea or Coffee only (Regular hirers)	Per Sessior	OE	5.00	5.25
18	Tea or Coffee only (Casual hirers)	Per Sessior	OE	8.00	8.25
Bar Area					
19	6 pm - Midnight	Per Hour	OE	18.00	18.00
20	Clearing Up Charge	Per Hour	OS	14.00	14.00

Minimum period 4 hours

Community Services
Schedule of Fees and Charges for 2013/2014

Ref. No.		Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £	Explanatory Notes
Miscellaneous						
1	Fairs	Day	OE	520.00	520.00	
2	Medium Fairs	Day	OE	420.00	420.00	
3	Small Fairs	Day	OE	260.00	260.00	
4	Fairs - Setting up	Day	OE	100.00	100.00	
5	Fetes	Day	OE	By Negotiation	By Negotiation) Refundable Deposit) of £100 against damage) etc. payable on) booking.
6	Car Boot Sales	Day	OE	150.00	150.00	
7	Caravan Rallies - Per Unit	Night	OS	7.00	7.00	
8	Tilford Camp Site - Per Head	Night	OS	4.00	4.00	
9	Grazing Rights					By negotiation
10	Frensham Common	- Parking (any vehicle) 10am-4.30pm	Day OS	2.50	3.00	Saturdays, Sundays & Bank Holidays. - Easter Bank Holiday-Sept
11	Balloon launches	Per launch	OS	63.00	65.00	
12	Allotments	5 rod plot	per plot	12.50	36.25	charges to be brought in line with Farnham Town Council charges
		10 rpd plot	per plot	25.00	72.50	
Still Photography						
13	Advertising	Per Day (or part thereof)	OS	By Negotiation	By Negotiation	
14	Books or Magazines		OS			
Filming						
15	Feature film or Advertising film	Per Day	OS	By Negotiation	By Negotiation	
16	Set up and clear up days	(or	OS			
17	Television Drama or Comedy	part thereof)	OS			
18	Educational (negotiable, minimum charge)		OS			
Music						
19	Recording or video	Per Day (or part thereof)	OS	By Negotiation	By Negotiation	
Vat Indicator:		OS = Standard OE = Exempt OZ = Zero Rated OO = Outside Scope				

Community Services
Schedule of Fees and Charges for 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £	Explanatory Notes
Recreational Open Space					
Football					
With Pavilion					
1	Seniors	Match OS	72.00	74.00	
2	Juniors (& Schools at weekend)	Match OS	36.00	37.00	
3	Surrey County Council - Schools	Match OS	25.50	26.00	
4	Surrey County Council - Games Period	Hour OS	By Negotiation		
Without Pavilion					
5	Seniors	Match OS	60.00	62.00	
6	Juniors	Match OS	30.00	31.00	
7	Mini	Match OS	29.00	30.00	
Rugby					
8	Seniors	Match OS	72.00	74.00	
9	Mini Rugby	Match OS	36.00	37.00	
Training					
10	Football, Rugby etc	Session OS	By Negotiation		
Cricket - with pavilion					
11	Seniors	Match OS	82.00	84.50	
12	Seniors (artificial wicket)	Match OS	70.00	72.00	
13	Colts	Match OS	34.50	35.50	
14	Colts (artificial wicket)	Match OS	29.00	30.00	
Cricket - without pavilion					
15	Seniors	Match OS	69.00	71.00	
16	Seniors (artificial wicket)	Match OS	57.50	59.00	
17	Colts	Match OS	30.50	31.50	
18	Colts (artificial wicket)	Match OS	25.50	26.00	
Tennis					
19	Seniors Per Court	Hour OS	6.00	6.00	
20	Juniors Per Court (Up to 6pm Monday to Friday)	Hour OS	3.00	3.00	
Bowls Club					
21	Per Green	Year OE	3,300.00	3,400.00	
Athletics					
22	Athletics at Woolmer Hill Sports Ground, Haslemere	Year OE	630.00	649.00	Artificial track provided and maintained by Athletics Club
23	Heights School - Use of Haslemere Recreation Ground	Year OE	10,000.00	10,300.00	
Outdoor Keep Fit Groups					
24	Recreation Ground use	Session OS	10.00	10.00	

Note:

1. Juniors, Colts and Mini Rugby means up to 16 years of age except under special agreement.
2. VAT is not chargeable on certain block/seasonal bookings of sports facilities.

Community Services
Schedule of Fees and Charges for 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £	Explanatory Notes
Cemeteries					
Interment Fees - Earth Grave					
1	First Burial in Grave Space - 8ft)	OO	630.00	649.00
2	Subsequent Burials)	OO	520.00	536.00
3	Additional Depth - per foot)	OO	100.00	103.00
4	Child - not exceeding one month)Per	OO	100.00	103.00
5	Child - one month to 12 yrs)Grave	OO	150.00	154.00
6	Ashes)	OO	150.00	154.00
7	Out of Hours (hourly charge))	OO	60.00	62.00
8	Non-Residents of the Parish)	OO	Fees + 100%	
Exclusive Right of Burial					
Purchase of Grave Space					
9	Earth Grave 6 x 3')	OO	156.00	161.00
10	Earth Grave 9' x 4')	OO	310.00	319.00
11	Earth Grave 9' x 8')Per	OO	630.00	649.00
12	Earth Grave 12' x 9')Grave	OO	940.00	968.00
13	Cremation Section)	OO	100.00	103.00
14	Non-Residents of the Parish)	OO	Fees + 100%	
Memorial Rights					
(Grave Space must be purchased)					
15	Flat Stone (below ground level))	OO	70.00	72.00
16	Head Stone (maximum height 5'))	OO	35.00	36.00
17	Kerb Stone (maximum 7'x 3'6"))	OO	160.00	165.00
18	Kerb Stone exceeding either measurement)Per	OO	190.00	196.00
19	Removable Vase with inscription tablet, cross or other monument not over 2' high x 1'6")Grave))	OO	20.00	21.00
20	Added Inscription after first)	OO		
21	Non-Residents of the Parish)	OO	Fees + 100%	
Administration					
22	Discretionary Fee)	OO	50.00	50.00 To be charged where excessive time spent and no other fee charged.

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Community Services
Schedule of Fees and Charges for 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £	Explanatory Notes	
Meals on Wheels						
	- Complete meal (main course and pudding)		3.60	3.70	Operated and charged by the WRVS, subsidised by Waverley	
Careline						
1	- Private Dwellings: (£4.40 plus vat)	Per Week	OS	5.28	5.28	Additional fee of £2 per additional invoice generated for new customers not paying by Direct Debit
2	- Existing subsidised customers: (£4.40 plus vat)	Per Week	OS	5.28	5.28	
3	- Housing Tenants (supporting people)	Per Week	OO	4.40	4.40	£4.40: £2.50 to be paid by Supporting People, £1.90 by the Council tenants.
4	- Housing Associations	Contracts and pricing individually agreed				
Community Care						
	Exercise and Mobility	per person per class	OS	3.70	3.70	

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Environment Services

Schedule of Fees and Charges 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £	Explanatory Notes	
Special Refuse Collection						
Standard Charge						
1	1 Item	Per Visit	OO	38.00	Standard charges are designed to achieve overall full recovery of the cost of this service to the Council.	
2	2 Items	Per Visit	OO	45.00		
3	3 Items	Per Visit	OO	52.00		
4	4 Items	Per Visit	OO	59.00		
5	5 Items	Per Visit	OO	66.00		
6	6 - 9 Items	Per Visit	OO	80.00		
7	Fridges and freezers - additional charge	Per Item	OO	10.00		
Reduced Charge						
8	1 Item	Per Visit	OO	19.00	Reduced charges are based on 50% of the standard charge and apply to persons in receipt of benefit, ie Supplementary Benefit Income Support Housing Benefit Council Tax Benefit Family Tax Credit	
9	2 Items	Per Visit	OO	22.50		
10	3 Items	Per Visit	OO	26.00		
11	4 Items	Per Visit	OO	29.50		
12	5 Items	Per Visit	OO	33.00		
13	6 - 9 Items	Per Visit	OO	40.00		
14	Fridges and freezers - additional charge	Per Item	OO	5.00		
15	Cancellation Fee		OO	10.00	10.00	
Waste Recycling						
1	Green Waste Collection					
	Standard Charge:					
	2 Sacks	per Annum	OO	50.00	Reduced charges are based on 50% of the standard charge and apply to persons in receipt of benefit, ie Supplementary Benefit Income Support Housing Benefit Council Tax Benefit Family Tax Credit	
	4 Sacks	per Annum	OO	60.00		
	Reduced Charge:					
	2 Sacks	per Annum	OO	25.00		
	4 Sacks	per Annum	OO	30.00		
	Vat Indicator: OS = Standard OE = Exempt OZ = Zero Rated OO = Outside Scope					

Environment Service
Schedule of Fees and Charges For 2013/2014

Ref. No.	Number of Spaces	Unit of Charge	VAT Indicator	2011/2012 Charge £	2012/2013 Charge £	2013/2014 Charge	Details
Car Parks							
Cranleigh							
1	Village Way	324	Per hour	OO	0.50	0.50	0.50
			All day	OO	3.50	3.50	3.50
2	Stocklund Square	231	Per hour	OO	0.50	0.50	0.50
Farnham							
3	Central	275	First hour	OO	0.70	0.80	0.80
			Up to 2 hours	OO	1.50	1.60	1.60
			Up to 3 hours	OO		2.80	2.80
			Per hour thereafter	OO	1.00	1.00	1.00
4	Lower Hart	242	First hour	OO	0.70	0.80	0.80
			Up to 2 hours	OO	1.50	1.60	1.60
			Up to 3 hours	OO		3.00	3.00
			Up to 4 hours	OO		4.00	4.00
			Per hour thereafter	OO	2.00	2.00	2.00
5	South Street *	224	Per hour	OO	0.60	0.60	0.60 * Maximum stay 4 hours
6	Dogflud	215	Per hour	OO		0.50	0.50
7	Waggon Yard	246	Per hour	OO	0.50	0.60	0.60
8	Upper Hart	335	Per hour	OO		0.50	0.50
9	St James	83	Up to 2 hours	OO	0.60	0.60	0.60
			Over 2 hours	OO	3.50	3.50	3.50
10	Riverside 1	59	Up to 2 hours	OO	0.60	0.60	0.60
			Over 2 hours	OO	3.00	3.00	3.00
11	Riverside 2	100	Up to 2 hours	OO	0.60	0.60	0.60
			Over 2 hours	OO	3.00	3.00	3.00

Environment Service
Schedule of Fees and Charges For 2013/2014

Ref. No.	Number of Spaces	Unit of Charge	VAT Indicator	2011/2012 Charge £	2012/2013 Charge £	2013/2014 Charge	Details
Godalming							
12	Crown Court	325	First hour	OO	0.60	0.60	0.60
			Second hour	OO	0.60	0.60	0.60
			Third hour	OO	0.60	0.60	0.60
			Fourth hour	OO	0.60	0.60	0.60
			Per hour thereafter	OO	1.00	1.00	1.00
13	South Street	60	} First hour	OO	0.70	0.80	0.80
			} Up to 2 hours	OO	1.50	1.60	1.60
14	Mint Street	32	} Up to 3 hours	OO		3.00	3.00
			} Up to 4 hours	OO		4.00	4.00
			} Per hour thereafter	OO	1.00	2.00	2.00
15	Mill Lane	32	First hour	OO		0.80	0.80
			Up to 2 hours	OO		1.60	1.60
			Up to 3 hours	OO		2.80	2.80
			Per hour thereafter	OO		1.00	1.00
16	Council Offices - Saturday Only	125	Up to 2 hours	OO	0.50	0.50	0.50
			Over 2 hours	OO	3.50	3.50	3.50
17	Croft Road	60	Per hour	OO	0.50	0.50	0.50
18	Queen Street	55	Per hour	OO	0.60	0.60	0.60
19	Meadrow, Farncombe	51	Up to 2 hours	OO	0.50	0.50	0.50
			Over 2 hours	OO	2.50	1.50	1.50
20	North Street, Farncombe	36	Monday-Friday				
			Up to 2 hours	OO	0.50	0.50	0.50
			Over 2 hours	OO	3.50	4.00	4.00
			Saturday				
			Up to 2 hours	OO		0.50	0.50
			Over 2 hours	OO		1.50	1.50
21	Station Lane, Milford	32	Up to 2 hours	OO		0.10	0.10
			Over 2 hours	OO		1.50	1.50
Haslemere							
22	High Street	151	First hour	OO	0.60	0.70	0.80
			Up to 2 hours	OO		1.50	1.60
			Up to 3 hours	OO			2.80
			Per hour thereafter	OO	1.00	1.00	1.00
23	Chestnut Avenue	134	Per hour	OO	0.50	0.50	0.50
24	Weydown Road	169	Monday - Friday				
			Up to 2 hours	OO	0.50	0.50	0.50
			Over 2 hours	OO	3.50	4.00	4.00
			Saturday				
			Up to 2 hours	OO	0.50	0.50	0.50
			Over 2 hours	OO	3.50	2.50	2.50
25	Tanners Lane	50	Up to 2 hours	OO	0.50	0.50	0.50
			Over 2 hours	OO	3.50	3.50	3.50

Environment Service
Schedule of Fees and Charges For 2013/2014

Ref. No.	Number of Spaces	Unit of Charge	VAT Indicator	2011/2012 Charge £	2012/2013 Charge £	2013/2014 Charge	Details
Season Tickets							
<u>Godalming</u>							
26			OO	900.00	990.00	1,080.00	
27			OO	900.00	968.00	968.00	
28			OO		990.00	1,080.00	
29			OO	560.00	323.00	323.00	
30			OO	790.00	860.00	860.00	
31			OO		538.00	538.00	
<u>Farnham</u>							
32			OO	900.00	990.00	1,080.00	
33			OO	900.00	968.00	968.00	
34			OO	900.00	968.00	968.00	
35			OO	790.00	753.00	753.00	
36			OO	670.00	645.00	645.00	
37			OO	670.00	645.00	645.00	
<u>Haslemere</u>							
38			OO	790.00	968.00	968.00	
39			OO	790.00	753.00	753.00	
40			OO	790.00	860.00	860.00	
<u>Cranleigh</u>							
41			OO	670.00	968.00	968.00	
42			OO	670.00	753.00	753.00	
43		Annual	OO	250.00	250.00	250.00	Includes Saturdays

Note:

Half-yearly season tickets available, subject to 10% addition to cover administration costs etc.

Monthly season tickets available, subject to 15% addition to cover administration costs etc.

Environment Service
Schedule of Fees and Charges For 2013/2014

Ref. No.	Number of Spaces	Unit of Charge	VAT Indicator	2011/2012 Charge £	2012/2013 Charge £	2013/2014 Charge	Details
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Penalty Charges

No Ticket Displayed

44	- If paid within 14 days		OO	25.00	25.00	25.00	
45	- If paid after 14 days		OO	50.00	50.00	50.00	
46	- After issue of charge certificate		OO	75.00	75.00	75.00	

Expired ticket in correct charging period

47	- If paid within 14 days		OO	25.00	25.00	25.00	
48	- If paid after 14 days		OO	50.00	50.00	50.00	
49	- After issue of charge certificate		OO	75.00	75.00	75.00	

Parked causing an obstruction/parked in a restricted area/
parked in a space designated for disabled people

50	- If paid within 14 days		OO	35.00	35.00	35.00	
51	- If paid after 14 days		OO	70.00	70.00	70.00	
52	- After issue of charge certificate		OO	105.00	105.00	105.00	

Parked beyond the bay markings/other lower level contraventions

53	- If paid within 14 days		OO	25.00	25.00	25.00	
54	- If paid after 14 days		OO	50.00	50.00	50.00	
55	- After issue of charge certificate		OO	75.00	75.00	75.00	

Contract Parking

Godalming

56	Station Road	Year	OO	990.00	1,065.00	1,065.00	Mon to Sat
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Farnham

57	R/O Locality Office	Year	OO	990.00	1,065.00	1,065.00	Mon to Sat
58	Upper Hart	Year	OO	990.00	1,065.00	1,065.00	Mon to Sat

Vat Indicator: OS = Standard
OE = Exempt
OZ = Zero Rated
OO = Outside Scope

Environment Services

Schedule of Fees and Charges 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £	Explanatory Notes	
Environmental Health						
Food						
1	Surrender Certificates for Unfit Food	OS	160.00	160.00	Food certificates, if only issued by LAs and if required to issue them by statute, are outside the scope of VAT. Food certificates are provided on request to assist with private legal cases, usually in relation to accident investigations.	
2	Export Certificates for Food	OS	160.00	160.00		
3	Statement of Fact	OS	160.00	160.00		
4	Contaminated Land Enquiries	per hour	OS	50.00	50.00	
Property Inspections						
5	Property Inspections for Immigration/ Foreign Office/Visa Application purposes	OS	160.00	160.00	This is a non-mandatory service where a report is required to support an application.	
6	Officer time for works in default (Subject to Statutory maximum charge of £300)	Per Hour	OO	60.00	60.00	Statutory - where notice recipient fails to do the work and the Council does the work and recharges it.
7	Officer time for Housing Act enforcement (Subject to Statutory maximum charge of £300)	Per Hour	OO	60.00	60.00	Statutory - where the Council takes enforcement action following a preliminary notice of intent.

Vat Indicator: OS = Standard
 OE = Exempt
 OZ = Zero Rated
 OO = Outside Scope

Environment Services

Schedule of Fees and Charges 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £	Explanatory Notes
Animal Control					
1	Contracts	Per Annum	OO	£80 per hr or part	£82per hr or part
2	Stray Dogs	Per Occasion	OO	25.00	25.00 Statutory fee plus kennelling and vet's costs extra
<u>Rats and Mice</u>					
3	Domestic #	Per Treatment	OS	64.00	65.50 # A minimum of three visits
4	Domestic - Call out		OS	32.00	33.00 is involved for this inclusive
5	Reduced Charge *		OS	32.00	33.00 charge.
6	Reduced Charge Call out *		OS	16.00	16.50 Charges subject to change
7	Commercial	Per Hour	OS	64.00	65.50 according to charge set by
8	Commercial - Call out		OS	32.00	33.00 contractor.
* The reduced charge will apply to those who can demonstrate to be in receipt of Income Support, Housing Benefit, Council Tax Relief (other than sole occupancy relief) or Disability Working Allowance or Disability Living Allowance.					
<u>Wasps</u>					
9	Domestic	Per Visit	OS	54.00	55.50
10	Domestic - Call out		OS	27.00	27.50
11	Reduced Charge *	Per Visit	OS	27.00	27.50
12	Reduced Charge Call out *		OS	13.50	14.00
13	Commercial	Per Hour	OS	54.00	55.50
14	Commercial - Call out		OS	27.00	27.50
<u>Casual Treatments / Other Insects</u> (Including Fleas)					
15	Domestic	Per Visit	OS	64.00	65.50
16	Domestic - Call out		OS	32.00	33.00
17	Reduced Charge *	Per Visit	OS	32.00	33.00
18	Reduced Charge call out *		OS	16.00	16.50
19	Commercial	Per Hour	OS	64.00	65.50
20	Commercial - Call out		OS	32.00	33.00

Vat Indicator: OS = Standard
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Environment Services
Schedule of Fees and Charges 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £	Explanatory Notes
Private Water Supply					
Risk Assessments	Per Request + Per Hour		150.00 + 49.94 p.h.	150.00 + 49.94 p.h.	Subject to a statutory maximum of £500 per risk assessment
Sampling	Per Request		50.00 + 45.80 p.h.	50.00 + 45.80 p.h.	Subject to a statutory maximum of £100 per visit
Investigations	Per Hour		49.94	49.94	Subject to a statutory maximum of £100 per investigation
Authorisations	Per Request + Per Hour		95.00 + 45.80 p.h.	95.00 + 45.80 p.h.	Subject to a statutory maximum of £100 per authorisation granted
Analysis	Per Request		14.80 + laboratory fees	14.80	Subject to statutory maxima: £25 for Regulation 10 analyses, £100 for check monitoring analyses £500 for audit monitoring analyses
Vat Indicator:	OS = Standard OE = Exempt OZ = Zero Rated OO = Outside Scope				

Housing Services

Schedule of Fees and Charges for 2013/2014

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Proposed Charge £	Explanatory Notes
General Fund Housing					
Houses in Multiple Occupation (HMO)					
1	Five yearly - per property (new application)	OO	500.00	550.00	
2	Five yearly - per property (renewal)		300.00	400.00	Charge for renewal of HMO licence (commences April 2013)
3	Licence Variation		300.00		Material variation of existing licence. Charge to relate to amount of work involved
Housing Revenue Account					
Supervision and Management Special					
4	Guest Rooms - E P Units - Single	Per Night	OS	10.00	12.50
5	Guest Rooms - E P Units - Double	Per Night	OS	15.00	17.50
6	Community Rooms - Residents	Session	OE	12.50	15.00) Sessions 10am - 1pm
7	Community Rooms - Non Resident	Session	OE	32.00) 2pm - 5pm) 7pm - 10pm

Vat Indicator: OS = Standard
 OE = Exempt
 OZ = Zero Rated
 OO = Outside Scope

Schedule of Balances - Actual and Projected					
	31.3.2011	31.3.2012	31.3.2013	31.3.2014	31.3.2015
	Actual	Actual			
	£	£	£	£	£
General Fund	4,053,000	4,227,000	4,349,000	4,349,000	4,349,000
Revenue Reserve Fund	2,735,000	2,826,000	3,195,400	3,195,400	3,195,400
General Fund Capital Receipts	3,330,000	557,000	1,031,000	0	0
Earmarked Leisure Financing	2,583,000	2,583,000	500,000	0	0
Renewals Fund	109,000	112,000	112,000	82,000	82,000
Insurance Fund	292,000	295,000	295,000	295,000	295,000
Insurance Reserve	246,000	248,000	0	0	0
HRA Capital Receipts Unapplied	4,868,000	6,711,900	6,211,900	3,800,000	1,960,000
New Affordable Homes			2,715,000	5,524,000	5,594,000
Stock Improvement			2,863,000	4,898,000	8,002,000
HRA Balances	2,118,000	2,200,000	2,200,000	2,200,000	2,200,000

General Fund - Forward Budget Projections

Estimated Variations From proposed 2013/2014 Budget	2014/15 £'000 Mid Case	2015/16 £'000 Mid Case	2016/17 £'000 Mid Case	2017/18 £'000 Mid Case
Inflation (3%) non-pay 2014/15	270	270	270	270
Inflation (3%) non-pay 2015/16		270	270	270
Inflation (3%) non-pay 2016/17			270	270
Inflation (3%) non-pay 2017/18				270
Possible increases to Employers' National Insurance Contributions		?	?	?
Government Grant reduction 2014/15	600	600	600	600
Government Grant reduction 2015/16		600	600	600
Government Grant reduction 2016/17			600	600
Government Grant reduction 2017/18				600
April 2011 Council Tax Reduction Grant discontinued (4 years only)		222	222	222
April 2013 Council Tax Reduction Grant discontinued (2 years only)		90	90	90
Pay Award January 2014	?	?	?	?
Pay Award January 2015		?	?	?
Pay Award January 2016			?	?
Pay Award January 2017				?
<i>Less</i>				
Reduced Employers' Pension Contributions		?	?	?
Recovery of Income Levels	?	?	?	?
Interest Income - net increase	?	?	?	?
Reduced Contribution to Capital	?	?	?	?
Savings required	870	2,052	2,922	3,792
Planned 'Star Chamber' savings already identified for 2014-15 onwards	(480)	(480)	(480)	(480)
Further Savings to be achieved before any Council Tax increase	390	1,572	2,442	3,312

Annexe 8

2013/2014 COUNCIL TAX PROPOSED			
Council Tax (Waverley element only)			
Based on the Final 2013/2014 Finance Settlement			
		2012/2013	2013/2014
	Council Tax Freeze Grant		Freeze
		£M	£M
A	Revenue Support Grant (like for like)	3.829	2.630
B	Government Grant new Scheme		1.749
C	Total RSG Support	3.829	4.379
D	Waverley Spending Requirement	13.924	14.138
	New Homes Bonus	0.648	1.005
E	Business Rates in excess of Baseline		0.240
F	Council Tax Freeze Grant	0.443	0.090
G	Spending Requirement after Council Tax Freeze Grant	12.833	12.803
H	Council Tax Income Required	9.004	8.424
I	Collection Fund Surplus/(Shortfall)	0.121	0.080
J	Council Tax Base (Band D equivalents)	54,847	51,535
K	Band D Council Tax (Rounded for billing purposes)	£161.91	£161.91
L	Year on Year Percentage Increase		0.0%